INTERN TRAINEE
(2) LAND & MINERALS (OPEN)

An Equal Opportunity and Veteran Friendly Employer

www.stlouiscountymn.gov/jobs

Position Code: INTERN2020-01
$14.57 Hourly
Temporary, Full-Time
Pike Lake and/or Virginia, MN
Land and Minerals

Open: 01/14/2020  Closing date: 01/31/2020

Paper applications must be received in the Human Resources office by 4:30 pm on the closing date. Online applications must be received by 11:59 pm on the closing date.

Kind of Work:
JOB DUTIES: The primary focus of this internship will be to perform field forestry tasks including but not limited to: tree planting, regeneration checks, timber sale preparations, inventory, marking pine plantations, Native Plant Community Classification, and GPS locating.

Distinguishing Features of Work:
WORK LOCATIONS: There are two locations for these internships:
One Intern Trainee will serve the Land & Minerals North Area
7820 Highway 135, Virginia MN
(Cook, Ely, Virginia)

The other Intern Trainee will serve the Land & Minerals South Area
5713 Old Miller Trunk Highway, Pike Lake, MN
(Duluth)

POSITION INFORMATION: Internships generally run for 3 calendar months between May and August 2020. The work week is 37.5 hours/week. The work day is from 8:00 a.m. to 4:00 p.m. Monday-Friday with a pay rate of $14.57 per hour. The successful applicant will be required to pass a physical, drug test and background check.

Work Environment:
Interns will be working outside in remote wooded areas in all weather conditions and will be exposed to insects, forest plants and animals.

SPECIAL SKILLS: The ability to navigate and work independently on forested lands.
Selection Process:

MINIMUM QUALIFICATIONS (PASS/FAIL):

- Applicant must have completed a minimum of one year of Forestry/Natural Resources or related studies in a forestry program accredited or recognized by the Society of American Foresters.
- Preference will be given to individuals who have completed course work in Silviculture Dendrology, Map orienteering, Aerial photo interpretation, Native plant identification, Surveying, Forest Measurements and Geographic Information Systems.
- Possession of a valid driver's license required.

PHYSICAL-MEDICAL STANDARDS:
Qualified applicants must be able to perform the essential functions of the position with or without reasonable accommodation. Applicants selected must meet the physical requirements for the position.

DRUG TESTING:
Applicants selected for appointment must take and pass a drug test.

BACKGROUND CHECK:
Applicants selected for appointment to a position with St. Louis County are subject to a background investigation.

EMPLOYMENT ELIGIBILITY VERIFICATION:
All new employees must submit documentation verifying identity and employment eligibility within three days of their first day of employment.

NON-DISCRIMINATION:
St. Louis County is an equal opportunity and veteran-friendly employer. All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, sex, marital status, familial status, age, sexual orientation, status with regard to public assistance, disability, genetic information, veteran status or activity in a local Human Rights Commission or any other characteristic protected by law.
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REQUIRED SUPPLEMENTAL QUESTIONNAIRE

Closing Date: 01/31/2020

If you are completing a paper application, be sure to include a copy of your responses to the supplemental questions with your application. Be complete. Experience and training ratings are determined by the information you provide in your answers to the supplemental questions below. Use additional sheets if necessary. Please type or print clearly.

1. Please type or clearly print your name.

2. The information you provide related to your education, training, and experience is subject to verification.

   I understand that giving false information, failing to accurately represent myself, or not providing required documentation as listed on the job announcement will result in disqualification.

   ☐ Yes

3. I understand that I am required to attach copies of unofficial transcript(s) to my application, or equivalent proof of attendance, to be awarded credit for any claimed educational qualifications.

   Note: By answering "No," we will not be able to accept your application.

   ☐ Yes
   ☐ No

4. Do you have a valid driver's license?

   ☐ Yes
   ☐ No

5. At which St. Louis County location(s) would you be willing to work? (Please check all that apply.)

   ☐ Land & Minerals South Area (Duluth/Pike Lake)
   ☐ Land & Minerals North Area (Cook, Ely, Virginia)

6. Which describes your highest level of education completed?

   ☐ 2 years of coursework completed in Forestry, Natural Resources, Environmental Services or related field
   ☐ More than 1 but less than 2 years of coursework completed in Forestry, Natural Resources, Environmental Services or related field
   ☐ Less than 1 year of coursework completed in Forestry, Natural Resources, Environmental Services or related field.

7. Which of the following courses have you completed? (Please check all that apply.)

   ☐ Silviculture
   ☐ Dendrology
   ☐ Map Orientation
   ☐ Aerial Photo Identification
   ☐ Native Plant Identification
   ☐ Surveying

CONTINUED
*8. I certify that my responses to the questions above are true and accurate to the best of my knowledge.
   ☐ Yes
   ☐ No

* Required Question