2019-20 Procedure for Review of Graduate Faculty Status

1 October 2019
Graduate School notifies academic unit by sending the Graduate Faculty Status Review form for each faculty to the unit.¹

Dept. Chair² completes Graduate Faculty Status Review and forwards completed form to college/school dean.
Deadline: 2 December 2019

Dean reviews recommendation, completes the Graduate Faculty Status Review form and forwards form to the Graduate School.
Deadline: 21 January 2020

Dean of Graduate School reviews the recommendation and renders final decision
Deadline: 4 March 2020

Graduate School informs faculty and academic unit of decision

Notes:
1. Faculty on the tenure track, and formerly “ad hoc” will not be reviewed this year. Tenure track faculty members will be reviewed 8 years after their initial appointment. Ad hoc appointments have been converted to associate status and the term expires when the student graduates.

2. In schools, this step is omitted.
Summer’19 GSG Update

A. By-Law Amendments
   a. GSG Travel Grant
      i. Accepted on a **Rolling Basis throughout a GSG Session** which is the Summer, Fall, & the Spring semester of the following year. (for example, the Current GSG session includes Summer ’19, Fall ’19 & Spring ’20)
      ii. **No deadlines** throughout the semester.
      iii. Applicants are to submit the completed Travel Voucher w/ the required supporting documentation **no more than 30 days from the date of the conference**.

   b. Attendance Policy
      i. **ALL reps** required to be in Good Standing for Dept to be in Good Standing (Loss of Good Standing status results in grad students of that department to not be eligible to apply)
      ii. Absences allowed in a semester:
          1. One (1) Excused (GSG Secretary is notified in advance) Absence
          2. One (1) Unexcused Absence (GSG Secretary is NOT notified in advance)
          3. One (1) alternate in case of absence (GSG Secretary to be notified in advance - if not, counts as Unexcused)
      iii. After 1st Unexcused absence, GSG Secretary will notify Rep of the violation

B. Please help promote GSG events
   a. Upcoming Events
      i. **Health Insurance Info Session** - September 17, 5pm onwards, Dow 643
      ii. **3MT - November 6**
      iii. **Academic Seminars**
      iv. **Professional Development Workshops**
         Wednesday, 3-5 Admin 404 (mostly)
         - We’re looking at alternative venues for events, with added pomp & fanfare.
         - Alumni Breakfast Poster Session saw amazing participation and was very well received. (President Koubek acknowledged the participation of grad students & shared the feedback he received from alumni)

C. Surveys
   a. GTA hours
      i. Require representation from GFC
   b. Grad student Cost of Living
      i. Have an initial study ready
         1. Data collected - Stipend, DH Rent, Insurance, Parking Cost from 15-16 till date.
      ii. Will be collecting more details about expenses