Welcome to Michigan Technological University’s Summer Youth Programs! We are your head staff, which means we get to plan your awesome activities and spend the summer on campus helping SYP run smoothly!

We hope you’re ready to spend an incredible week learning—and having fun while doing it.

Of course you’re excited to get here, but before you do, look through this booklet. There’s a lot of important information about your program, life at Michigan Tech, and what to bring.

Get ready to spend a week meeting new friends, trying new challenges, creating memories, and being yourself. We can’t wait to meet you on campus this summer!

Can’t wait to meet you!

You are enrolled in the following program(s):

L-R Front Row: Grace Kluchka (Head Activities Counselor), Mallory Benkert (Head Counselor’s Counselor), Skylar Callis (Head Operations Counselor)
Back Row: Zachary Smith (Head Residence Counselor) and Rob Lambert (Head Operations Counselor)
Getting Here

It is up to you and your parents to arrange transportation. Please make sure to confirm and, if necessary, update the transportation information you provided us on your original Participant Confirmation Form.

Our local airport, Houghton County Memorial Airport (CMX), is located just fifteen minutes from campus. The airport is served by United Airlines, and all flights to/from CMX connect through Chicago O’Hare (ORD).

We urge all parents and legal guardians to review United Airlines’ unaccompanied minor policy prior to booking flights.

If you are arriving by plane, you will be picked up from the airport by our Summer Youth Programs staff. We will make arrangements based on arrival and departure times. Please provide a copy of your flight itinerary to our office so we can plan accordingly. Contact us to make arrangements for pick up of unaccompanied minors. Students who use non-charter bus service, such as Indian Trails, should provide a travel itinerary so that we can meet you when you arrive and ensure your return.
Summer Youth Programs Charter Bus

Michigan Tech offers charter bus transportation from select cities in Michigan. Buses are chaperoned, come equipped with bathrooms, and have movies to watch during the ride. You will be picked up on Saturday and travel through the night, arriving on campus Sunday morning. Reservations for seats are available on a first-come, first-served basis, with priority given to round-trip riders. There are two price points for our charter bus. The Gaylord stop is $125 one-way and $225 round-trip. All others are $175 one-way and $275 round-trip. You can register for the charter bus on the form located on page 7 of this Welcome Packet.

Charter Bus Locations

Bay City
McDonald’s
6325 Westside Saginaw Rd
Bay City, MI 48706

Gaylord
Family Fare
829 W Main St
Gaylord, MI 49735

Lansing
McDonald’s
13230 S US 27
Dewitt, MI 48820

Novi
McDonald’s
42665 W 12 Mile Rd
Novi, MI 48377

Charter Bus Guidelines and Notes

• While we do our best to keep our schedule, times are estimated. Please arrive 30 minutes early and be prepared to wait up to 30 minutes after the pickup or drop-off time given.
• You are allowed to bring one piece of luggage, one carry-on bag, one pillow, and a fan.
• Please park in an area that doesn’t obstruct or restrict traffic flow for the business.
• You are not permitted to leave your vehicle at the pickup location—you must be dropped off and picked up.
• Please follow all instructions given by the bus chaperone.
• The bus will make a food stop if you are traveling during a mealtime. You are responsible for the cost of your meal. You may want to bring a snack for the ride.
• Please arrange to have someone waiting at your return time and location—the bus driver will not leave unless you have means to get home.
• The bus is equipped with a bathroom.

Registration

Checking in (map at mtu.edu/maps/campus-map.pdf)

• Check in at Wadsworth Hall (Building 37), basement level
• Load and unload at Lot 15 in front of Wadsworth Hall

Check-in is scheduled from 10 AM to 2 PM on the Sunday your program begins. For planning purposes, it is helpful for us to know your anticipated check-in time in advance. When you check in, you’ll receive a packet with an official student ID, a key to your room (for live-in participants), a class schedule, and a map.

After check-in, there is a mandatory student orientation meeting at 3 PM, required for both live-in and commuter students. Commuter students have an additional meeting following orientation. Parents do not need to attend these meetings, but they are welcome.

If you plan on driving yourself, you will need to buy a parking pass at the front desk upon checking in ($20). You will turn in your keys once your vehicle is parked.

Campus tours

One-hour campus tours are available for you and your family at noon and 1 PM (1 PM and 2 PM for WIE and ESP participants) during Sunday check-in. If you are interested in a campus tour, you can sign up during Sunday registration. If you wish to have a more in-depth tour, please call Michigan Tech’s Admissions Office at 906-487-2335.

Checking out

Checkout occurs on Fridays from 5 to 9 PM, and Saturdays from 9 AM to noon. All participants must be picked up and signed out by a parent, guardian, or authorized adult before noon on Saturday.

Early arrival/late departure

There is an additional fee of $75 per day for participants arriving early (before Sunday morning) or departing late (after noon on Saturday). Participants who plan to arrive early or leave late must notify our office so arrangements can be made. No late departures on June 29 or August 3, 2019.

Family Accommodations

If your family is traveling to Michigan Tech with you, there are a variety of options available to them.

The University offers comfortable accommodations in campus residence halls and apartments.

For more information, contact:

Memorial Union Building 906-487-2543

In addition to on-campus housing, there are many hotels, motels, campgrounds, bed and breakfasts, and rental cottages in the area. For more information, visit mtu.edu/admissions/visit/lodging.
Life at Michigan Tech

Where you will stay
While attending Summer Youth Programs, you will stay in Michigan Tech’s Wadsworth Hall. You will room with one other participant and share a semi-private bathroom. You will also have a counselor who can assist you with any questions or problems.

Meal Plan
Wadsworth Hall Dining Services provides breakfast, lunch, and dinner daily. Live-in participant meal plans include all three meals Monday through Friday, plus dinner on Sunday and breakfast Saturday. Commuter participant meal plans include lunches only, Monday through Friday. Commuter students, parents, and visitors may purchase additional meal passes from the SYP Front Desk at any time during the week.

In addition to the dining hall, participants may also purchase food items on campus from the Memorial Union Building, or from off-campus stores and local fast-food restaurants.

Participants with food allergies or dietary restrictions
The residence hall dining staff will do their best to accommodate participants with food allergies and/or dietary restrictions and foods in the dining hall are marked with allergen icons. We make these arrangements based on information provided to us on each participant’s Health History Form. Feel free to contact our office with any additional concerns. Please visit mtu.edu/dining/dietary/allergen-information for more information.

Religious observances
If you would like to attend a church service or religious observance, please let us know. We will make every attempt to accommodate your request.

Medical needs
Participants can receive treatment for minor ailments and injuries at the UP Health System–Portage University Center, located on campus and staffed by physicians, nurse practitioners, nurses, and lab assistants. After regular clinic hours and for emergencies, students will be transported to the UP Health System–Portage Medical Center, located less than 10 minutes from campus. All charges are the responsibility of the participant’s parents or guardians, payable by cash, check, or credit card.

It is a Summer Youth Programs policy store call medication at the SYP front desk for the week. We will dispense prescriptions based on the written instructions on the container, or as indicated on your Health History Form. Please make sure all medications are in their original prescription bottle and listed on your Health History Form.

Note: If you take more than one prescription daily, please bring a seven-day pill organizer.

Community Standards
We achieve great things in our Summer Youth Programs because we have high expectations for our participants, who sign a pledge to abide by our Community Standards. We take this commitment very seriously. Please take some time to review these Community Standards before your arrival. By following rules and showing respect for yourself, the University, and your fellow participants, you will help create a healthy environment for all.

Leaving Campus
Every time a participant leaves campus, they must sign out and be accompanied by a counselor, staff member, or instructor (unless leaving with a designated family member or relative). If you plan to leave campus at any time with someone other than your parent or a Summer Youth Programs staff member, you must be authorized on your Health History Form. Please understand these restrictions are in place for the safety of our participants.

Daily Schedule

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 AM-2 PM</td>
<td>Registration and activities</td>
</tr>
<tr>
<td>Noon and 1 PM</td>
<td>Campus tours for SYP weeks 1-4</td>
</tr>
<tr>
<td>1 and 2 PM</td>
<td>Campus tours for WIE and ESP program weeks only</td>
</tr>
<tr>
<td>3 PM</td>
<td>Mandatory orientation/commuter meeting</td>
</tr>
<tr>
<td>4-9:30 PM</td>
<td>Recreational activities</td>
</tr>
<tr>
<td>5 PM</td>
<td>Dinner</td>
</tr>
<tr>
<td>9:30 PM</td>
<td>Floor time, get-to-know-you meeting with counselor, fire drill</td>
</tr>
<tr>
<td>10:30 PM</td>
<td>In room, quiet hours</td>
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<tr>
<td>11 PM</td>
<td>Bedtime</td>
</tr>
</tbody>
</table>

Monday-Friday

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>7:30-8:30 AM</td>
<td>Breakfast</td>
</tr>
<tr>
<td>9 AM–Noon</td>
<td>Exploration sessions</td>
</tr>
<tr>
<td>Noon–1 PM</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:15–4:30 PM</td>
<td>Exploration sessions</td>
</tr>
<tr>
<td>4:30–5 PM</td>
<td>Program wrap-up (Friday)</td>
</tr>
<tr>
<td>4:30–6 PM</td>
<td>Dinner (Friday: checkout begins)</td>
</tr>
<tr>
<td>6–10 PM</td>
<td>Recreational activities/supervised free time (Friday: Block Party)</td>
</tr>
<tr>
<td>10:30 PM</td>
<td>In room, quiet hours</td>
</tr>
<tr>
<td>11 PM</td>
<td>Bedtime</td>
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Summer program schedules

Scholarship programs

- Rail and Intermodal Transportation Program (RIT)—July 7-13
- Junior Women in Engineering Program (JWIE)—July 7-13 and July 14-20
- National Summer Transportation Institute (NSTI)—July 14-27
- Engineering Scholars Program (ESP)—July 21-27
- Women in Computer Science (WICS)—June 23-29
- Women in Engineering (WIE)—July 28-August 3
- Women in Automotive Engineering (WIAE)—June 16-22

General Explorations

- Summer Youth Programs—Week 1 • June 16-22
- Summer Youth Programs—Week 2 • June 23-29
- Summer Youth Programs—Week 3 • July 7-13
- Summer Youth Programs—Week 4 • July 14-20
What to Bring

The following is a list of suggested items to bring with you for the week:

- Towel
- Shampoo
- Soap
- Shower shoes
- Toothbrush and toothpaste
- Deodorant and other personal items
- Rain gear (rain jacket, umbrella, and/or poncho)
- Camera and extra batteries/charger
- Watch
- Water bottle
- Prescription medication (plus 7-day pill container) (to be checked in at Wadsworth office)
- Swim suit
- Alarm clock
- Fan (box fan or smaller)
- Lightweight jacket
- Extra shoes (one pair of closed-toe)
- Sunscreen
- Spending money—some activities have costs associated
- One week’s worth of clothing (Sunday–Saturday)

If you bring spending money, we recommend $5–10 per day. If you are riding the Summer Youth Programs charter bus, please limit yourself to one piece of luggage, one carry-on bag, one pillow, and a fan. Please visit the “What to Bring” page on our website for more information on what to bring.

Dress Code

We expect students to be generally neat, clean, and appropriately dressed. No undergarments should be showing at any time. While we do not have a detailed or highly proscriptive dress code, the following clothing items are not permitted at SYP:

- Clothing with profanity or an “R” rating—including illegal acts, substances, and violent and sexual content
- Excessively ripped or torn garments
- Torso-baring tops (including crop tops and cut-off gym T-shirts)
- Short-shorts or mini skirts
- See-through clothing

Because so many activities and courses have safety requirements, students’ clothing may be deemed inappropriate at the discretion of SYP staff. SYP staff may ask student to change outfits if necessary.

For students in laboratory sessions

Many of our explorations spend part or all of their time in labs on campus—especially explorations in science, engineering, or any competitive scholarship program. Students are **required by law to wear long pants and closed-toe shoes during lab times.** Please plan accordingly. Goggles and lab coats will be provided for your protection when necessary.

What Not to Bring

- Linens (bedding, bath towel, and one pillow will be provided)
- Electronics—DVD players, laptops, or video games
- Large electronics—TVs, video game consoles, mini fridges
- Valuables—although the residence hall front desk can lock your valuables for safekeeping, we recommend you leave them at home. If you do bring them, recognize it is at your own risk.
- Illegal drugs or drug-related paraphernalia
- Alcoholic beverages
- Fireworks or other explosives
- Weapons—including pocketknives

How do I contact Summer Youth Programs during the summer?

The contact information below is for June 16–August 3, 2019. To ensure delivery of letters and packages, use the address below.

Attn: (student’s name)
Summer Youth Programs
Wadsworth Hall
1701 Townsend Drive
Houghton, MI 49931-1196

Program phone numbers

Summer Youth Programs Office ............... 906-487-2219
Toll free: 888-773-2655
Front Desk ....................................... 906-483-7650
Emergency ...................................... 906-483-7651

Program emails

Engineering Scholars Program .............. esp@mtu.edu
National Summer Transportation Institute ........... nsti@mtu.edu
Rail and Intermodal Transportation Program .......... rit@mtu.edu
Summer Youth Programs .................. syp@mtu.edu
Women in Computer Science Program .... wics@mtu.edu
Women in Engineering Program .......... wie@mtu.edu
Junior Women in Engineering Program .... wie@mtu.edu
Women in Automotive Engineering Program . wie@mtu.edu
Transportation Information

Please indicate how you will be arriving to campus, including your arrival and departure times. If you are arriving or departing by plane, please attach a copy of your flight itinerary. If you are interested in riding the Summer Youth Programs charter bus, there is still time to sign up. Simply indicate your location choice below.

Charter bus locations for this year are:

- **Bay City**
  - McDonald’s
  - 6325 Westside Saginaw Rd
  - Bay City, MI 48706

- **Gaylord**
  - Family Fare
  - 829 W Main St
  - Gaylord, MI 49735

- **Lansing**
  - McDonald’s
  - 13230 S US 27
  - Dewitt, MI 48820

- **Novi**
  - McDonald’s
  - 42665 W 12 Mile Rd
  - Novi, MI 48377

In the event that a bus has insufficient ridership (fewer than 10 students), we reserve the right to cancel the route; you will receive a full refund of any bus payments made. Cancellation notice will be given no less than three weeks before the start of your program.

We currently have your transportation information listed as:

When do you plan to arrive?  When do you plan to depart?

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<tr>
<th>Date</th>
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How do you plan to arrive?  How do you plan to depart?

_________________________________________________________  _________________________________________________________

Please note: all participants must check in between 10 AM and 2 PM on Sunday and be picked up before noon on Saturday.

Information and forms

The following is a list of the forms required for your participation in Summer Youth Programs. Those with dates listed have been received and require no further action. If there is no date listed, we are either missing information or have not received the form—please complete and submit to our office.

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<tr>
<th>Form</th>
<th>Missing Information/Details</th>
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Your current Michigan Tech balance as of _______________________ is ____________________________

**This amount includes all fees owed to the University.

Parent/Guardian Signature

All forms can be found on our website: mtu.edu/syp/application-process/forms