2023 Online Registration Process

This is what the online registration process will look like when you sign up for SYP. We hope that this clarifies any questions that you may have!

1. From mtu.edu/syp, click **Sign Up Now!** In order to process the registration, you must create a **login ID** and **PIN** (example ID: lastname, password: 000000). You will need to create a new login and PIN each year.

2. You will be brought to a page where you can create a new online registration. You should select **Summer Youth Programs**.

3. Welcome! This is the screen where you will choose ‘Summer 2021’ and enter the participant’s **name**.
4. This is what we refer to as the “checklist screen.” This is the outline of the information you will enter to complete your online registration.

Application for Admission
This online application will guide you through all the steps you need to complete in order to attend Michigan Tech Summer Youth Programs or Virtual Youth Programs. We look forward to having you participate.

If you don't feel like finishing your application all at once, select “Finish Later” to save your information for next time.

Submit Application
The application review process will begin only when you have marked your application as complete by selecting a payment option. Your application is not submitted until you have selected a payment option and clicked the “Final Submit” button.

5. Starting at the beginning, here is the “Name” page to enter the name of the participant. Be sure to enter this name in the proper format! You can also indicate if you’ve attended SYP before.

Application for Admission
Name (Checklist item 1 of 8)
- Indicates a required field.
Student First Name:
Preferred First Name/Nickname:
Middle Name or initial:
Last Name:
Suffix (Jr., Sr., II, etc.):
If you have previously attended Michigan Tech's Summer Youth Programs, please list the program name and date attended.

Checklist  Continue  Finish Later

Return to Checklist without saving changes

6. If you press ‘continue’ you will be taken to “Address.” Make sure it's complete. Or, you can return to the checklist or save for later.

7. “Personal Information” – some of this is required, some is not. Please ensure that your email address is one where we can contact you.

8. “Parent or Guardian Info” – you need to put in at least one guardian, and can select from a variety of relatives.
9. “ExplorationSelection” – this page has a ton of information, so it is included in full on the next two pages. You can pick a primary and secondary class for any week, and also select if they want to be a commuter or residential live-in.

Application for Admission

Exploration Selection (Checkpoint item 5 of 8)

Scholarship Programs
The Competitive Scholarship Programs require an additional Scholarship Application, short responses to application questions, teacher recommendation letter, and unofficial school transcript.

Explorations
For our middle school and pre-college explorations include a live-in or commuter option; some classes have additional lab fees. All SYP weeks are offered Sunday to Friday and run from June 29 to August 7. Base cost for attending SYP as a live-in student is $975 and as a commuter student is $550. See the list below for tuition rate of classes with additional fees.

Aquatic Ecology: (Live-in: $1003 / Commuter $575)
Aviation and Aerospace: (Live-in: $1076 / Commuter $650)
Biotechnology: (Live-in: $1028 / Commuter $600)
Building a Better World: Civil Eng: (Live-in: $1003 / Commuter $575)
Chemical Engineering: (Live-in: $1028 / Commuter $600)
Coding for the Internet of Things: (Live-in: $1013 / Commuter $585)
Electrical and Computer Eng: (Live-in: $1028 / Commuter $600)
Engineering 101: (Live-in: $1028 / Commuter $600)
Forensic Science and CSI: (Live-in: $1003 / Commuter $575)
Geohazards and Resource Eng: (Live-in: $1028 / Commuter $600)
Materials Science and Eng: (Live-in: $1028 / Commuter $600)
Mechanical Engineering: Automotive Eng: (Live-in: $1028 / Commuter $600)
Mechanical Engineering: Design the Future: (Live-in: $1028 / Commuter $600)
Mechanical Engineering: Eng the Human Body: (Live-in: $1028 / Commuter $600)
Medical Laboratory Science: (Live-in: $1003 / Commuter $575)
Medical Physiology: (Live-in: $1003 / Commuter $575)
NEXT Scholars: Geospatial Engineering: (Live-in: $1295 / Commuter $697)
Ship to Shore Freshwater Ecology with Inland Sea Education Association: (Live-in: $1295)
Wild World of Chemistry: (Live-in: $1003 / Commuter $575)
Wildlife Ecology: (Live-in: $1003 / Commuter $575)

<table>
<thead>
<tr>
<th>Dates: JUN 20 - JUN 26</th>
<th>Select Plan Type: None</th>
<th>Primary Exploration Choice: None</th>
<th>Secondary Exploration Choice: None</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dates: JUN 27 - JUL 03</td>
<td>Select Plan Type: None</td>
<td>Primary Exploration Choice: None</td>
<td>Secondary Exploration Choice: None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dates: JUL 11 - JUL 17</td>
<td>Select Plan Type: None</td>
<td>Primary Exploration Choice: None</td>
<td>Secondary Exploration Choice: None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dates: JUL 18 - JUL 24</td>
<td>Select Plan Type: None</td>
<td>Primary Exploration Choice: None</td>
<td>Secondary Exploration Choice: None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dates: JUL 25 - JUL 31</td>
<td>Select Plan Type: None</td>
<td>Primary Exploration Choice: None</td>
<td>Secondary Exploration Choice: None</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dates: AUG 01 - AUG 07</td>
<td>Select Plan Type: None</td>
<td>Primary Exploration Choice: None</td>
<td>Secondary Exploration Choice: None</td>
</tr>
<tr>
<td></td>
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</tr>
</tbody>
</table>

Additional Information

Checklist | Continue | Finish Later
10. When selecting a “High School/Middle School” most high schools can be pulled up using the “Lookup High School/Middle School Code” link. It will auto-fill information on record. If your school is not found, you can enter this information manually. Be sure to enter a grade and graduation year.

### Application for Admission

#### High School/Middle School (Checklist Item 6 of 8)

Let us know the high school or middle school you’re currently attending. Use the lookup feature to search our database and fill in the form automatically.

If you’re a homeschool student, enter HH0074 for the High School Code, HomeSchool for the High School Name, HomeSchool for the High School City, and select your state. International students please enter INTL for your school code.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Graduation Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>9th</td>
<td>2021</td>
</tr>
<tr>
<td>10th</td>
<td>2022</td>
</tr>
<tr>
<td>11th</td>
<td>2023</td>
</tr>
<tr>
<td>12th</td>
<td>2024</td>
</tr>
</tbody>
</table>

- Indicates a required field.

#### School Code:

- School Code: [ ] Lookup High School/Middle School Code

#### If School Not Found:

- School Name:
- School Street 1:
- School Street 2:
- School City:
- School Zip Code:
- School County:
- School State:
- School Nation:
- Graduation Year:
- What grade will you have completed by this summer?

11. This is a very important screen! On the “Payment Information” screen, you will be informed that a $100.00 deposit is due for each exploration, and that this is a non-refundable deposit. **In order to continue, you must type “YES” in the box (see next page).**

### Application for Admission

#### Payment Information (Checklist Item 7 of 8)

**Summer Youth Program Applicants**

Each exploration must have a $100 nonrefundable deposit payment before your application will be processed for enrollment.

**Submitting Your Payment online by Credit Card**

Choose the Online Payment option on the Checklist menu page and follow the payment screens.

**Submitting Your Deposit by Mail**

Mail a check written out to "Michigan Tech's Summer Youth Programs" for all program's $100 deposit payment:

Michigan Technological University
Summer Youth Programs
1400 Townsend Drive
Houghton, MI 49931-1205

**Type YES to indicate you understand that each exploration must have a $100 nonrefundable deposit payment before your application will be processed for enrollment.**

[ ]

Return to Checklist without saving changes
12. At this point, **your registration is filled in, but not submitted**. Students who are applying to our Pathway Programs like WIE, ESP, or NSTI will have to complete additional steps. Everyone else will be returned to the checklist screen, **but your registration is not totally done** until you click a payment option and submit.

**NOTE:** Even if your program does not require the $100 deposit, you must still click ‘Mail-In Payment’ and the gray ‘submit’ button to complete your registration.

13. Again: just getting back to this screen does **NOT** mean your registration is submitted! You must either choose to make a **deposit on-line right now**, or choose to **send one in by mail later**. Until you make a selection, your registration will not come to us.

14. Clicking on ‘Mail In Payment’ takes you directly to a congratulations screen: **your registration is now submitted**, but won’t be processed until you mail in a payment and we receive it. You must then click the gray ‘**submit**’ button to complete your registration.
15. Clicking on ‘Online Payment’ will take you to a screen where you can enter an amount to pay at the time (min. $100.00 deposit, max. up to the cost of the camp). Clicking on ‘Pay This Amount’ leads to the actual credit card info site.

Application for Admission

Summer Youth Program Participant

Congratulations on completing your application for the Summer Youth Program at Michigan Tech. This page confirms that your application has been received.

In order to process your application, we must receive your $100 nonrefundable deposit payment within 10 days. There is no deposit due for participants in the Competitive Scholarship Programs until after they have been accepted.

Camp Schedule / To Determine Your Deposit Amount:

<table>
<thead>
<tr>
<th>Desired for Explorations</th>
<th>$100 of camp x 100</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charter Bus</td>
<td>Round trip: $279</td>
</tr>
<tr>
<td></td>
<td>One-way trip: $175</td>
</tr>
</tbody>
</table>

Deposited Due

Web Application Summary

<table>
<thead>
<tr>
<th>Name and Address</th>
<th>Name: PreK Track Thru 12</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Making Address: 1400 Townsend Dr, Houghton, Michigan 49931</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Application Data</th>
<th>Application Term: Summer 2023</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Application Type: Pre-College, Summer Youth Programs</td>
</tr>
<tr>
<td></td>
<td>Planned course of study: Summer Youth Programs</td>
</tr>
<tr>
<td>Date Created</td>
<td>Mar 11, 2023</td>
</tr>
</tbody>
</table>

Please enter the amount that you would like to pay in US dollars, with no dollar sign or commas. The payment you are making is for the one participant for which you are currently applying. Payments for other participants must be made separately. Please refer to the course catalog to determine your full payment due.

Your current balance is: $0.00

This amount will change based on the status of the application. Your account will be billed when your application is accepted and the camper is registered in the camp. Payments may take 2-3 business days to post. If you just submitted an application, please come back in 2-3 business days and check your balance. If you have any questions regarding your balance, please contact the Summer Youth Programs office.

That’s it! Your registration will now be routed to our office. Please remember that you are not considered enrolled in a camp at this stage – our staff must go through and process your applications individually. You will receive a confirmation email when everything is all set. If you have other questions or concerns about the registration process please call or email us at:

Phone: 906-487-2219
Email: syp@mtu.edu