

## 104.1 POLICIES AND PROCEDURES REQUIRING SENATE INVOLVEMENT

[\(Proposal 2-19\)](#)

[\(Proposal 4-93\)](#)

All policies in the areas listed in the Senate Constitution, Article III, Sections F.1.a, F.2.a, and F.4.a that originate in the Senate must be approved by the Senate before being forwarded to the University President or Board of Trustees.

The Michigan Technological University Board of Trustees (“the Board”) Policy, Chapter 6, Section 3, Policy Functions of the Faculty states that the Board “extends a cordial invitation to the faculty to express its opinions and recommendations on matters of academic policy, through the regularly established channels as provided by the Constitution of the Senate.” The Senate’s Constitution, which is approved by the Board of Trustees, grants “the authority and responsibility to the University Senate to review and establish policy and procedure” in the areas listed in the Senate Constitution, Article III, Sections F.1.a, F.2.a, and F.4.a (colloquially referred to as "A List" items) subject to Administrative and/or Board of Trustees approval or rejection.

The flowcharts detailed in Procedure 104.1.1 Senate Proposal Approval Process describe the procedures under which University Policies in the areas identified in the Senate Constitution, Article III, Sections F.1.a, F.2.a, and F.4.a ("A-list Items") at Michigan Technological University are developed and approved.

For items listed in Senate Constitution Article III, Sections F.1.b, F.2.b, F.3.a, and F.4.b (colloquially referred to as "B-list Items"), the Senate has the responsibility (not authority) to review, make recommendations, initiate, and participate in the formulation of University policy and procedures. In cases where a “B-list” proposal originates from the Senate, Procedure 104.1.1 should also be followed.

### **Types of Policy Proposals**

Generally, there are three types of policy proposals that the Senate votes on:

- 1) Recommendations to Modify Board of Trustees Policy in the “A-list” areas**—These are submitted to the president after being approved by the Senate and, if approved by the president are then routed to the Board of Trustees for its consideration. If rejected by the President the Senate is provided appeal procedures directly to the Board of Trustees. (e.g., recommending revisions or additions to Board of Trustees Policies Manual).

- 2) Academic, Research, and Other Senate Policy and Procedure Recommendations**—The Senate also has the responsibility and authority to review and establish University (not Board of Trustees) policy and procedures in the areas referred to as the "A-List Items," which are listed in Article III, Section F.1.a, F.2.a, and F.4.a of the Senate's Constitution subject only to approval of the President or their Designee.
- 3) B-list Items**—The Senate has the responsibility (but not authority) to review, make recommendations, initiate, and participate in the formulation of policy and procedures in the areas referred to as the "B-List Items," which are listed in Article III, Section F.1.b, F.2.b, and F.4.b of the Senate's Constitution.

**Professional Staff Policy and Procedure**—The Senate has the responsibility (not authority) to review, make recommendations, initiate, and participate in the formulation of policy and procedures in the areas referred to in Article III, Section F.3.

### **Development of Proposal 4-93**

Proposal approved by Senate: May 5, 1993

Proposal amended by Senate: September 29, 1993

September 2015: Name Change Board of Control to Board of Trustees

### **Development of Proposal 2-19**

09-19-18: Proposal 2-19 was received by the Senate Office

09-26-18: Proposal 2-19 was brought to the Senate Floor for Introduction

10-10-18: Voting on Proposal 2-19 was tabled for further revision

11-07-18: Proposal 2-19 was revised and reintroduced

11-28-18: Revised version of Proposal 2-19 was approved by the Senate

12-05-18: Administration proposed editorial changes to Proposal 2-19

12-12-18: New revised version of Proposal 2-19 was approved by the Senate

01-10-19: Administration responds with changes to Proposal 2-19

01-23-19: New revised version of Proposal 2-19 was approved by Senate

03-19-19: Administration approves clean version of Proposal 2-19