

# **The University Senate of Michigan Technological University**

## **Graduate Appeals of Suspension or Dismissal**

[\(Proposal 2-12\)](#)

### **Senate Policy 415.1**

#### **Background/Rationale**

This proposal is intended to establish a policy regarding graduate appeals of suspension or dismissal. The policy formalizes longstanding practice in the graduate school, and it has been reviewed and approved by the Graduate School, Graduate Faculty Council, Graduate Student Government, and legal counsel.

#### **Policy Statement**

The Graduate School will consider appeals of suspension and dismissal decisions issued by the Graduate School.

#### **Policy Requirements**

This policy applies to students who are currently enrolled in a graduate program or have been enrolled in a graduate program within the preceding year. Graduate students must submit a complete Graduate appeal form to the Graduate School before the dean can consider an appeal request. This form must be submitted to the Graduate School within ten (10) business days following the date on which the Graduate School sent an email to the student notifying the student of the suspension or dismissal.

#### **Reason for Policy**

The policy will provide due process to students who wish to appeal a suspension or dismissal decision issued by the dean of the Graduate School.

#### **Related Policy Information**

If the appeal is not successful, the student will remain suspended or dismissed from the graduate program. If the appeal is successful, the student will be reinstated in the graduate program.

This policy is a formal statement of longstanding practice in the Graduate School, and has been reviewed by the Graduate School, Graduate Faculty Council, Graduate Student Government, and legal counsel.

#### **Exclusions**

This policy does not apply to undergraduate students or graduate students who have not been enrolled in a graduate program within the preceding year.

## **Contact(s)**

Office/Unit  
Graduate School

Telephone Number  
(906) 487-2327

## **Definitions**

None.

## **Responsibilities**

*Graduate Student* - Be aware of policy. Complete and electronically submit a complete Graduate Appeal Form to the Graduate School within ten (10) business days following the notification date of the suspension or dismissal.

*Graduate School staff* - Receives the Graduate Appeal Form, reviews it for completeness, and forwards to the dean for a decision.

*Dean of the Graduate School* - Reviews the Graduate Appeal Form, renders a decision, and notifies the student.

## **Procedures**

In support of this policy, the following procedures are included:

- Submitting an appeal request

## **Forms and Instructions**

In support of this policy, the following forms/instructions are included:

- Graduate Appeal Form (appeal.pdf)

## **Appendices**

NA

## **Additional Information**

NA

## **History**

Adoption Date:

**Introduced to Senate: 21 September 2011**

**Approved by Senate: 05 October 2011**

**Approved by Administration: 21 October 2011**