

The University Senate of Michigan Technological University

Grading System

[\(Proposal 13-99\)](#)

[\(Proposal 20-12\)](#)

Senate Policy 311.1

The grades awarded by the University are:

- A Excellent, with 4.0 grade points per credit.
- AB Very good, with 3.5 grade points per credit.
- B Good, with 3.0 grade points per credit.
- BC Above average, with 2.5 grade points per credit.
- C Average, with 2.0 grade points per credit.
- CD Below average, with 1.5 grade points per credit.
- D Inferior, with 1.0 grade point per credit.
- F Failure, with 0.0 grade point per credit.
- I Incomplete: not computed in GPA calculation appropriate when:
 - the student has a legitimate extenuating circumstance prohibiting the completion of the course;
 - the student has the ability to complete the course requirements without re-enrolling in the course;
 - the student currently has a passing grade in the course.

Extenuating circumstances may include (but are not limited to):

- car accident
- sudden illness or injury (Doctor's office/hospital documented)
- birth of a child
- death of a family member
- conditions of close friends (suicide, accident/injury)
- divorce (individual and parental)

An incomplete grade must be made up within 1 semester of being assigned regardless of residency according to the following schedule:

- assigned fall semester: course must be completed by the end of spring semester;
- assigned spring semester: course must be completed by the end of fall semester;
- assigned summer semester: course must be completed by the end of fall semester.

An I grade should not be used as a substitute for a failing grade or a withdrawal.

Failure to complete the coursework within the timeframes defined above will result in the conversion of the I to an F. Incomplete grades at graduation are considered (F) grades in computing the final grade point average.

- IS In-Session; temporary grade indicating a course that remains in session and ends after the semester's final grade deadline.
- X Conditional: computed into the grade point average as an (F) grade given only when the student is at fault in failing to complete a segment of a course, but in the judgment of the instructor does not need to repeat the course. An X is appropriate when:

- the student does not have a legitimate extenuating circumstance for failing to complete course requirements that meets the standards for the I grade (above);
- the student has the ability to complete the course requirements without re-enrolling in the course;
- the student currently has a passing grade in the course.

Example circumstances appropriate for an X grade may include:

- oversleeping on the day of an exam
- flat tire/unexpected car trouble
- incomplete assignments.

X grades must be made up within the next semester according to the same schedule summarized above for the I grade. Failure to complete the course accordingly will result in the conversion of the X grade to an F.

- M Missing grade, see instructor for clarification.
- N No Grade, No Credit, No Grade Points; given when a student officially withdraws from school after the regular drop period, passing the subject.
- P Progress; may be used for 5000 or 6000 series research courses and approved 3000 or 4000 level project courses where projects may carry over for more than one semester.
- Q Inadequate Progress; may be used for 5000 or 6000 series research courses and approved 3000 or 4000 level project courses and courses where projects may carry over for more than one semester.
- W Drop, No Credit, No Grade Points; given when a student drops a course between the beginning of the fourth week and the end of the tenth week; after the tenth week, a student may request a late drop only from the Dean of Student Affairs.
- CR Credit by advanced placement or examination. ([Board of Control Policy 13.2](#))

Proposal 13-99:

Adopted by Senate: April 21, 1999

Approved by Board of Control: July 7, 1999

Proposal 20-12:

Adopted by Senate: 18 April 2012

Approved by Administration: 08 May 2012