We know we made a smart choice in our decision to admit your student, and we know choosing a college is a big deal. This Guide for Parents and Family is designed to give you the basics on the next steps, important dates to remember, and details on how and when Michigan Tech will communicate with your student now that they are a member of the incoming class of 2018.

Review the information and look for more online. Connect with your regional admissions manager or others on campus when you have questions—we’re here to help.

WELCOME TO THE MICHIGAN TECH FAMILY!
Parent Philosophy
Michigan Tech views students as young adults who are in the process of becoming responsible, accountable, and capable. We respect their growing independence and hold them accountable for decisions they make. We also respect their privacy, but don’t always promise confidentiality. If needed, we will get others involved to ensure their well-being.

We view parents and guardians as our partners and will collaborate with them to the best of our ability. However, we prefer working directly with students to foster their growth and development. Parents and guardians are encouraged to continue to strengthen the relationship with their student by assuming the additional role of mentor/coach.

NEXT STEPS AFTER ACCEPTANCE

Review the Acceptance Packet
The following information was in your student’s acceptance packet:

- Acceptance letter
- Michigan Tech Guide
- Account Details sheet including student username and password needed to access MyMichiganTech and Michigan Tech email for accepted students
  Note: It is against Michigan Tech policy for students to share their password with anyone, including their parents. Students who share their password risk having their account suspended as well as being reported to the Dean of Students Office.

Download or print a copy of the Michigan Tech Guide for yourself at mtu.edu/admissions/accepted.

Pay the Enrollment Deposit
To enroll at Michigan Tech, your student must submit a $100 enrollment deposit.

Why submit the enrollment deposit now?
- Allows your student to apply for on-campus housing
- Guarantees a spot in the incoming class
- The deposit is fully refundable until May 1

<table>
<thead>
<tr>
<th>Semester</th>
<th>Enrollment Deposit Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2018 (January)</td>
<td>Due 30 days from acceptance</td>
</tr>
<tr>
<td>Summer 2018 (May or June)</td>
<td>Due 30 days from acceptance</td>
</tr>
<tr>
<td>Fall 2018 (September)</td>
<td>Due May 1*</td>
</tr>
</tbody>
</table>

*For fall applicants, the deposit is fully refundable if you notify the Admissions Office by May 1 that you do not plan to enroll.

How to pay the enrollment deposit
- Have your student log in, and pay online through their MyMichiganTech page.
- Check or money order sent to the address below. Be sure to include your student’s Student ID number (M number) from the Account Details sheet sent in the acceptance packet.

Admissions Office
Michigan Technological University
1400 Townsend Drive
Houghton, MI 49931-1295
Apply for Housing
Who must apply for housing
• All single first-year students are required to live in University housing for the first year. Transfer students or commuter students from the local area who are living at home with a parent/guardian are exempt from the requirement.
• Students receiving merit-based scholarships through the Presidential Scholar, National Scholar, or Leading Scholar programs are required to live in University housing for their first two academic years.

How to apply for housing
• Submit the $100 enrollment deposit.
• Complete the residence hall application on MyMichiganTech after the deposit has been processed. The link will be an item on their Enrollment Checklist.

Selecting a roommate (fall semester only)
• Students may request a roommate or search for the best match using the Roommate Matching program between May 1 and June 1 if the residence hall application is on file.
• Students who match through the Roommate Matching program are placed based upon the date/time of their match confirmation.

Visit Campus
mtu.edu/admissions/visit
If you haven’t seen Michigan Tech for yourself, we invite you to campus—it’s really the best way to see how we compare to other schools your student is considering.

• Campus tours—offered twice daily, Monday through Friday, when classes are in session; get all the details and register for a tour at mtu.edu/admissions/visit.
• Preview Day—March 24, 2018 is the day just for accepted students and family. Registration opens in January 2018 at mtu.edu/previewday.

Note: Visitors are often surprised at how quickly local lodging fills. If you plan to travel to campus during busy times—President’s Day weekend, Preview Day, Winter Carnival, high school spring break week(s), and Move-In Weekend/Orientation—book hotel rooms well in advance.

Changing Majors
If your student would like to change their major from what they selected at the time of application and before enrolling at Michigan Tech, they need to contact the Admissions Office at mtu4u@mtu.edu or 888-688-1885 to request this change. We cannot make changes to majors that are requested by anyone other than the student.

The application will be reviewed to determine if your student meets admission requirements for the new program. Students who change majors after enrolling will work directly with their academic advisor.

Submit an Official Final High School Transcript
An official final transcript is required within 30 days of your high school graduation. Your final transcript will be reviewed by the Admissions Committee to verify continued academic success during the period after that covered by the transcript used at the time of your acceptance to Michigan Tech. If you experienced a departure from your previous academic performance, you will be contacted and asked to provide a detailed explanation. A significant decline in academic performance during your senior year may affect your enrollment status and, at the University’s discretion, result in a revocation of your admission and any financial assistance awarded.

To be considered official, a transcript must be sent directly to Michigan Tech by the institution issuing the transcript, or from a transcript service such as Parchment. Transcripts stamped “issued to student” or those hand-delivered, even if in a sealed envelope, are not acceptable.

Orientation—Save the Date
mtu.edu/orientation
Book your hotel for Move-In Weekend now. It’s one of the busiest times on campus, so local lodging fills quickly. Even if you haven’t finalized your college plans, it’s never too early to start planning!

• Move-In Day | Saturday, August 25, 2018
• Orientation | Sunday, August 26–Saturday, September 1, 2018

You do not need to register for Orientation. Additional details will be mailed to your student’s home address in May.
Cost of Attendance and Upper-Division Tuition

The cost of attendance is an estimate of annual expenses, including tuition, fees, room and board, books and supplies, and personal needs and travel. To get an estimate of net cost after financial aid and scholarships, visit mtu.edu/admissions/tuition/calculator.

### 2017–18 Estimated Undergraduate Student Expenses

<table>
<thead>
<tr>
<th></th>
<th>Michigan Residents</th>
<th>Non-Michigan Residents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition 1,2</td>
<td>$14,774</td>
<td>$32,018</td>
</tr>
<tr>
<td>Required Fees 3</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>Lab and Course Fees (estimated)</td>
<td>545</td>
<td>545</td>
</tr>
<tr>
<td>Room and Board 4</td>
<td>$10,477</td>
<td>$10,477</td>
</tr>
<tr>
<td>TOTAL billed expenses</td>
<td>$26,096</td>
<td>$43,340</td>
</tr>
<tr>
<td>Additional costs to consider</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>1,200</td>
<td>1,200</td>
</tr>
<tr>
<td>Personal Needs and Travel</td>
<td>1,740</td>
<td>1,740</td>
</tr>
<tr>
<td>Loan Origination Fee 5</td>
<td>64</td>
<td>64</td>
</tr>
<tr>
<td>Annual TOTAL 6</td>
<td>$29,100</td>
<td>$46,344</td>
</tr>
</tbody>
</table>

1. Students taking 12 to 18 credits per semester are charged the plateau rate listed above. Students taking less than 12 credits will be charged on a per-credit basis (resident: $558, nonresident: $1,186). This per-credit price also applies to any credit taken over 18 credits. Students attending summer semester will be charged the per-credit rate.

2. Students who have earned 60 or more credits, including transfer credit, credit earned through early college or dual enrollment, or AP, IB, or CLEP will be charged upper-division tuition. For details, see mtu.edu/finaid/tuition/cost.

3. Required fees per semester include: Fall and Spring Activity Fee—$60; Fall and Spring Experience Tech Fee—$90 (not assessed in summer).

4. Room-and-board rates vary, depending on hall assignment and meal plan selection. See options at mtu.edu/housing/applications-policies/rates.

5. The loan origination fee estimated above is only charged to those students receiving federal direct loans.

6. Tuition, fees, and room and board are payable each semester.

### Student Tuition and Your Bill

Student bills will be available online through MyMichiganTech. Some students may receive a second bill, which will be available during the third week of each semester and will reflect any changes in financial aid, housing, and/or course adjustments made.

### Billing Schedule

<table>
<thead>
<tr>
<th>Semester of Enrollment</th>
<th>First Billing Date</th>
<th>Second Billing Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Due Date</td>
<td>Due Date</td>
</tr>
<tr>
<td>Spring 2018</td>
<td>December 1, 2017</td>
<td>January 30, 2018</td>
</tr>
<tr>
<td></td>
<td>January 10, 2018</td>
<td>February 16, 2018</td>
</tr>
<tr>
<td>Summer 2018</td>
<td>April 6, 2018</td>
<td>May 9, 2018</td>
</tr>
<tr>
<td></td>
<td>May 9, 2018</td>
<td>June 15, 2018</td>
</tr>
<tr>
<td>Fall 2018</td>
<td>July 13, 2018</td>
<td>September 18, 2018</td>
</tr>
<tr>
<td></td>
<td>August 29, 2018</td>
<td>October 5, 2018</td>
</tr>
</tbody>
</table>

### Payment Options

Michigan Tech offers several options for paying your bill:

- Check or money order
- Credit card* (online)
- E-check (online)
- Installment prepayment plan
- Five- or four-payment plan

View more details at mtu.edu/student-billing.

*There is a 2.3 percent nonrefundable service fee for MasterCard, Discover, and American Express payments. We do not accept Visa.
ACADEMIC DETAILS

Class Scheduling
Class schedules for incoming first-year students will be created by the Registrar’s Office based on major, ALEKS Math Placement Assessment score, AP/IB/CLEP score(s), and transfer credit received. Schedules for fall semester are available in late July. Students receive an email to their Michigan Tech email address when their schedule is ready.

Academic Advisor
Students may connect with their academic advisor any time after acceptance. Academic advisor information is listed on the student’s MyMichiganTech page.

Laptop Requirement
Incoming students intending to enroll in engineering or engineering management are required to bring a laptop for in-class instruction in required engineering fundamentals courses. The laptop must meet minimum specifications. See details at mtu.edu/admissions/laptop.

Placement Tests
Michigan Tech offers several online placement tests to ensure students are beginning coursework at the right level.

<table>
<thead>
<tr>
<th>Placement Test</th>
<th>Optional/Required</th>
<th>Available Dates</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>ALEKS Math Placement Assessment</td>
<td>Required for all students without qualifying AP, IB, CLEP, or transfer credit</td>
<td>May 1–June 30; July 15–31 for those with an AP score of 1</td>
<td>$25 + tax ($26.50)</td>
</tr>
<tr>
<td>Modern Language (French, German, Spanish)</td>
<td>Optional</td>
<td>Any</td>
<td>Free—students must sign up for access</td>
</tr>
<tr>
<td>Computer Science Knowledge Assessment</td>
<td>Required for students enrolling in computer science, software engineering, or computer engineering</td>
<td>Students will receive an email over the summer with information and dates</td>
<td>Free</td>
</tr>
</tbody>
</table>

Academic Integrity and Student Conduct
mtu.edu/conduct/policies/student-conduct
Michigan Tech inspires community, scholarship, possibilities, accountability, and tenacity. These values serve to guide decisions and foster learning. The University maintains an Academic Integrity Policy, and standards of conduct are set forth in the Student Code of Community Conduct to assist the campus community in furthering its mission and values.

Michigan Tech students have the responsibility to uphold the rules and values of the University, and the right to a fair and equitable conduct process. Students, student groups, and/or student organizations are responsible for knowing and complying with the information, policies, and procedures outlined in the Code. Michigan Tech defines a student as “any individual who is an admitted applicant, is currently enrolled, or was formerly enrolled at the University at the time of the conduct issue regardless of their age or status in regard to parental dependency. Student status is maintained during semester breaks.”

Important Dates
- Free Application for Federal Student Aid (FAFSA) available—October 1, 2017–March 1, 2018
- Preview Day—March 24
- Enrollment deposit due—May 1 (see Enrollment Deposit table)
- ALEKS Math Placement Assessment—May 1–June 30
- Class schedule available—late July
- Housing information available—August 1 on MyMichiganTech
- Move-in date—August 25
- Orientation—August 26–September 1
- Bills due—August 29 (see Billing Schedule table)
- Parent/Family Weekend—Traditionally held early October. Dates to be determined.
How We Communicate with You and Your Student

After acceptance, email to students is our primary method of communication. The Admissions Office sends to the email address your student provided as their personal email on the application for admission. Please note: many departments—including Housing, Student Financial Services (financial aid and student billing), and the Registrar’s Office (class scheduling)—will only send email to a student at their official University email account. Encourage your student to check their mtu.edu email regularly.

We know students are busy, so we send copies of many general messages to the parent email that was provided by the student at time of application. Not all students provide a parent email. If you aren’t getting messages to your own email address from Michigan Tech and would like to, email mtu4u@mtu.edu and include your student’s name and birthdate.

<table>
<thead>
<tr>
<th>Acceptance letter, student username/password, Michigan Tech Guide</th>
<th>Student Personal Email</th>
<th>Student mtu.edu Email</th>
<th>Mail Home</th>
<th>Parent Email</th>
<th>MyMichiganTech</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invitations to campus and regional events</td>
<td></td>
<td>XX</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Scholarship notification (starting in December)</td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>Financial aid award letter (starting in late December)</td>
<td></td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Student bill</td>
<td></td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>ALEKS math placement assessment</td>
<td></td>
<td>XX</td>
<td>X</td>
<td>X</td>
<td></td>
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<tr>
<td>Transfer credit evaluation</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
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<tr>
<td>Housing assignment</td>
<td></td>
<td>X</td>
<td></td>
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<tr>
<td>Class schedule</td>
<td></td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Important dates</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Orientation information</td>
<td></td>
<td>X</td>
<td>X</td>
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</tbody>
</table>

Guest Access
mtu.edu/registrar/parents-family/access

Guest Access allows Michigan Tech students to grant access to confidential records. The Registrar’s Office recognizes that parents, guardians, spouses, and others are important to students and provide the opportunity for these important individuals to guide, encourage, and be involved.

To start, students must log in to their MyMichiganTech account and access the Guest Access item in the Enrollment Checklist. Then, they will identify the guest by name and email address and select the information they would like to make available to the guest. The guest is sent an email with account information and will be asked to set up a password to view their student’s information. Once this step is completed, the student is notified and guest access is granted. Students have the alternative of granting verbal access to individuals without internet access.

It is against Michigan Tech Policy for students to share their password with anyone, including their parents. Students who share their password risk having their account suspended as well as being reported to the Dean of Students Office. Guest Access provides the opportunity for important individuals to guide, encourage, and be involved in students’ academic careers.

Key Contacts
• Student Financial Services—888-688-1885–finaid@mtu.edu
• Housing and Residential Life—906-487-2682–housing@mtu.edu
• Student Disability Services—906-487-1494–cmoslund@mtu.edu
• Student Billing and Payment Plans—906-487-2622–student-billing@mtu.edu
• Registrar’s Office—960-487-2319–registrar@mtu.edu

Connect with Michigan Tech
• Facebook group for incoming class parents and family—facebook.com/groups/MichiganTechFamilies2018
• ParentNet—blogs.mtu.edu/parentnet
• Live webcasts and on-demand recorded sessions—mtu.edu/admissions/connect/virtual
## Academic Calendar 2018–19

### Fall Semester 2018
- **September 4, Tuesday**: Instruction begins
- **September 7, Friday Noon**: K-Day recess, one day only
- **September 10, Monday**: Classes resume
- **November 16, Friday 10 PM**: Thanksgiving recess begins
- **November 26, Monday**: Classes resume
- **December 14, Friday**: Last day of regular classes
- **December 15, Saturday**: Midyear Commencement
- **December 17, Monday–December 21, Friday**: Final exam period
- **December 21, Friday**: Fall Semester ends

### Spring Semester 2019
- **January 14, Monday**: Instruction begins
- **January 21, Monday**: Martin Luther King Jr. Day recess, one day only
- **February 6, Wednesday 10 PM**: Winter Carnival recess begins
- **February 11, Monday**: Classes resume
- **March 8, Friday 10 PM**: Spring Break begins
- **March 18, Monday**: Classes resume
- **April 26, Friday**: Last day of regular classes
- **April 29, Monday–May 3, Friday**: Final exam period
- **May 3, Friday**: Spring Semester ends
- **May 4, Saturday**: Commencement

### Summer Semester 2019
- **May 13, Monday**: Full session begins
- **May 13, Monday**: Session A begins
- **May 27, Monday**: Memorial Day recess, one day only
- **May 28, Tuesday**: Classes resume
- **June 27, Thursday**: Session A ends
- **June 28, Friday**: Session A exam period
- **July 1, Monday**: Session B begins
- **July 4, Thursday**: Independence Day recess
- **July 5, Friday**: Classes resume
- **August 15, Thursday**: Full session ends
- **August 15, Thursday**: Session B ends
- **August 16, Friday**: Full session, Session B exam period