Confidentiality Policy

The Center provides confidential service in accordance with the law, as well as professional and ethical guidelines of counseling professions.

Confidentiality means that a student’s contact with this office does not go on their academic record and that clinical materials will not be disclosed to any other office or individual unless a student signs a written release for this to occur. There are exceptions to this, see Limits to Confidentiality below.

Our staff members are exempt from any university reporting policies.

Limits to Confidentiality

Counselors are required to release certain information in situations in which there is:
- Substantial probability of harm to the student or other individuals
- Suspected or reported neglect, abuse, or exploitation of a vulnerable adult or minor
- A court order
- Minors 14+ have confidentiality, but there exceptions/limitations (if this applies to you, contact the Center for additional information)

Security of Records

The Center maintains security of all counseling records.
- All digital student files are kept separate from the Michigan Tech student database and are only accessible to the Center’s staff.
- Access to these records is limited to the Center’s staff, unless a written release is received or by court order.

*If you have any further questions regarding confidentiality, please contact the Center at 906-487-2538.