



Michigan Tech



HUSKY MOTORS INFORMATION FLIPBOOK

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WELCOME TO HUSKY MOTORS!

Our mission is to provide safe and reliable vehicles to ensure the best and most comfortable travel experience possible. Thank you for choosing Husky Motors and for being a part of our Team!

ABOUT THIS BOOKLET:

This booklet provides a wide variety of information designed to answer frequently asked questions and to provide easy access to vital information that may be needed on your journey. Have a safe and enjoyable trip!

Welcome to Husky Motors

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Initial Steps after Retrieving the Keys:

- **Check your vehicle for any damage. If your vehicle is damaged, please report this to Husky Motors as soon as possible.**
- **Check your fuel level. If the gas tank is not full, immediately fill up using the assigned WEX gas card. Provide Husky Motors with this receipt separately so you will not be billed for the gas that a previous customer used.**
- **Ensure that the WEX gas card, a copy of the insurance, and the vehicle registration are attached to the last page of this booklet.**

Picking Up Your Vehicle

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Driving Guidelines & Etiquette

- **You are responsible for safe and courteous operation of this vehicle. As a driver, you must be knowledgeable of all applicable laws and regulations for each state that you travel in.**
- **When picking up your vehicle, it would've typically been cleaned before you picked it up. It is expected that the vehicle is returned as clean as possible, including the removal of all garbage.**
- **Cell phone use by a driver is only acceptable if used in a Hands-Free mode.**
- **Smoking, vaping, or tobacco use of any kind is prohibited in a Husky Motors vehicle.**
- **Only Service or Support Animals are permitted in vehicles. Any additional cleaning costs that occur will be the responsibility of the animal's owner.**

Operating Your Vehicle

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Returning Vehicle Back to Husky Motors

- **Before dropping off your vehicle back at Husky Motors, double check to make sure that the vehicle has a full tank of gasoline.**
- **After parking the vehicle, take a second look throughout the interior including under the seats and in any compartments to verify that you've removed all of your personal items.**
- **Make sure that you have removed the keys from the ignition and that all of the doors are locked before leaving the vehicle.**
- **After verifying that there is no additional damage to the vehicle from when you picked it up, proceed to the Husky Motors entryway to drop-off the keys by using the self-service kiosk located in the vestibule.**
- **Save any receipts that you have collected for vehicle related out-of-pocket expenses.**

Returning Your Vehicle

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What to do in the event of an accident or a break-down.



First - Dial **911** to report an accident, no matter how minor you may feel that it is.

Second - Seek out medical attention for yourself, passengers, or anyone else involved if needed.

Third - Make a police report. Obtain the name of the police agency and the report number if possible.

Fourth - Notify Husky Motors as soon as you're able.

For a vehicle break-down, call WEX Card Roadside Services at 1-866-329-3471. If repairs, lodging, or an additional rental vehicle is needed, contact one of the emergency contacts listed below.

Husky Motors **Transportation Services** **MTU Public Safety**

(906) 487-2700

(906) 487-1441

(906) 487-2216

huskymotors@mtu.edu

parking@mtu.edu

psafeopr@mtu.edu

Emergency Information

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Vehicle Information

Plate: **place sticker here**

Year: **place sticker here**

Make: **place sticker here**

Model: **place sticker here**

Color: **place sticker here**

Vehicle Registration

Proof of Insurance

Fueling up Instructions

1. Insert WEX card in to the payment terminal
2. Type in the mileage from the vehicle's odometer
3. Type in driver ID (PIN, Password, Driver Number, etc.)

Driver ID: **place sticker here**

WEX Card

Important Documents

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