
Summer Youth Programs

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Weekend Counselor

Position Description

The Basics

Weekend Counselor is a hybrid position that combines weekend supervision of participants and travel with our SYP Charter Bus. The best weekend counselors are road warriors and Copper Country enthusiasts. They're excited to share the beauty of the Keweenaw and surrounding areas with stay-over participants and to ensure that participants arrive and depart SYP safely and on-schedule. They are independent problem-solvers who are always up for an adventure. They're adaptable to changing conditions and keep calm when they encounter challenges. Weekend operations assistants should be detail-oriented, trustworthy and capable of handling participant information and program funds responsibly. Oftentimes, weekend counselors are the first and last impressions that participants and families alike have of Summer Youth Programs, so their care and kindness is critical. .

Compensation and Work Timeline

- June 12-August 10, 2022 (6wk employment plus 1wk required training)
- Paid training
- Lodging and meal stipend provided when traveling with charter bus
- Meals provided in Dining Hall while working on campus.
- Base Salary: \$10.20 per hour (up to 40 hours)
 - Supervisor approval is **required** for any hours over 40/week
- Hours typically fall between Friday and Sunday evening

Essential Duties and Responsibilities

- Cultivating a sense of community between participants and staff
- Supervise participants in weekend recreational activities
- Promote and share the history and culture of the Copper Country
- Provide oversight for participant activities
- Administer first aid as necessary
- Supervise participants on the SYP charter bus for both arrival and departure routes
- Interact with students and parents in a professional manner
- Assume accountability for accurate and timely pick up and drop off of participants

Michigan Technological University is an Equal Opportunity Educational Institution/Equal Opportunity Employer that provides equal opportunity for all, including protected veterans and individuals with disabilities.

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- Communicate with Lead Staff and Residence Hall Coordinators, and parents to ensure that no-show students are contacted
 - Coordinate with bus drivers, Residence Hall Coordinators, and Logistics Coordinators to ensure smooth communication with bus
 - Ensure the safety of participants at all times
 - Other duties as assigned

Required Education, Knowledge, and Skills

- Have completed at least one year of college or equivalent experience
- Have a flexible schedule that allows you to be gone all weekends throughout the duration of programming
- Valid US driver's license with fewer than 6 points(MI or other state equivalent)
- Completed Michigan Tech Public Safety Van training
- Knowledge of or willingness to learn the history of the Copper Country and surrounding area.
- Ability to maintain confidentiality with sensitive information
- Willingness to be an authority figure first and a friend second
- Embrace diversity and enjoy working with students from many different cultural, ethnic, and economic backgrounds
- Energetic and Positive attitude
- Attention to detail and emphasis on safety

Desired Knowledge, Skills, and/or Abilities

- Experience working with youth in a mentoring situation
- Experience hiking and sightseeing in the Upper Peninsula
- Valid Lifeguard Certification (American Red Cross or equivalent)

Work Environment

Summer Youth Programs is a fast paced work environment that engages over 1,000 students each year in high-impact educational experiences that prepare them for post-secondary success. Successful employees often need to spend prolonged periods of time on their feet and lift up to 50 pounds.

Required Training and Other Conditions of Employment

Successful applicants will be required to attend a week long paid training the week prior to the start of Summer Youth Programs. All successful applicants must also submit to and pass a State of Michigan background check prior to employment.