
Summer Youth Programs

www.mtu.edu/syp
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(906)-487-2219

Residence Counselor

Position Description

The Basics

Residence counselors are nurturers who are excited by the opportunity to help participants experience what may be their first time being independent and in a college setting. They enjoy getting to meet people from diverse backgrounds and create an inclusive atmosphere in and out of the residence halls. They are flexible working varied hours throughout the week. They are empathetic as they help students settle into a new environment and communicative while keeping other staff members up to date on any concerning or notable events. They prioritize participant safety while maintaining the upbeat, enthusiastic environment of Summer Youth Programs.

Compensation and Work Timeline

- June 12-August 10, 2022 (6wk employment plus 1wk required training)
- Base Salary: \$10.20 per hour (up to 40 hours)
 - Supervisor approval is **required** for any hours over 40/week
- Paid training
- Room and board is provided for the weeks you are working
- Hours vary from week to week, use these as a guideline and expect occasional duty until 2:00 AM
 - Sunday: 7:00 AM - 1:00 PM
3:00 PM - 4:00 PM
8:30 PM - 11:00 PM
 - Mon.-Thurs.: 7:00 AM - 9:00 AM or 11:30 AM - 1:30 PM
9:00 PM - 11:00 PM
 - Friday: 7:00 AM - 9:00 AM or 11:30 AM - 1:30 PM
10:00 PM - 12:00 AM

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- Saturday: 7:00 AM - 12:00 PM and evening staff meeting

Essential Duties and Responsibilities

- Cultivating a sense of community between participants and staff
- Interact with participants during meals and on-floor time
- Design and distribution of door decorations
- Develop agenda for on-floor meetings
- Lead on-floor meetings for participants on a nightly basis
- Ensure safety of participants
- Assist with discipline issues
- Actively engage with participants in activities
- Other duties as assigned

Required Education, Knowledge, and Skills

- Have completed at least one year of college or equivalent experience
- Ability to maintain confidentiality with sensitive information
- Flexible schedule to accommodate working weekends and evenings
- Willingness to be an authority figure first and a friend second
- Embrace diversity and enjoy working with students from many different cultural, ethnic, and economic backgrounds
- Energetic and Positive attitude
- Attention to detail and emphasis on safety

Desired Knowledge, Skills, and/or Abilities

- Experience working with youth in a mentoring situation
- Valid US driver's license with fewer than 6 points(MI or other state equivalent)
- Completed Michigan Tech Public Safety Van training

Work Environment

Summer Youth Programs is a fast paced work environment that engages over 1,000 students each year in high-impact educational experiences that prepare them for post-secondary success. Successful employees often need to spend prolonged periods of time on their feet and lift up to 50 pounds.

Required Training and Other Conditions of Employment

Michigan Technological University is an Equal Opportunity Educational Institution/Equal Opportunity Employer that provides equal opportunity for all, including protected veterans and individuals with disabilities.

Successful applicants will be required to attend a week long paid training the week prior to the start of Summer Youth Programs. All successful applicants must also submit to and pass a State of Michigan background check prior to employment.