



YOUR STUDENT HAS
BEEN ACCEPTED TO
**MICHIGAN
TECHNOLOGICAL
UNIVERSITY**



We know we made a smart choice in our decision to admit your student, and we know choosing a college is a big deal. This Guide for Parents and Family is designed to give you the basics on the next steps, important dates to remember, and details on how and when Michigan Tech will communicate with your student now that they are a member of the incoming class of 2018.

Review the information and look for more online. Connect with your regional admissions manager or others on campus when you have questions—we're here to help.

WELCOME TO THE MICHIGAN TECH FAMILY!

Parent Philosophy

Michigan Tech views students as young adults who are in the process of becoming responsible, accountable, and capable. We respect their growing independence and hold them accountable for decisions they make. We also respect their privacy, but don't always promise confidentiality. If needed, we will get others involved to ensure their well-being.

We view parents and guardians as our partners and will collaborate with them to the best of our ability. However, we prefer working directly with students to foster their growth and development. Parents and guardians are encouraged to continue to strengthen the relationship with their student by assuming the additional role of mentor/coach.



NEXT STEPS AFTER ACCEPTANCE

Review the Acceptance Packet

The following information was in your student's acceptance packet:

- Acceptance letter
- Michigan Tech Guide
- Account Details sheet including student username and password needed to access **MyMichiganTech** and Michigan Tech email for accepted students

Note: It is against Michigan Tech policy for students to share their password with anyone, including their parents. Students who share their password risk having their account suspended as well as being reported to the Dean of Students Office.

Download or print a copy of the Michigan Tech Guide for yourself at mtu.edu/admissions/accepted.

Pay the Enrollment Deposit

To enroll at Michigan Tech, your student must submit a \$100 enrollment deposit.

Why submit the enrollment deposit now?

- Allows your student to apply for on-campus housing
- Guarantees a spot in the incoming class
- The deposit is fully refundable until May 1

Enrollment Deposit Due Dates

Semester	Enrollment Deposit Due
Spring 2018 (January)	Due 30 days from acceptance
Summer 2018 (May or June)	Due 30 days from acceptance
Fall 2018 (September)	Due May 1*

**For fall applicants, the deposit is fully refundable if you notify the Admissions Office by May 1 that you do not plan to enroll.*

How to pay the enrollment deposit

- Have your student log in, and pay online through their **MyMichiganTech** page.
- Check or money order sent to the address below. Be sure to include your student's Student ID number (M number) from the Account Details sheet sent in the acceptance packet.

Admissions Office
Michigan Technological University
1400 Townsend Drive
Houghton, MI 49931-1295



NEXT STEPS AFTER ACCEPTANCE

Apply for Housing

Who must apply for housing

- All single first-year students are required to live in University housing for the first year. Transfer students or commuter students from the local area who are living at home with a parent/guardian are exempt from the requirement.
- Students receiving merit-based scholarships through the Presidential Scholar, National Scholar, or Leading Scholar programs are required to live in University housing for their first two academic years.

How to apply for housing

- Submit the \$100 enrollment deposit.
- Complete the residence hall application on **MyMichiganTech** after the deposit has been processed. The link will be an item on their Enrollment Checklist.

Selecting a roommate (fall semester only)

- Students may request a roommate or search for the best match using the Roommate Matching program between May 1 and June 1 if the residence hall application is on file.
- Students who match through the Roommate Matching program are placed based upon the date/time of their match confirmation.

Visit Campus

mtu.edu/admissions/visit

If you haven't seen Michigan Tech for yourself, we invite you to campus—it's really the best way to see how we compare to other schools your student is considering.

- Campus tours—offered twice daily, Monday through Friday, when classes are in session; get all the details and register for a tour at mtu.edu/admissions/visit.
- Preview Day—March 24, 2018 is the day just for accepted students and family. Registration opens in January 2018 at mtu.edu/previewday.

Note: Visitors are often surprised at how quickly local lodging fills. If you plan to travel to campus during busy times—President's Day weekend, Preview Day, Winter Carnival, high school spring break week(s), and Move-In Weekend/Orientation—book hotel rooms well in advance.

Changing Majors

If your student would like to change their major from what they selected at the time of application and before enrolling at Michigan Tech, they need to contact the Admissions Office at mtu4u@mtu.edu or 888-688-1885 to request this change. We cannot make changes to majors that are requested by anyone other than the student.

The application will be reviewed to determine if your student meets admission requirements for the new program. Students who change majors after enrolling will work directly with their academic advisor.

Submit an Official Final High School Transcript

An official final transcript is required within 30 days of your high school graduation. Your final transcript will be reviewed by the Admissions Committee to verify continued academic success during the period after that covered by the transcript used at the time of your acceptance to Michigan Tech. If you experienced a departure from your previous academic performance, you will be contacted and asked to provide a detailed explanation. A significant decline in academic performance during your senior year may affect your enrollment status and, at the University's discretion, result in a revocation of your admission and any financial assistance awarded.

To be considered official, a transcript must be sent directly to Michigan Tech by the institution issuing the transcript, or from a transcript service such as Parchment. Transcripts stamped "issued to student" or those hand-delivered, even if in a sealed envelope, are not acceptable.

Orientation—Save the Date

mtu.edu/orientation

Book your hotel for Move-In Weekend now. It's one of the busiest times on campus, so local lodging fills quickly. Even if you haven't finalized your college plans, it's never too early to start planning!

- **Move-In Day** | Saturday, August 25, 2018
- **Orientation** | Sunday, August 26–Saturday, September 1, 2018

You do not need to register for Orientation. Additional details will be mailed to your student's home address in May.



PAYING FOR COLLEGE

Cost of Attendance and Upper-Division Tuition

The cost of attendance is an estimate of annual expenses, including tuition, fees, room and board, books and supplies, and personal needs and travel. To get an estimate of net cost after financial aid and scholarships, visit mtu.edu/admissions/tuition/calculator.

2017-18 Estimated Undergraduate Student Expenses		
	Michigan Residents	Non-Michigan Residents
Tuition ^{1,2}	\$14,774	\$32,018
Required Fees ³	300	300
Lab and Course Fees (estimated)	545	545
Room and Board ⁴	10,477	10,477
TOTAL billed expenses	\$26,096	\$43,340
Additional costs to consider		
Books and Supplies	1,200	1,200
Personal Needs and Travel	1,740	1,740
Loan Origination Fee ⁵	64	64
Annual TOTAL ⁶	\$29,100	\$46,344

1. Students taking 12 to 18 credits per semester are charged the plateau rate listed above. Students taking less than 12 credits will be charged on a per-credit basis (resident: \$558, nonresident: \$1,186). This per-credit price also applies to any credit taken over 18 credits. Students attending summer semester will be charged the per-credit rate.
2. Students who have earned 60 or more credits, including transfer credit, credit earned through early college or dual enrollment, or AP, IB, or CLEP will be charged upper-division tuition. For details, see mtu.edu/finaid/tuition/cost.
3. Required fees per semester include: Fall and Spring Activity Fee—\$60; Fall and Spring Experience Tech Fee—\$90 (not assessed in summer).
4. Room-and-board rates vary, depending on hall assignment and meal plan selection. See options at mtu.edu/housing/applications-policies/rates.
5. The loan origination fee estimated above is only charged to those students receiving federal direct loans.
6. Tuition, fees, and room and board are payable each semester.

Student Tuition and Your Bill

Student bills will be available online through **MyMichiganTech**. Some students may receive a second bill, which will be available during the third week of each semester and will reflect any changes in financial aid, housing, and/or course adjustments made.

Billing Schedule		
Semester of Enrollment	First Billing Date Due Date	Second Billing Date Due Date
Spring 2018	December 1, 2017 January 10, 2018	January 30, 2018 February 16, 2018
Summer 2018	April 6, 2018 May 9, 2018	May 9, 2018 June 15, 2018
Fall 2018	July 13, 2018 August 29, 2018	September 18, 2018 October 5, 2018

Payment Options

Michigan Tech offers several options for paying your bill:

- Check or money order
- Credit card* (online)
- E-check (online)
- Installment prepayment plan
- Five- or four-payment plan

View more details at mtu.edu/student-billing.

*There is a 2.3 percent nonrefundable service fee for MasterCard, Discover, and American Express payments. We do not accept Visa.



ACADEMIC DETAILS

Class Scheduling

Class schedules for incoming first-year students will be created by the Registrar's Office based on major, ALEKS Math Placement Assessment score, AP/IB/CLEP score(s), and transfer credit received. Schedules for fall semester are available in late July. Students receive an email to their Michigan Tech email address when their schedule is ready.

Academic Advisor

Students may connect with their academic advisor any time after acceptance. Academic advisor information is listed on the student's **MyMichiganTech** page.

Laptop Requirement

Incoming students intending to enroll in engineering or engineering management are required to bring a laptop for in-class instruction in required engineering fundamentals courses. The laptop must meet minimum specifications. See details at mtu.edu/admissions/laptop.

Placement Tests

Michigan Tech offers several online placement tests to ensure students are beginning coursework at the right level.

Placement Test	Optional/Required	Available Dates	Cost
ALEKS Math Placement Assessment	Required for all students without qualifying AP, IB, CLEP, or transfer credit	May 1-June 30; July 15-31 for those with an AP score of 1	\$25 + tax (\$26.50)
Modern Language (French, German, Spanish)	Optional	Any	Free—students must sign up for access
Computer Science Knowledge Assessment	Required for students enrolling in computer science, software engineering, or computer engineering	Students will receive an email over the summer with information and dates	Free

Academic Integrity and Student Conduct

mtu.edu/conduct/policies/student-conduct

Michigan Tech inspires community, scholarship, possibilities, accountability, and tenacity. These values serve to guide decisions and foster learning. The University maintains an Academic Integrity Policy, and standards of conduct are set forth in the Student Code of Community Conduct to assist the campus community in furthering its mission and values.

Michigan Tech students have the responsibility to uphold the rules and values of the University, and the right to a fair and equitable conduct process. Students, student groups, and/or student organizations are responsible for knowing and complying with the information, policies, and procedures outlined in the Code. Michigan Tech defines a student as "any individual who is an admitted applicant, is currently enrolled, or was formerly enrolled at the University at the time of the conduct issue regardless of their age or status in regard to parental dependency. Student status is maintained during semester breaks."

Important Dates

- Free Application for Federal Student Aid (FAFSA) available—October 1, 2017–March 1, 2018
- Preview Day—March 24
- Enrollment deposit due—May 1 (see Enrollment Deposit table)
- ALEKS Math Placement Assessment—May 1–June 30
- Class schedule available—late July
- Housing information available—August 1 on **MyMichiganTech**
- Move-in date—August 25
- Orientation—August 26–September 1
- Bills due—August 29 (see Billing Schedule table)
- Parent/Family Weekend—Traditionally held early October. Dates to be determined.



STAY INFORMED

How We Communicate with You and Your Student

After acceptance, email to students is our primary method of communication. The Admissions Office sends to the email address your student provided as their personal email on the application for admission. Please note: many departments—including Housing, Student Financial Services (financial aid and student billing), and the Registrar’s Office (class scheduling)—will only send email to a student at their official University email account. Encourage your student to check their mtu.edu email regularly.

We know students are busy, so we send copies of many general messages to the parent email that was provided by the student at time of application. Not all students provide a parent email. If you aren’t getting messages to your own email address from Michigan Tech and would like to, email mtu4u@mtu.edu and include your student’s name and birthdate.

	Student Personal Email	Student mtu.edu Email	Mail Home	Parent Email	MyMichiganTech
Acceptance letter, student username/password, Michigan Tech Guide			X		
Invitations to campus and regional events	X		X	X	
Scholarship notification (starting in December)			X		X
Financial aid award letter (starting in late December)			X		X
Student bill		X			X
ALEKS math placement assessment	X	X	X	X	X
Transfer credit evaluation		X			X
Housing assignment		X			X
Class schedule		X			X
Important dates	X		X	X	
Orientation information	X		X	X	

Guest Access

mtu.edu/registrar/parents-family/access

Guest Access allows Michigan Tech students to grant access to confidential records. The Registrar’s Office recognizes that parents, guardians, spouses, and others are important to students and provide the opportunity for these important individuals to guide, encourage, and be involved.

To start, students must log in to their **MyMichiganTech** account and access the Guest Access item in the Enrollment Checklist. Then, they will identify the guest by name and email address and select the information they would like to make available to the guest. The guest is sent an email with account information and will be asked to set up a password to view their student’s information. Once this step is completed, the student is notified and guest access is granted. Students have the alternative of granting verbal access to individuals without internet access.

It is against Michigan Tech Policy for students to share their password with anyone, including their parents. Students who share their password risk having their account suspended as well as being reported to the Dean of Students Office. Guest Access provides the opportunity for important individuals to guide, encourage, and be involved in students’ academic careers.

Key Contacts

- Student Financial Services—888-688-1885—finaid@mtu.edu
- Housing and Residential Life—906-487-2682—housing@mtu.edu
- Student Disability Services—906-487-1494—cmoslund@mtu.edu
- Student Billing and Payment Plans—906-487-2622—student-billing@mtu.edu
- Registrar’s Office—960-487-2319—registrar@mtu.edu

Connect with Michigan Tech

- Facebook group for incoming class parents and family—facebook.com/groups/MichiganTechFamilies2018
- ParentNet—blogs.mtu.edu/parentnet
- Live webcasts and on-demand recorded sessions—mtu.edu/admissions/connect/virtual



ACADEMIC CALENDAR 2018-19

Fall Semester 2018

September 4, Tuesday	Instruction begins
September 7, Friday Noon	K-Day recess, one day only
September 10, Monday	Classes resume
November 16, Friday 10 PM	Thanksgiving recess begins
November 26, Monday	Classes resume
December 14, Friday	Last day of regular classes
December 15, Saturday	Midyear Commencement
December 17, Monday-December 21, Friday	Final exam period
December 21, Friday	Fall Semester ends

Spring Semester 2019

January 14, Monday	Instruction begins
January 21, Monday	Martin Luther King Jr. Day recess, one day only
February 6, Wednesday 10 PM	Winter Carnival recess begins
February 11, Monday	Classes resume
March 8, Friday 10 PM	Spring Break begins
March 18, Monday	Classes resume
April 26, Friday	Last day of regular classes
April 29, Monday-May 3, Friday	Final exam period
May 3, Friday	Spring Semester ends
May 4, Saturday	Commencement

Summer Semester 2019

May 13, Monday	Full session begins
May 13, Monday	Session A begins
May 27, Monday	Memorial Day recess, one day only
May 28, Tuesday	Classes resume
June 27, Thursday	Session A ends
June 28, Friday	Session A exam period
July 1, Monday	Session B begins
July 4, Thursday	Independence Day recess
July 5, Friday	Classes resume
August 15, Thursday	Full session ends
August 15, Thursday	Session B ends
August 16, Friday	Full session, Session B exam period



**Michigan
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University

Admissions Office
Michigan Technological University
1400 Townsend Drive
Houghton, Michigan 49931-1295
888-688-1885
mtu4u@mtu.edu

Join the pack—follow us:



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