




Office of the Provost and
Senior Vice President for Academic Affairs

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TO: Richard Koubek, President

FROM: Andrew Storer, Provost & Senior Vice President for Academic Affairs 

DATE: November 30, 2023

SUBJECT: Senate Proposal 1-24

Attached is Senate proposal 1-24, "Amending the Scheduling of Spring Break in Senate Procedure 101.1.1," and a memo stating the Senate passed this proposal at their October 4, 2023 meeting. Following review of the memo and proposal and feedback from the director of the Rozsa Center for Performing Arts, I recommend the proposal be approved with the following modification.

III. Proposal

The last sentence be modified to reflect the change going into effect starting with the 2025-26 academic year rather than the 2024-25 academic year.

After the modification above is complete, a revised copy should be submitted to the administration for final response.

I concur do not concur with the provost's recommendation as stated in this memo.



Richard Koubek, President

12/1/23

Date



Michigan Tech

University Senate

DATE: October 5, 2023
TO: Richard Koubek, President
FROM: Robert Hutchinson
University Senate President
SUBJECT: Proposal 1-24
COPIES: Andrew Storer, Provost & Senior VP for Academic Affairs

At its meeting on October 4, 2023, the University Senate approved Proposal 1-24, "Amending the Scheduling of Spring Break in Senate Procedure 101.1.1." Feel free to contact me if you have any questions.

The University Senate of Michigan Technological University

Proposal 1-24

Amending the Scheduling of Spring Break in Senate Procedure 101.1.1

(Voting Units: All)

Submitted by: Ad-hoc Academic Calendar Committee

I. Introduction

The scheduling of dates in the academic calendar is regulated by [Senate Procedure 101.1.1: Guidelines for an Academic Calendar of 14 Weeks](#). According to the Spring semester guidelines, “Spring break will be for one week following the seventh week of the semester.” Due to the current policy, the placement of spring break is quite early in the calendar year and there are compelling reasons to move the break to the week following the eighth week of the semester.

II. Rationale

In March 2022, [Proposal 39-22](#) shifted spring break after week seven with arguments in favor of a half-semester break in support of certificate programs, half-semester courses, and midterm scheduling. However, due to the adjustment of the fall semester start date ([Proposal 50-22](#)), the placement of spring break can occur earlier in some years than originally intended. Moving spring break back to week 8 provides a shorter time to the end of the semester and it moves the break closer to its original placement. Most importantly, this change aligns with overwhelming feedback from a variety of constituents.

III. Proposal

It is proposed that the wording in Senate Procedure 101.1.1 related to Spring break be changed from “the seventh week of the semester” to read in full, “Spring break will be for one week following the eighth week of the semester.” This change would go into effect starting with the 2024-25 academic calendar.