



Office of the Provost and
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TO: Richard Koubek, President

FROM: Jacqueline E. Huntoon, Provost & Senior Vice President for Academic Affairs

Jacqueline E. Huntoon

DATE: May 6, 2021

SUBJECT: Senate Proposal 54-21

Attached is Senate proposal 54-21, "Course Re-Take Policy," and a memo stating the Senate passed this proposal at their April 7, 2021 meeting. I have reviewed this memo and recommend approving this proposal.

I concur X do not concur with this recommendation.

Richard Koubek, President

5/6/21

Date



Michigan Tech

University Senate

DATE: April 8, 2021
TO: Richard Koubek, President
FROM: Samuel Sweitz
University Senate President
SUBJECT: Proposal 54-21
COPIES: Jacqueline E. Huntoon, Provost & Senior VP for Academic Affairs

At its meeting on April 7, 2021, the University Senate approved Proposal 54-21, "Course Re-Take Policy". Feel free to contact me if you have any questions.

University Senate of Michigan Technological University
Proposal 54 - 21
Course Repeat Policy
(Voting Units: Academic)

Submitted by: Academic and Instruction Policy Committee

I. Introduction

Currently senate policy 313.1 <https://www.mtu.edu/senate/policies-procedures/list-policies/policy313.1.pdf> prohibits students from repeating a class when they have earned a C or better. As competition for admission to top-ranked postgraduate programs increases globally, undergraduates may want to repeat courses in which they scored a C or higher in order to raise their GPAs and better their resumes for postgraduate admissions. This restriction is lifted in the below policy proposal.

II. Proposal

We propose to amend Senate Policy 313.1 Repeat Policy as follows:

Repeat Policy

When a course is repeated the most recent grade will be used to calculate the GPA, credits earned toward graduation, and determination of class standings. Any credit previously earned under the course number is forfeited and the transcript will indicate NR (No grade-repeated) for the earlier attempt. Students must have the permission of the dean of students and their academic advisor for the third attempt at any one course. Courses exempt from the repeat rule are those that may be repeated for credit as indicated in the course description. In situations where an original course is no longer offered and no active direct equivalent exists, students may seek the permission of their academic advisor and their department chair **or head of the academic unit** to substitute a different course (a "similar repeat") which covers comparable material at a similar level.

Graduate students should also refer to Senate Policy 418.1 for additional considerations.