



Office of the Provost and
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TO: Richard Koubek, President

FROM: Jacqueline E. Huntoon, Provost & Senior Vice President for Academic Affairs

Jacqueline E. Huntoon

DATE: November 18, 2020

SUBJECT: Senate Proposal 36-21

Attached is Senate proposal 36-21, "Emergency Proposal: Student Evaluations during the COVID-19 Pandemic," and a memo stating the Senate passed this proposal at their November 11, 2020 meeting. I have reviewed this memo and recommend approving this proposal.

I concur X do not concur with this recommendation.

Richard Koubek, President

12/1/20

Date



Michigan Tech

University Senate

DATE: November 12, 2020
TO: Richard Koubek, President
FROM: Sam Sweitz
University Senate President
SUBJECT: Proposal 36-21
COPIES: Jacqueline E. Huntoon, Provost & Senior VP for Academic Affairs

At its meeting on November 11, 2020, the University Senate approved Proposal 36-21, "Emergency Proposal: Student Evaluations during the COVID-19 Pandemic". Feel free to contact me if you have any questions.

University Senate of Michigan Technological University
Proposal 36 - 21
Emergency Proposal: Student Evaluations during the COVID-19 Pandemic
(Voting Units: Academic)

Submitted by: Academic and Instruction Policy Committee

Rationale:

As the COVID-19 pandemic continues, the challenges to teaching follow apace. The following proposal seeks to modify the use of student evaluations so that:

1. Faculty are protected from unfair evaluations resulting from teaching in such adverse conditions
2. Students still get an opportunity to share their voice and provide course feedback to their instructors allowing for progress in future semesters

Proposal:

Current Senate Procedure 504.1.1 states:

A three-tiered approach to evaluation of teaching has been found to be the current best practice. Therefore, in addition to student evaluation of teaching effectiveness, the instructor has the right to include peer and/or self-evaluation in the evaluation of their teaching. No single measure should constitute the majority (more than 50%) of the teaching evaluation

Due to the impact of the COVID19 pandemic, it is proposed that student evaluations be administered in the normal fashion however at the unit level, for the Fall 2020 semester only, faculty can choose to:

1. Have the student evaluations count towards merit and promotion processes in the normal fashion as is prescribed by their unit
2. Choose another evaluation method to replace the student evaluation score even if the other method then counts as more than 50% of the total teaching evaluation. For example if a unit counted student evaluations, and faculty self evaluations each as 30% of their overall teaching evaluation, a faculty member this semester could choose to use the self evaluation as 60% of their overall teaching evaluation.

Evaluation scores will be allowed to be used to identify candidates for departmental, college, or university awards.

Furthermore the following question will be added to the evaluation.

1. I participated in this class primarily by:
 - a. Going to the physical classroom
 - b. Attending live sessions via Zoom
 - c. Watching recorded sessions
 - d. Meeting with small groups by Zoom
 - e. ???

2. My level of participation and engagement in this class was
 - a. Very high
 - b. High
 - c. Low
 - d. Very low