



Office of the Provost and
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TO: Richard Koubek, President

FROM: Jacqueline E. Huntoon, Provost & Senior Vice President for Academic Affairs

Jacqueline E. Huntoon

DATE: November 2, 2020

SUBJECT: Senate Proposal 30-21

Attached is Senate proposal 30-21, "Proposal to Extend the Time for Completion of an Incomplete Grade," and a memo stating the Senate passed this proposal at their October 28, 2020 meeting. I have reviewed this memo and recommend approving this proposal.

I concur X do not concur with this recommendation.

Richard Koubek, President

11/4/20

Date



Michigan Tech

University Senate

DATE: October 29, 2020
TO: Richard Koubek, President
FROM: Sam Sweitz
University Senate President
SUBJECT: Proposal 30-21
COPIES: Jacqueline E. Huntoon, Provost & Senior VP for Academic Affairs

At its meeting on October 28, 2020, the University Senate approved Proposal 30-21, "Proposal to Extend the Time for Completion of an Incomplete Grade". Feel free to contact me if you have any questions.

University Senate of Michigan Technological University

Proposal 30 - 21

Proposal to Extend the Time for Completion of an Incomplete Grade

(Voting Units: Academic)

Submitted by: Academic and Instructional Policy Committee

In order to accommodate students with limited access to the materials necessary to complete classes during the COVID pandemic, and due to the uncertainty of the length of this crisis, it is proposed that the time to complete an "I" (incomplete grade) for any semester affected by the COVID pandemic, be extended to one year past the end of the course.