



Office of the Provost and  
Senior Vice President for Academic Affairs

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**TO:** Richard Koubek, President

**FROM:** Jacqueline E. Huntoon, Provost & Senior Vice President for Academic Affairs

*Jacqueline E. Huntoon*

**DATE:** April 10, 2020

**SUBJECT:** Senate Proposal 43-20

Attached is Senate proposal 43-20, "Emergency Proposal: Teaching Evaluations During COVID-19 Pandemic," and a memo stating the Senate passed this proposal at their April 8, 2020 meeting. I have reviewed this memo and recommend approving this proposal.

I concur   X   do not concur        with this recommendation.

Richard Koubek, President

04/13/2020

Date



**Michigan Tech**

*University Senate*

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**DATE:** April 9, 2020  
**TO:** Richard Koubek, President  
**FROM:** Michael Mullins  
University Senate President  
**SUBJECT:** Proposal 43-20  
**COPIES:** Jacqueline E. Huntoon, Provost & Senior VP for Academic Affairs

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At its meeting on April 8, 2020, the University Senate approved Proposal 43-20, "Emergency Proposal: Teaching Evaluations During COVID-19 Pandemic". Feel free to contact me if you have any questions.

**University Senate of Michigan Technological University**  
**Proposal 43-20**  
**Emergency Proposal: Teaching Evaluations During COVID-19 Pandemic**  
**(Voting Units: Academic)**

**Teaching Evaluations during COVID-19 Pandemic**  
(Committee: Academic and Instructional Policy)

Proposal: The Senate proposes to address the issue of Teaching Evaluations during the COVID-19 crisis. **We propose teaching evaluations be shifted to “opt in” for instructors.** Furthermore, **we propose the distribution of teaching evaluations to chairs or supervisors be shifted to “opt in” by instructors.** Spring semester 2020 evaluations **will** be prohibited for use in merit and promotion processes, unless faculty agree to allow their inclusion in the appropriate file.