



Office of the Provost and
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TO: Richard Koubek, President

FROM: Jacqueline E. Huntoon, Provost & Senior Vice President for Academic Affairs

Jacqueline E. Huntoon

COPIES: Janet Callahan, Dean, College of Engineering
Brett Hamlin, Interim Department Chair, Engineering Fundamentals

DATE: January 11, 2020

SUBJECT: Charter, Department of Engineering Fundamentals

The reviewed version of the Department of Engineering Fundamentals' charter was returned to the unit on December 15, 2020. The unit will operate under the submitted version of their charter until they are able to consider and address comments and recommendations provided by the provost.

I concur do not concur with this recommendation.

Richard Koubek, President

1/11/21

Date