

## **Office Memo**

Office of the Provost and Vice President for Academic Affairs

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TO:	Martin Thompson University Senate President
FROM:	Jacqueline E. Huntoon Jacquein E Huntoon Provost & Vice President for Academic Affairs
COPIES:	Wayne Pennington, Dean, College of Engineering Bill Predebon, Department Chair, Mechanical Engineering – Engineering Mechanics
DATE:	November 8, 2017
SUBJECT:	Senate Proposal 6-18, Charter of the Department of Mechanical Engineering – Engineering Mechanics

On behalf of the University's administration, I have reviewed and endorse the proposed charter of the Department of Mechanical Engineering – Engineering Mechanics which is Senate proposal 6-18.