

# The University Senate of Michigan Technological University

## Proposal 16-10

### "Current Policies and Procedures"

(Voting Units: Full Senate)

#### Background/Rationale:

It is useful to have a place on the Senate website where certain policies and procedures we pass and approve (as Proposals) are centrally located and arranged. Degree and certificate approved proposals are not included in this listing. Such a site already exists on the Senate Webpage under Governing Documents entitled "Current Policies & Procedures" and it is necessary to approve this site and the numerical scheme used to bookmark these policies for referencing purposes.

One example of the importance of this compilation is the following: Consider Senate Procedures 501.1.1 pertaining to Administrative Evaluation Procedure. This requires that anyone having the title President; Vice-President; Provost; Vice-Provost; Chief Financial Officer; or any other Chief Officer be evaluated in a periodic fashion. Currently this was approved as [Proposal 22-94](#). Therefore in order for Senators to become aware of this, one would need to find [Proposal 22-94](#) on the web, which is not difficult, but then for what purpose would one read this? Storing these approved policies on this page rejuvenates this policy and allows for its timely implementation by the appropriate Senate committee.

#### Proposal:

It is therefore proposed that we approve the listing of approved policies and procedures on the Senate Webpage and that the listing be divided into the various divisions as shown below. It is the responsibility of the Senate Officers and Senate Assistant to update the site and to continue assigning numbers in the manner indicated below and as required for future approved proposals and to ensure that the documents contain a URL linkage to the actual proposal from which they were derived. Note that proposals will still have the usual number-year notation but this numerical scheme only depends on which section the approved policy or procedure is placed in. Policies contain numbers separated by one dot and procedures contain an additional dot and number. The pattern and division can be obtained by inspecting the listing below.

TOPIC	CURRENT POLICY	CURRENT PROCEDURE
<b>100.0 - Academic</b>		
Academic Calendar	<a href="#">101.1</a>	<a href="#">101.1.1</a>
Academic Dishonesty	<a href="#">112.1</a>	
Academic Distinction Policy	<a href="#">105.1</a>	
Academic Freedom	<a href="#">106.1</a>	
Academic Integrity	<a href="#">109.1</a>	<a href="#">109.1.1</a>
Academic Policies and Scholastic Standards	<a href="#">107.1</a>	
Academic Program Planning	<a href="#">108.1</a>	<a href="#">108.1.1</a>
Academic Renewal	<a href="#">110.1</a>	

Class Attendance	<a href="#">102.1</a>	
Classroom Use	<a href="#">103.1</a>	
Cooperative Education Program (Undergraduate)	<a href="#">108.2</a>	
Developing Academic Policy at MTU	<a href="#">104.1</a>	
Summer Instructional Session	<a href="#">113.1</a>	
Teaching and Graduate Assistantships	<a href="#">111.1</a>	
<b>200.0 - Conduct</b>		
Conflict of Interest	<a href="#">201.1</a>	<a href="#">201.1.1</a>
Consensual Relationships	<a href="#">202.1</a>	
Discrimination and Harassment	<a href="#">203.1</a>	
Misconduct - Research, Scholarly, Creative Endeavors	<a href="#">204.1</a>	<a href="#">204.1.1</a>
Office of Ombuds	<a href="#">210.1</a>	
Threatening, Harassing, and Violent Behavior	<a href="#">205.1</a>	
<b>300.0 - Course</b>		
Add/Drop Policy	<a href="#">301.1</a>	
Audit Grades	<a href="#">302.1</a>	
Correcting Grades and Retention	<a href="#">310.1</a>	
Course Change	<a href="#">303.1</a>	<a href="#">303.1.1</a>
Course Grades	<a href="#">304.1</a>	
Grading System	<a href="#">311.1</a>	
Half Semester	<a href="#">305.1</a>	
Humanistic Social	<a href="#">306.1</a>	
Mid Term Grades	<a href="#">309.1</a>	
Prerequisite Policy	<a href="#">308.1</a>	<a href="#">308.1.1</a>
Repeat Policy	<a href="#">313.1</a>	
Syllabus Requirement	<a href="#">312.1</a>	
Transfer Credit Policy	<a href="#">307.1</a>	
<b>400.0 - Degrees</b>		
Honorary Posthumous	<a href="#">401.1</a>	
Double Majors	<a href="#">402.1</a>	
Coursework only Masters	<a href="#">403.1</a>	
Distance Learning	<a href="#">404.1</a>	
Graduation Residency Requirement	<a href="#">408.1</a>	
Minor in Diversity Studies	<a href="#">405.1</a>	
Minors in Degree Programs	<a href="#">406.1</a>	
Additional Baccalaureate Degrees	<a href="#">409.1</a>	
Second Master's Degrees	<a href="#">410.1</a>	
Undergraduate Certificates	<a href="#">407.1</a>	
<b>500.0 - Evaluations</b>		
Administrative		<a href="#">501.1.1</a>
College Deans		<a href="#">502.1.1</a>
Early-Term Class Surveys	<a href="#">505.1</a>	
President		<a href="#">503.1.1</a>
Teaching Effectiveness		<a href="#">504.1.1</a>
<b>600.0 - Exams</b>		
Evening	<a href="#">601.1</a>	

Final	<a href="#"><u>602.1</u></a>	
Winter Carnival Week	<a href="#"><u>603.1</u></a>	
Written Proficiency	<a href="#"><u>604.1</u></a>	
<b>700.0 - Faculty</b>		
Appointments - Tenure-Track Faculty	<a href="#"><u>701.1</u></a>	
Appointments - Non-Tenure-Track Faculty	<a href="#"><u>701.2</u></a>	
Appointments - Non-Faculty Academic	<a href="#"><u>701.3</u></a>	
Appointments - Research Faculty	<a href="#"><u>701.4</u></a>	
Availability	<a href="#"><u>702.1</u></a>	
Deletion of Citizenship/Residency Requirement		<a href="#"><u>705.1.1</u></a>
Early Tenure Clarification		<a href="#"><u>709.1.1</u></a>
Emeritus/Emerita Professor	<a href="#"><u>703.1</u></a>	
Extension of Tenure Clock		<a href="#"><u>707.1.1</u></a>
Faculty Grievance Policy	<a href="#"><u>704.1</u></a>	<a href="#"><u>704.1.1</u></a>
Grievance - Office of Ombuds	<a href="#"><u>210.1</u></a>	
Sabbatical Leave		<a href="#"><u>706.1.1</u></a>
Transfer of Tenure & Rank Between Academic Units	<a href="#"><u>708.1</u></a>	
<b>800.0 - Search Procedures</b>		
Administrators		<a href="#"><u>801.1.1</u></a>
Dean - College		<a href="#"><u>802.1.1</u></a>
Dean - Grad School		<a href="#"><u>803.1.1</u></a>
<b>900.0 - University</b>		
Entrepreneurial Leave	<a href="#"><u>906.1</u></a>	
Financial Crisis		<a href="#"><u>901.1.1</u></a>
Financial Stress		<a href="#"><u>902.1.1</u></a>
Loss of Untenured Faculty & Staff		<a href="#"><u>903.1.1</u></a>
Religious Observance	<a href="#"><u>905.1</u></a>	
Web Page	<a href="#"><u>904.1</u></a>	

**Introduced to Senate: 17 March 2010**

**Adopted by Senate: 31 March 2010**