

The University Senate of Michigan Technological University

PROPOSAL 21-03

GUIDELINES FOR AN ACADEMIC CALENDAR OF 14 INSTRUCTIONAL WEEKS

Fall semester classes normally will start the Tuesday after Labor Day, but when Labor Day falls on September 5, 6, or 7, classes will begin the Monday before Labor Day.

Further fall semester guidelines:

- Labor Day is a holiday for those years when classes begin before Labor Day.
- Classes will be dismissed for K-Day the afternoon of the Friday following Labor Day.
- Fall break will be the week of Thanksgiving.
- The last day of classes will be the Friday that falls on December 9 through 15.
- Final Exams will be scheduled for Monday through Friday of the week following the last day of classes.
- Fall Commencement will be held on the Saturday after the last day of classes.

Spring semester will begin on the Monday 24 days after the last day of Final Exams of the fall semester.

Further spring semester guidelines:

- Classes will be dismissed for the afternoon of Martin Luther King, Jr., Day.
- Classes will be dismissed for the Thursday and Friday of Winter Carnival, beginning 11 days before Presidents' Day.
- Spring break will be for one week following the eighth week of the semester.
- The last day of classes will be the Friday that falls on April 22 through 28.
- Final Exams will be scheduled for Monday through Friday of the week following the last day of classes.
- Spring Commencement will be held on the Saturday following Final Exams.

Summer session will consist of a fourteen-week term beginning Monday, nine days after Spring commencement.

Further summer semester guidelines:

- Courses may be offered for the full fourteen weeks, or during two sequential seven-week sessions.
- The seven-week sessions normally will have final examinations on the Friday and Saturday of the seventh week. Courses offered for the full fourteen weeks will have Final Exams scheduled simultaneously with those of the second seven-week session.
- Classes will be dismissed for Memorial Day and the Fourth of July holiday.
- In exceptional cases, some summer courses such as intensive field courses may follow alternative schedules.

The Senate will review these guidelines for the academic calendar after the first two years of their implementation.

The guidelines of this proposal replace all other Senate proposals for the construction of the academic calendar.

Adopted by Senate: 21 May 2003

Approved by President: 2 June 2003

Became Senate Procedures 101.1.1