

The Senate of Michigan Technological University

Superseded

PROPOSAL 7-69

FINAL EXAMINATIONS

1. The term "final examination" is defined as an examination to be given during a special examination period at the end of the term regardless of whether it is comprehensive or incremental and no administrative regulation should attempt to govern the content of such an examination. However, if only one examination, either comprehensive or incremental, is to be given during the period covered by the last regularly scheduled week of the term and final examination week, it should be given during the final examination period.
2. After consultation with the teaching staff, department heads designate all courses or sections of courses in which final examinations are (to be) given. These examinations are then scheduled for the final week of the term by the Final Examination Committee. In general, a comprehensive final examination designed to measure the student's overall knowledge is considered to be good pedagogic policy.
3. The University shall not schedule nor shall the student participate in any official function during the scheduled final examination period. Exemption to this prohibition occurs for those events the date of which the University cannot control.
4. No regular instruction is to be continued during the final examination period except that the final examination period assigned each course can be used for instruction at the instructor's discretion.
5. Recognizing the need of the student to prepare for final examinations, no final examination will be given earlier than the regular final examination week. Special final examinations necessitated by illness, storms, hockey games, etc. will not be given at an earlier time than that scheduled for the final examination in that course.
6. The question of exemption from final examinations for seniors in their last quarter of work shall be decided by the degree granting department and the specific instructor involved in each course, the concurrence of both being necessary to support an excuse from taking a final examination.
7. No student shall be required to take more than three final examinations per day.

Proposal Adopted by Senate: 19 February 1969

Approved by President (with some exceptions to paragraph 3 which may be necessary, such as commencement rehearsal and senior receptions): **5 August 1969**

See Proposal 10-94