

Superseded

PROPOSAL 3-64

ABSENCE POLICY

The Committee assumes that final examinations are mandatory for all courses except for laboratory, field, seminar, and other courses exempted by the Dean of the Faculty. We propose that: the University shall not schedule nor shall the student participate in any official function during the scheduled final examination period. Exception to this prohibition occurs for those events the date of which the University cannot control.

No student shall be penalized for participating in an official college function. Participation in an official function shall be considered an excused absence. As stated in the University catalogue, the student shall be allowed to make up work missed during an excused absence.

A. If practical, instructors should report two consecutive absences of any student to the Dean of Students' Office unless the absences are excused prior to their occurrence by the instructor or unless the student has authorization for the absence.

B. All other absences are to be handled according to the instructor's discretion, consistent with departmental policy.

Catalogue designated "inspection trip courses" must be scheduled so as not to preclude the students' attendance in other scheduled courses.

Proposal Adopted by Senate: 2 March 1965
See Proposal 20-95