Special Meeting No. 1 of 1992 was called to order by President Julien at 7:02 PM on 1992 January 15 in Ballroom A of the Memorial Union Building.

I. Roll call

Thirty one Senators or Alternates were present for this meeting. Absent: D. Poplawski, G. Pliska-Matyshak, W. Powers.

II. Visitors

The following visitors were recognized.

- Kris Lippman
- Frank Monasa
- Phyllis Boutilier
- Richard Brown
- Samson Marshall
- James Waber

III. Minutes

The minutes for the two previous meetings were not ready for review.

IV. President's report

A. President Julien yields the floor to C. Tompkins

1. Fund raising campaign for the Performing Arts Center was announced.
   *Chairman named - J. Klungness (Iron Mountain)
   *Major donors are to be identified and visited.

2. There will be an appearance by C. Tompkins on "Media Meet" (channel 13) on Thursday, Jan.16.

3. Cabinet report
   a) State budget may have a 2% increase.

   b) Cabinet agrees there should be one fewer Vice-President. Those presently in vice-president positions will retain their titles.

   c) The cabinet will consider search procedures on Friday, January 17.

   d) C. Tompkins would like a simple evaluation procedure which can be done frequently.
e) An internal posting for the financial manager position will be made.

f) G. Becia is the new chair person for the staff council.

g) The Board of Control was asked to have informal meetings with some Senate representatives and with the Cabinet. The Board of Control meeting agenda is discussed at and items are suggested. This is a chance for the Senate to influence the Board of Control meeting agenda.

B. L. Julien reported that the Academic Council has been dissolved. Department Heads and Deans are going to meet with the Provost instead.

C. L. Julien read a letter from M. Vable about evaluations and the disposition of written comments.

1. Tompkins said there was a discussion in the cabinet about the legal aspects of releasing the comments.

2. He says it is difficult to avoid the risk of libel action by disgruntled people who have been evaluated. The evaluators should be aware of the risk and accept it. It is still not clear that MTU will provide legal defense if a libel suit should arise.

3. E. Horst - the MTU legal counsel - said that any comments or summaries of comments will probably be subject to public disclosure under the Freedom of Information Act.

V. Vice - President's Report

A. Board of Control Liaison Committee has a place on the Board of Control agenda for the January 31 meeting. The Board wants a report about the vote of confidence held on ____________.

B. There will be an informal meeting with the Board of Control on Friday, January 31, 1992 (10:00 AM, President's home). Some topics which might be discussed are:

1) Fringe benefits committee report
2) Spouse tuition waiver program
3) Provost search; search guidelines

It was moved by W. Shapton and seconded by C. Selfe that the Senate Vice-President and the chair persons of pertinent committees represent the Senate at informal meetings with the Board of Control.

This motion was deferred to new business.
VI. Committee Reports

A. Budget Liaison Officer

Administrative officers of MTU do not believe that there is anyone now employed who is qualified to serve as Treasurer/Chief Financial Officer. The current applicants for the position of financial planning officer do not have the correct qualifications for the Treasurer position. It is not appropriate to use the same list of candidates. The job description for the Treasurer position is still not clear.

B. Curricular Policy Committee

No report

C. Fringe Benefits Committee

This committee is examining new issues such as the tuition waiver for spouses.

D. Institutional Evaluation Committee

1) C. Tompkins is interested in having simple evaluation procedure which gives rapid feedback and which can be used frequently.
2) The committee is developing an evaluation system which can be used for reappointment decisions and action. The questionnaire part of the procedure can be used by anyone to obtain frequent feedback.
3) The evaluation procedure contains an understanding that department heads and deans will have three-year appointments.
4) Position descriptions are needed as part of the standard to be incorporated into the evaluation procedures.
5) Two staff council members - Diane Garrow and Kirk - are attending meetings to provide liaison with the corresponding staff council committee on evaluation procedures.

E. Instructional Policy

No report. K. Huevers accepts appointment as the committee chairperson.

F. Board of Control Liaison Committee

This report was given as part of the vice-presidents report.

G. Election Committee

The selection of representatives for the Provost
search committee will take place at a special
meeting 1992 January 22 at 5:30 PM at a place to be
announced.

W. Melton moved and C. Selfe seconded that the
nominations be open through Friday 1992 January 17.

Passed (no dissent).

Nominations should be sent to P. Tampas.

The voting procedure is described in the memorandum
from P. Tampas dated 1992 January 7. This is
attached as Appendix A.

The voting can be done expeditiously by show of
hands.

VII. Reports from ad hoc and affiliated committees

A. University Planning - no report

B. Computer executive - no report

C. Retirement benefits - report under new business

D. President's cabinet - given with President's report

E. Search committee procedures.

The committee is now working on procedures for
department heads and deans. The first draft about
procedure for searching for internal candidates is
complete. Discussions are beginning.

VIII. Old Business

A. Budget for Senate expenses

D. Hubbard proposes the following items.

1) Secretary - 1/4 time $4,000.00
2) Travel for consultants $1,500.00
3) Printing and duplicating $1,200.00
4) Legal advice fees $ 500.00
5) Travel to off-campus
   Board of Control meetings $1,000.00
   TOTAL $8,200.00

No action.

B. Voting procedures

This was discussed in the elections committee
report.

C. Senate Constituency and Constitution

The task force reported as follows.
1) Information is being developed in order to have a sense of how other universities operate.

2) Develop a model constitution to be discussed.

3) Clarification of the change to the task force is needed. The group could define the potential constituents and make a recommendation.

It was moved by C. Selfe and seconded by K. Huevers that the present committee draft a new Senate constitution.

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Passed (one dissenting vote).

New members volunteer for duty on this committee.

   John Pilling
   James Waber
   Peter Laks

IX. New Business

A. Retirements benefits proposal

   K. Huevers moved and C. Selfe seconded that the proposal about augmented retirement benefits by the Ad Hoc Fringe Benefits Committee be recommended to the MTU administration and Board of Control. The proposal is attached as Appendix B.

   The discussion centered on three points.

   1) There is a strong feeling that a uniform policy is needed and that favoritism and special deals should be eliminated.

   2) Most people support the medical benefits section of the proposal.

   3) There is less support for the insurance and annuity section of the proposal.

   It was moved by T. Sharik and seconded by P. Laks to table the motion until the next regular Senate meeting.

   Motion to table was defeated.

   The motion was passed. 19 Yes 3 No.

B. Informal meetings with Board of Control.

   The motion made in connection with the Vice-President's report (Item V (b) above) was passed.

   The meeting adjourned at 10:10 PM.
Submitted by
Davis W. Hubbard
Secretary