

# Evaluation Form: Performance of the Physics Department Chair

Name of Chair: Ravi Pandey

Fall 2012

Respondent Identification (Check one)

Faculty \_\_\_\_\_ Staff \_\_\_\_\_

Please rank your chair with respect in each of the areas listed below. The following scale applies to all numerical responses.

**1. strongly disagree, 2. disagree, 3. neutral, 4. agree, 5. strongly agree**

<b>Communication</b>							<u>Insufficient Information</u>
1. The chair has clearly communicated the goals of the department.	1	2	3	4	5		
2. I had appropriate input into the formulation of the departmental goals.	1	2	3	4	5		
3. The chair is an effective advocate for the department to the higher administration.			1	2	3	4	5
4. The chair effectively and accurately communicates the position of the higher administration to the department.	1	2	3	4	5		
5. The chair has shown the ability to maintain high departmental morale.	1	2	3	4	5		
6. The chair communicates effectively with departmental committees and respects committee decisions.	1	2	3	4	5		
7. The chair uses a participative approach to management.	1	2	3	4	5		
8. The actions of the chair enhance the image of the department outside the university.	1	2	3	4	5		
9. The chair is in touch with the student attitudes toward the department and its curriculum.	1	2	3	4	5		

***(please continue questions on reverse side of page)***

- |   |   |   |   |   |   |  |
|---|---|---|---|---|---|--|
| 10. The chair works to create an environment which fosters faculty/staff development. | 1 | 2 | 3 | 4 | 5 |  |
| 11. The chair treats you with respect.  | 1 | 2 | 3 | 4 | 5 |  |
| 12. The chair encourages effective teaching.  | 1 | 2 | 3 | 4 | 5 |  |

**Administrative Detail**

- |  |   |   |   |   |   |  |
|--|---|---|---|---|---|--|
| 13. The chair ensures that resources are distributed equitably within the department.  | 1 | 2 | 3 | 4 | 5 |  |
| 14. The chair ensures that work is assigned fairly and suitably.                       | 1 | 2 | 3 | 4 | 5 |  |
| 15. Salary adjustments, under the control of the chair, are made equitably.            | 1 | 2 | 3 | 4 | 5 |  |
| 16. The chair ensures that the financial resources of the department are managed well. | 1 | 2 | 3 | 4 | 5 |  |
| 17. The chair makes decisions in a timely manner.                                      | 1 | 2 | 3 | 4 | 5 |  |

**Progress**

- |   |   |   |   |   |   |  |
|---|---|---|---|---|---|--|
| 18. During the tenure of this chair the department has made steady progress toward the achievement of its academic goals. | 1 | 2 | 3 | 4 | 5 |  |
| 19. The chair has been an effective advocate for resource development external to the department.                         | 1 | 2 | 3 | 4 | 5 |  |
| 20. The chair has made adequate progress toward addressing the suggestions put forward during her/his last review.        | 1 | 2 | 3 | 4 | 5 |  |

*(Please give comments on the next page)*

**Comments**

Please comment on the specific questions listed below and add any additional comments you feel are necessary.

1. In what areas do you feel that the current chair needs to improve? What actions could he/she take to implement these improvements?

2. What are the greatest strengths of this chair?

3. What changes should be made to enhance the department's performance?

4. Other comments.