



Michigan Tech

Third Party Affidavit for Educational Record Information

To: Michigan Technological University
1400 Townsend Drive
Houghton, MI 49931

From: _____
(Full Name)

(Address) (City) (State) (Zip)

Under the Family Education Rights and Privacy Act of 1974, I understand that I am entitled to request student information from Michigan Technological University providing the student is claimed as a dependent on my most recent Federal Income Tax form.

Note: The student must be carried as a legal dependent on the Internal Revenue Service form. Otherwise, the only way you can receive this type of information is for the student to request in writing that educational record information be shared with you. If the student is not being claimed, do not return this form.

Please check applicable box:

1. I am the parent of _____
(Please print full name of student) (Student MTU ID Number)

and have claimed him/her on my most recent Federal Income Tax form as my dependent.

2. I, _____, certify that
(Please print full name)

(Please print full name of student) (Student MTU ID Number)

is my dependent and has been claimed as such on my most recent Federal Income Tax form.

Please indicate relationship to student: _____

I hereby request the following information:

Please indicate purpose of request: _____

I understand the Third Party Affidavit is valid from the academic term in which it was requested and expires on December 31 of the same year.*

(Signature)

(Date)

*Future requests may require a current third party affidavit to be on file.
10/2016