

Michigan Tech

Request for Faculty Start-Up Support

A start-up form needs to be completed whether or not the VPR is committing funds. Please send the completed form to the Vice President for Research Office, 333 Lakeshore Center, and attach a copy of the "start-up offer or appointment" letter for the person named below:

Today's Date: _____ Expected Start Date: _____

Last Name: _____ First Name: _____

Department and College: _____

Starting Salary: _____

Total Start-up Commitment:

Item	Account Pool	Year 1 Amount	Year 2 Amount	Total
Summer Stipend	P004			
Fringes	B001			
Travel	E700			
Equipment/Lab Equipment (attach detail)	E000			
Computing & Supplies	E600			
Undergraduate Support	P601			
PostDoc Support - Salary	P131P			
PostDoc Support - Fringes	B001			
Other (list)				
Subtotal				
*Grad Student Support - Stipend	P541			
*Grad Student Support - Fringes	B001			
*Grad Student Support - Tuition	E512			
*Shared Facilities				
Total				

**Items not included in primary start-up account budget as they will have separate indexes*

College/School/Department/Unit Commitments:

College/School/Department/Unit	Source Index #	\$\$ Commitment Fiscal Year __	\$\$ Commitment Fiscal Year __	\$\$ Commitment Fiscal Year __	Total all years	Authorized Signature	Date
Subtotal							
Shared Facilities							
Vice President for Research						\	
						Dean VPR	
Total MTU Commitment							

Comments:

For Dept. Coordinator use only:

New Index: **D** _____ (Request via email to mtuap@mtu.edu)

Index close out date _____

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Index close out date _____