Shelving is considered temporary and reversible.

Elimination is considered permanent. Programs cannot be eliminated without having been shelved for at least 5 years first.

Proposal is generated by chairs, deans, or Provost
Submit by Oct 31

Provost & Deans Council Review
Graduate
Undergrad

Provost directs proposal for review

Grad Faculty Council
GradSchool sends to senate assistant (copy Provost’s Office)

Senate Approval
see senate policy 104.1.1 for details

Provost & University President Approval

Implementation: June 30 of next academic year (20 months after initial submission deadline)

Shelving
After 5 years

Review: new proposal to either reinstate, eliminate, or continue shelving

Board of Trustees Approval

Shelved for at least 5 years?

Yes
No

Program must remain shelved

MASU Academic Officers Approval

Degree Program?

Yes
No

Program is eliminated

Program is eliminated

Was the program in question initially approved by the senate?

Yes (e.g. minor, certificate, concentration, degree)

No (e.g. focus, technical area, track)

Removal is handled internally to the unit, announced as part of the annual curriculum proposal process, and does NOT require a senate proposal.