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# **Michigan Technological University J. Robert Van Pelt and John and Ruanne Opie Library Collection MTU-019**

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English

Describing Archives: A Content Standard

Michigan Technological University Archives and Copper Country Historical  
Collections

1400 Townsend Drive

Houghton 49931

[copper@mtu.edu](mailto:copper@mtu.edu)

URL: <http://www.lib.mtu.edu/mtuarchives/>

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## Summary Information

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<b>Repository:</b>	Michigan Technological University Archives and Copper Country Historical Collections
<b>Title:</b>	Michigan Technological University J. Robert Van Pelt and John and Ruanne Opie Library Collection
<b>ID:</b>	MTU-019
<b>Date [inclusive]:</b>	1918-2007
<b>Physical Description:</b>	34.52 Cubic Feet 42 manuscript boxes
<b>Language of the Material:</b>	English
<b>Language of the Material:</b>	English
<b>Mixed Materials [box]:</b>	1-3
<b>Mixed Materials [box]:</b>	4-24
<b>Mixed Materials [box]:</b>	25-31
<b>Mixed Materials [box]:</b>	32-34
<b>Mixed Materials [box]:</b>	35-36
<b>Mixed Materials [box]:</b>	37-39
<b>Mixed Materials [box]:</b>	40-41
<b>Mixed Materials [box]:</b>	42
<b>Abstract:</b>	Collection, 1918-2007, of material from and about the J. Robert Van Pelt and John and Ruanne Opie Library at Michigan Technological University in Houghton, Michigan.

## Preferred Citation

MTU-019, Michigan Technological University J. Robert Van Pelt and John and Ruanne Opie Library Collection, Michigan Technological University Archives and Copper Country Historical Collections, Houghton, Michigan.

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## Biography

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The library at Michigan Technological University was built in 1966 and renamed in 1988 to honor Michigan Technological University's fifth president, J.R. Van Pelt. The Van Pelt Library contains 80,000 square feet and houses a substantial proportion of the university's print collection, as well as staff offices. The John and Ruanne Opie Library addition, dedicated in 2005, adds 54,000 square feet of student space, including a towering study area of more than 13,400 square feet. The library is a model of the integration of electronic services with traditional resources, providing public computers, high speed wireless internet access throughout the building, a digital studio, 3D printers, and a host of other advanced technologies alongside an ever-expanding monograph and serial collection.

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## Collection Scope and Content Summary

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Collection, 1918-2007, of material from and about the J. Robert Van Pelt and John and Ruanne Opie Library at Michigan Technological University in Houghton, Michigan. Includes papers of former directors and employees of the Library, as well as annual reports, minutes, agendas, correspondence, financial records, newsletters, reports, building specifications, employee photographs, and information about acquisitions and holdings.

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## Administrative Information

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### Publication Statement

Michigan Technological University Archives and Copper Country Historical Collections

1400 Townsend Drive

Houghton 49931

[copper@mtu.edu](mailto:copper@mtu.edu)

URL: <http://www.lib.mtu.edu/mtuarchives/>

### Access

Available for use in the Michigan Technological University Archives and Copper Country Historical Collections.

### Conditions Governing Use

Various copying restrictions apply. Guidelines are available from Michigan Technological University Archives & Copper Country Historical Collections.

### Processing History

Elizabeth Russell, 9/1/2011, Emily Riippa, 12/13/2016 and Allison Neely, 3/06/2019

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## Controlled Access Headings

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- Personal papers
- Houghton (Mich.)
- Science and technology libraries -- Michigan -- Houghton
- Academic library directors -- Michigan -- Houghton
- Financial records
- Correspondence
- Agendas (Administrative records)
- Minutes
- Photographs
- Newsletters
- Reports
- Naming ceremonies

- Committees
- Academic libraries -- Michigan -- Houghton
- Krenitsky, Michael V.
- Johnson, Phyllis
- Patterson, Robert D.
- Spence, Theresa S. (Theresa Sanderson)
- Gibson, Madeleine
- Michigan Technological University. Alumni Association
- Michigan Technological University. J. Robert Van Pelt and John and Ruanne Opie Library

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## Collection Inventory

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Title/Description	Instances	
Jennifer Ashby Forestry, 1999	box 30	folder 9
<b>Library Staff</b>		
<b>Internal Committees and Meetings</b>		
Title/Description	Instances	
Group (var) Library, 1999	box 30	folder 40
Deans Council, 2004	box 1	folder 2
Deans Council, 2005	box 1	folder 3
Deans Council, 2006	box 1	folder 4
Deans Council, 2007	box 1	folder 5
Deans Council, 2008	box 1	folder 6
Library Program Prospectus Committee, 1997-1998	box 2	folder 7
CILIT/Library Program Planning Committee 1/3, 1999-2001	box 2	folder 29
CILIT/Library Program Planning Committee 2/3, 1998-1999	box 2	folder 30
CILIT/Library Program Planning Committee 3/3, 1999-2000	box 2	folder 31
Staff Orientation Manual Committee, 1989-1990	box 5	folder 17
Intern'l Joint Commission. Great Lakes Basin Collection, 1974-1986	box 5	folder 19
IBM PreProposal (committee), 1986	box 5	folder 22
Computer Executive Committee, 1992-1998	box 5	folder 31
Preservation Committee 1/3, 1990-1993	box 6	folder 6
Preservation Committee 2/3, 1990-1991	box 6	folder 7

Preservation Committee 3/3, 1989-1990	box 6	folder 8
Restructuring Committee, 1989-1991	box 6	folder 10
COLD Document Delivery Com, 1984-1992	box 6	folder 18
Library Journal Strategy Subcomm. Univ Library Committee, 1993	box 7	folder 35
Staff Retreat, 1997	box 7	folder 43
BA376 Organizational Behavior Group Project, 1999	box 8	folder 12
Staff Meetings Professional and Supervisory, 1981-1987	box 8	folder 25
Staff Meetings General Staff Meetings, 1981-1992	box 8	folder 27
MTU Faculty/ Administrative Committees, 1986-1987	box 9	folder 1
Technical Services Meetings, 1981-1986	box 9	folder 2
Academic Council Notes and Meeting Agendas and Reports, 1986-1988	box 9	folder 3
Staff Meetings Misc., 1972-1981	box 9	folder 4
Staff Meetings Public Service 1/2, 1983-1988	box 9	folder 5
Staff Meetings Public Service 2/2, 1981-1983	box 9	folder 6
Professional/Supervisory Staff Meetings Notices, Agendas, and Meeting Minutes, 1981-1984	box 9	folder 10
Library General Staff Meeting Minutes, 1981-1986	box 9	folder 16
Deans/Directors Agenda 1/3, 1993	box 9	folder 18
Deans/Directors Agenda 2/3, 1993-1994	box 9	folder 19
Deans/Directors Agenda 3/3, 1994	box 9	folder 20
Advisory Computer Committee Michigan Tech, 1968-1989	box 9	folder 24
Library Centennial Committee, 1983-1987	box 9	folder 27
Michigan Collection Policy Committee, 1979-1980	box 9	folder 29
Library Discussion Group Minutes, 1989-1990	box 10	folder 16
Library Forum Minutes, 1992	box 10	folder 17
Library Forum Minutes, 1993	box 10	folder 18
Library Forum Minutes, 1994	box 10	folder 19
Library Professional and Supervisory Staff Meeting Minutes, 1981	box 17	folder 3
Library Staff Meeting, 1981-1982	box 17	folder 7
Faculty Library Committee Minutes, 1962-1980	box 17	folder 21
Faculty Library Committee General Correspondence, 1962-1978	box 17	folder 22

Libraries Visited by Library Committee 1/2, 1959	box 21	folder 6
Libraries Visited by Library Committee 2/2, 1959	box 21	folder 7
Library Committee Meeting Minutes Vol. I, 1929-1940	box 21	folder 13
Faculty Library Committee Minutes Vol. II, 1941-1942	box 21	folder 14
Faculty Library Committee Minutes Vol. III, 1942-1943	box 21	folder 15
Faculty Library Committee Minutes Vol. IV, 1943-1945	box 21	folder 16
Faculty Library Committee Minutes Vol. V, 1945-1946	box 21	folder 17
Faculty Library Committee Minutes Vol. VI, 1947-1948	box 21	folder 18
Faculty Library Committee Minutes Vol. VII, 1948-1950	box 21	folder 19
Faculty Library Committee Meeting Minutes, 1959-1961	box 21	folder 20
Public Service Division Meeting Minutes, 1975	box 24	folder 20
Public Service Division Meeting Minutes, 1979	box 24	folder 21
Public Service Division Meeting Minutes, 1981	box 24	folder 22
Public Service Division Meeting Minutes, 1982	box 24	folder 23
Public Service Division Meeting Minutes, 1983	box 24	folder 24
Public Service Division Meeting Minutes, 1984	box 24	folder 25
Public Service Division Meeting Minutes, 1985	box 24	folder 26
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Public Service Division Meeting Minutes, 1987	box 24	folder 28
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Technical Services Division Minutes, 1982-1986	box 24	folder 30
Bibliographic Instruction Committee, 1983	box 24	folder 39
Library Centennial Comm., 1983-1986	box 25	folder 15
Meetings Director, 1967-1985	box 25	folder 20
Meetings Professional Staff, 1979-1984	box 25	folder 21
Meetings Staff, 1981-1985	box 25	folder 22
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AdHoc Bookstore Committee, 1981-1982	box 28	folder 35
Staff Group Library, 1999	box 30	folder 43



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Library: Meetings Public Service, 1983-1984	box 32	folder 3
Library: Meetings, Public Service, 1984-1985	box 32	folder 4
Lib: Meetings, Pub. Service, 1981-1983	box 32	folder 5
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University Goals for Student Population, 1991	box 32	folder 15
Library Committee Planning for 2005, 1983-1984	box 33	folder 1
Library Committee Filing, 1982	box 33	folder 2
Library Committees, Staff Association, 1985-1986	box 33	folder 3
Library Meetings, 1979-1981	box 33	folder 4
Library Meetings, 1981-1984	box 33	folder 5
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Library Gen Meetings, 1982-1983	box 33	folder 7
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Communication Meeting Minutes, 1991	box 33	folder 12
Communication Meeting Minutes, 1992	box 33	folder 13
Communication Meeting Minutes, 1993	box 33	folder 14
Communication Meeting Minutes, 1994	box 33	folder 15
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Preservation Committee Topics, 1986-1989	box 33	folder 31

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Job Descriptions, 1986-2004	box 1	folder 19
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Library Tenure, Promotion & Rank for MTU Librarians, 1980-1994	box 6	folder 3
Library Organization Charts, 1969-1996	box 7	folder 18
Library Personnel, 1993-1997	box 7	folder 19
Staff Unionization Information Updates, 1993	box 9	folder 22

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Inservice Training Student Assistants, 1963-1970	box 11	folder 5
Affirmative Action Recruiting Manual, 1973	box 11	folder 12
Labor Union MTU, 1965	box 16	folder 28
Affirmative Action, 1973	box 17	folder 20
Office Employees Organization, 1950-1955	box 18	folder 30
NYA Assistants/ WPA workers, 1935-1945	box 20	folder 19
Bibliographic Instruction Librarian, 1985	box 24	folder 40
ILL. Clerk, 1985	box 25	folder 12
Public Service Division Reorganization, 1981	box 25	folder 30
Staff Recommendations, 1983-1985	box 25	folder 34
Reference Associates, 1981-1986	box 26	folder 18
R.A.'s Justification, Full Time, 1985	box 26	folder 19
Student Assistants Handbook, 1962	box 26	folder 20
Technical Services Reorganization, 1981-1984	box 26	folder 24
Archives Student Assistant Guide; MTU Three Special Collections, 1983-1985	box 26	folder 29
Archives Cataloger, 1984	box 26	folder 33
University Archivist, 1977-1978	box 26	folder 37
Training Problems in the Michigan Tech Library, undated	box 27	folder 31
Library Employees Photos (From Exhibit), 1989-1990	box 28	folder 1
Library Employees Photos (From Exhibit), 1989-1990	box 28	folder 2
Library Employees Photos (From Exhibit), 1989-1990	box 28	folder 3
Library Employees Photos (From Exhibit), 1989-1990	box 28	folder 4
Library Employees Photos (From Exhibit), 1989-1990	box 28	folder 5
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## Physical Plant

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Public Area Furniture, 2004-2005	box 3	folder 4
Furniture, 2002-2005	box 3	folder 5
Shelving/Space Saving Systems, 2003	box 3	folder 6
Furnishings, 2003	box 3	folder 24
Furnishings and Equipment List, 2003	box 4	folder 5
Globe (Placed in Storage), 1987	box 5	folder 24
Globe, 1969-1997	box 5	folder 25
Library Book Drops, 1991	box 7	folder 12
New Library Building Furniture Schedule, 1966	box 10	folder 5
New Library Building Furniture Schedule, 1966	box 10	folder 6
New Library Building Furniture Schedule, 1966	box 10	folder 9
Building Items, 1962-1964	box 15	folder 5
Specifications (Interior Furnishings), 1966	box 18	folder 21
Paintings in the Library, 1962	box 18	folder 29

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Title/Description	Instances	
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Library Building Description, circa 1965	box 2	folder 1
Library Building Committee, 1990-1994	box 2	folder 3
Library Addition Capital Campaign and Planning, 1990-1998	box 2	folder 4
Library Capital Campaign and Planning, 1990-1998	box 2	folder 5
Library Addition Capital Campaign and Planning, 1990-1998	box 2	folder 6
Library Building Consultant Search, 1998	box 2	folder 8
Proposal for Michigan Technological University Library by Aaron Cohen Associates LTD, 1999	box 2	folder 10
Move to Addition, 2001-2004	box 2	folder 19
Floor Plans, 1989-1997	box 2	folder 20
Library Space Use and Planning, 1999-2004	box 2	folder 21

Staff Space Considerations, 1999	box 2	folder 22
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CILIT Design Presentations, 2002	box 2	folder 26
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CILIT Budget and Costs, 2000-2004	box 2	folder 28
CILIT Program Prospectus, 2001	box 3	folder 2
The New Construction Misc., 2003-2004	box 3	folder 10
Smith Group, 2001-2002	box 3	folder 13
MTU CILIT Design Workshop #1 - Smith Group, 2002	box 3	folder 14
CILIT Plans Drawings, 2002-2003	box 3	folder 16
CILIT Architectural Drawings, undated	box 3	folder 17
Smith Group Design Plans, 2002	box 3	folder 18
CILIT Timelines, 2002-2004	box 3	folder 21
Drawings/Room Lists, 2001-2002	box 3	folder 19
State Budget Appropriation for CILIT, 1998-2001	box 3	folder 22
Security, 2002	box 3	folder 25
Facilities Mgmt Constr. Standards, 2001	box 3	folder 28
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Annex, 1990	box 6	folder 24
Library Building Rearrangement, 1980	box 7	folder 13
Library Security System, 1993	box 7	folder 41
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New Library Building, 1960s	box 9	folder 17
New Library Bldg, 1963-1966	box 10	folder 3
New Library Building Landscape Work, 1967	box 10	folder 4
New Library Building Specifications Equipment, 1965	box 10	folder 7
New Library Building Specifications, 1965	box 10	folder 8

New Library Building, 1966-1967	box 10	folder 10
New Library Building Blueprints, 1967	box 10	folder 11
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New Library Building Blueprints/Drawings, 1964	box 18	folder 16
Specifications (Landscape Work), 1966	box 18	folder 18
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Library Building Specifications Mechanical Trades, 1964	box 19	folder 9
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Specifications General Building Work (New Library), 1964	box 19	folder 11
New Building Specifications Addendums, 1964	box 19	folder 12
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Govt Docs Move, 2003	box 3	folder 8
The Move, 2003-2004	box 3	folder 9
Library Print Collection, undated	box 5	folder 8
State Archives Depository Agreement, 1967	box 5	folder 18
Insurance Library Collections, 1985-1990	box 7	folder 33
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Library Special Collections Archives, Documents, Maps, 1983	box 7	folder 42
Library Moving Plans, 1966	box 9	folder 28
Instructions for Handling Certain Library Operations and Procedures, 1973	box 10	folder 20
Gifts Large Collections: A-G, 1935-1977	box 11	folder 14
Gifts Large Collections: H-O, 1935-1973	box 11	folder 15
Gifts Large Collections: P-Z, 1935-1976	box 11	folder 16
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C-D (book/journal acquisitions/gifts), 1940-1967	box 11	folder 18
Gift of Journals from Champion Paper Co. via Miami University, 1975-1976	box 11	folder 19
E-F (book/journal acquisitions/gifts), 1941-1974	box 11	folder 20
G-H (book/journal acquisitions/gifts), 1947-1981	box 11	folder 21
I-J (book/journal acquisitions/gifts), 1937-1974	box 12	folder 2
K-L (book/journal acquisitions/gifts), 1946-1985	box 12	folder 4
M (book/journal acquisitions/gifts), 1938-1979	box 12	folder 5
N (book/journal acquisitions/gifts), 1937-1975	box 12	folder 6
O-P (book/journal acquisitions/gifts), 1941-1978	box 12	folder 8
Q-R (book/journal acquisitions/gifts), 1942-1982	box 12	folder 9
S-T (book/journal acquisitions/gifts), 1941-1973	box 12	folder 10

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U-V (book/journal acquisitions/gifts), 1944-1981	box 12	folder 12
W-X-Y-Z (book/journal acquisitions/gifts), 1943-1974	box 12	folder 13
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University Publications, 1980	box 12	folder 61
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Physics Dept. Periodicals, 1977	box 13	folder 8
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Serial Holdings List, 1977	box 13	folder 14
Teacher Education Periodicals, 1969	box 13	folder 18
Teacher Education, 1968-1970	box 13	folder 19
Roman Collection, 1979	box 13	folder 20
Gifts Policy etc., 1966-1967	box 13	folder 22
Scott Turner Collection, 1972	box 13	folder 28
Materials on Microfilm, undated	box 14	folder 3
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MCM&T Library Annex Holdings, 1961	box 17	folder 30
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Book Orders, 1956-1958	box 19	folder 2
Library Book Order, 1956	box 19	folder 4
The Jewish Chautauqua Society Collection Correspondence, 1946-1948	box 19	folder 5
Serials Notes on Locks, Wants, Duplicates, 1935-1960	box 20	folder 11
Sault Branch List of Books Sent from Houghton Campus, 1949-1956	box 20	folder 12
Recommended List of Basic Engineering Periodicals, 1951-1953	box 20	folder 17
Inventory of Books Purchased from Mary S. Bavey Estate, 1951	box 20	folder 18
Periodicals Sorted by Course, 1943-1950	box 22	folder 8
Library Purchase and Serial Records, 1935-1959	box 22	folder 9
Sault Branch Library Records, 1948-1956	box 22	folder 15
Sale of John N Wright books by alpha phi omega, 1960-1961	box 22	folder 16
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New Library Building Move, 1966	box 24	folder 32
New Building Stacks, Moving, 1962-1966	box 24	folder 36
Box Selection Policy & Procedures, 1983	box 24	folder 41
Collection Building Dr. Whitten recommendation, 1984	box 24	folder 45
Ground Floor Rearrangement (docs and maps), 1983	box 25	folder 11
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Library/Archives Inventory, 1963-1970s	box 25	folder 18
Audiovisual Non Print Media, 1966-1973	box 25	folder 38
Lake Superior Bibliography, 1975-1978	box 26	folder 7
Maps, 1967-1984	box 26	folder 12
Theses and Dissertations, 1928-1975	box 26	folder 27
Archives Current Notes, 1978-1986	box 26	folder 30
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Michigan Collection Policy, 1980-1987	box 26	folder 43
Michigan State Archives Local Records Inventory, 1974-1978	box 26	folder 45
Mining Co. Reports Inventory, 1968	box 27	folder 1



Native Copper Times, 1971-1973	box 27	folder 2
Newspapers, 1965-1988	box 27	folder 3
Newspapers Michigan Ethnic Press Survey, 1973-1976	box 27	folder 4
Newspapers M.S. Library, 1967-1981	box 27	folder 5
Ontonagon Herald, 1971-1975	box 27	folder 6
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Bibliography of Reference Works for Engineering Research, 1959	box 27	folder 26
Government Docs Guest Book, 1986	box 27	folder 27
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Calumet Posten, 1982	box 32	folder 34
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UP Newspaper Project, 1992	box 33	folder 9
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## Cataloging and Library Services

Title/Description	Instances	
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Notis, 1986	box 5	folder 32
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Cataloging Reports, 1977-1978	box 10	folder 28

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Online Searching Ref. Desk, 1984-1987	box 25	folder 25
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## Library Administration

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ASEE Engineering School Libraries Committee Executive Committee 1/2, 1952-1962	box 20	folder 3
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## Statistics, Reports, and Surveys

Title/Description	Instances	
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User Survey CD, 1999	box 2	folder 2
MTU Library Behavior Focused User Discussions, 1998	box 2	folder 11
User Framed Value Adding Methodology Analysis and Programming Workbook, 1999	box 2	folder 12
Survey Results, 1999	box 2	folder 16
Van Pelt Library Clientele Survey, 2003	box 2	folder 27
Safety Report Annual, 1998	box 5	folder 16
Library Climate Study Recommendations, 1995	box 5	folder 10
President's Report on the Library (5year), 1979	box 5	folder 27
Annual Report, 1996-1997	box 6	folder 13
Annual Report, 1994-1995	box 6	folder 14
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