

St. Joseph's Community Hospital Records and Research Collection MS-693

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English

Describing Archives: A Content Standard

Michigan Technological University Archives and Copper Country Historical Collections

1400 Townsend Drive Houghton 49931 copper@mtu.edu

URL: http://www.lib.mtu.edu/mtuarchives/

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Summary Information

Repository: Michigan Technological University Archives and Copper

Country Historical Collections

Title: St. Joseph's Community Hospital Records and Research

Collection

ID: MS-693

Date [inclusive]: 1863-2000

Date [bulk]: 1921-1997

Physical 9.12 Cubic Feet 2 paige boxes, 23 manuscript boxes, 1 oversize

Description: folder

Language of the English

Material:

Mixed Materials 1-24

[box]:

Mixed Materials 47 P

[folder]:

Abstract: Records, 1911-2001, of St. Joseph's Community Hospital in

Hancock, Michigan. Also includes records from the hospital after it changed its name to Portage View Hospital and Portage Health System as well as from the School of Nursing. Includes corporation, management and development papers, staff minutes, pay dues books, staff books, newspaper clippings, video and audio cassettes and photo albums. In addition, there are also binders from G. A. Hellman, chairman of the Board of Trustees during the transfer of ownership from the Sisters of St. Joseph's. Also includes research notes of Nancy Manninen

pertaining to local medical and hospital history.

Preferred Citation

MS-693, St. Joseph's Community Hospital Records and Research Collection, Michigan Technological University Archives and Copper Country Historical Collections, Houghton, Michigan.

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Biography

St. Joseph's Hospital, in Hancock, Michigan, was founded in 1899 by the Sisters of St. Joseph of Carondelet of St. Louis, Missouri, at the request of Bishop Frederick Eis of the Diocese of Marquette. The original building, formerly the home of the father of Bishop John Vertin, was located on Hancock Street and was occupied until 1904. The new, five-story hospital was located on Water Street. By 1949, this brick and sandstone structure of the Renaissance style with pillared entrance was no longer adequate and a new building was built on Michigan Street. The new building was dedicated in 1951 by Bishop Thomas Noa. St. Joseph's Hospital became known as St. Joseph's Community Hospital in 1972 when a local board of trustees was organized in the mutual interest of the hospital and the community. By 1976 the Sisters of St. Joseph expressed their desire to end their ownership and administration of the hospital. St. Joseph's Community Hospital became Portage View Hospital. Several areas of the building were remodeled with work on the ER, CICU, Surgery and OB units. By 1995 Portage View Hospital became Portage Health System and announced that Portage Health System would build a new health care facility on Quincy Hill. The new medical campus admitted its first patients in 2000. In addition to inpatient care facilities such as the Ambulatory Care Unit, Tepka Surgery Center, Family Birthing Center and 24-hour Emergency Department, the new campus houses Portage Health Medical Group and Portage OB/GYN and Marquette Medical Clinic as well as an on-site pharmacy, diagnostic unit and dialysis center. In addition to the service provided by St. Joseph's Hospital, the School of Nursing was organized in 1920 to provide an educational opportunity in nursing for young women of the area. In 1923, the first graduating class of four nurses held commencement exercises at the Kerredge Theater. Official approval was given by the Michigan Board of Nursing in 1923 and in 1929 the first nurses' residence was erected. The school offered a diploma program in professional nursing and was accredited by the National League for Nursing. In 1944 an affiliation was secured with the Michigan College of Mining and Technology (now Michigan Technological University) in order to offer courses in the laboratory and social sciences. The seniors also spent six weeks at the Mercy Hospital School of Nursing in Chicago where they took special courses in pediatrics, medical disease nursing and dietetics. In 1975, a new program of nursing was provided by Michigan Technological University and St. Joseph's Hospital School of Nursing was officially dissolved. A total of 692 students graduated from the School of Nursing during its 54 years of existence.

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Collection Scope and Content Summary

Records of St. Joseph's Community Hospital in Hancock, Michigan and from the hospital after it changed its name to Portage View Hospital and Portage Health System as well as from the School of Nursing. Includes corporation, management and development papers, staff minutes,

pay dues books, staff books, newspaper clippings, video and audio cassettes and photo albums. In addition, there are also binders from G. A. Hellman, chairman of the Board of Trustees during the transfer of ownership from the Sisters of St. Joseph's. Also includes research notes of Nancy Manninen pertaining to local medical and hospital history.

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Arrangement

MS-693 has been arranged into three series:

Series 1, Nancy Manninen Medical History and Health Science Library Research Collection, 1863-2001, bulk 1921-1997

Series 2, St. Joseph's Community Hospital and Nursing School Records, 1896; 1911- c. 2000, bulk 1920-2000

Series 3, Records of G.A. Hellman, 1976-1977

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Administrative Information

Publication Statement

Michigan Technological University Archives and Copper Country Historical Collections

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URL: http://www.lib.mtu.edu/mtuarchives/

Condition Governing Access

Available for use in the Michigan Technological University Archives and Copper Country Historical Collections. Staff minutes in Series 2 are currently restricted until the completion of a redaction project to remove patient personal medical information. Access to staff minutes during this project is at the discretion of the University Archivist.

Conditions Governing Use

Various copying restrictions apply. Guidelines are available from Michigan Technological University Archives & Copper Country Historical Collections.

Related Materials

Separated Material

The following volumes from the Daily Mining Gazette Index created by Nancy Manninen were removed from the collection to be catalogued separately:

Jan 1989, v.1, no.1 Aug 1989, v.1, no.8 Mar 1989, v.1, no.3

Controlled Access Headings

- Clippings (Information artifacts)
- Minutes
- Upper Peninsula (Mich.)
- Research (Document genres)
- Photograph albums
- Audiocassettes
- Videocassettes
- Scrapbooks
- Hospitals -- Michigan -- Upper Peninsula
- Nursing schools -- Michigan -- Hancock
- Hancock (Mich.)

Collection Inventory

Series 1, Nancy Manninen Medical History and Health Science Library Research Collection, 1863-2001, (1921-1997)

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Scope and Contents

Items in this series were compiled by Manninen during her medical history research. Items primarily consist of bibliographies, citations, notebooks, articles about medical history in the Keweenaw, Upper Peninsula, and Michigan, and articles written by Manninen.

Title/Description	Instances	
Nancy Manninen Library Science Research, Reference, and Outreach Records, 1903, 1973-2001	box 1	folder 2
A Bibliographic Chronology of Medical Development in the Keweenaw, Manninen, N., 9/10/2000	box 1	folder 1
Nancy Manninen Hospital History Sources and Citations, 1991-2000	box 1991	folder 2000
Manninen Notes Relating to Oral Histories and Transcripts Housed at Finnish-American Heritage Center, Undated	box 1	folder 4
My [Nancy Manninen] Articles/ Writing, 1996, 1998	box 1	folder 5
Nancy Manninen Research Notebook, Undated	box 1	folder 6
Nancy Manninen Research Notebook, Undated	box 2	folder 1
Nancy Manninen Research Notebook, Undated	box 2	folder 2
Nancy Manninen Research Notebook, Undated	box 2	folder 3
Medical Librarian Professional Organizations Activities, 1997, 2001	box 3	folder 1
Manninen Research, Medicine in the Keweenaw, 1919, 1945; 1994-1996	box 3	folder 2
Hospitals-Portage Health System, 1897; 1927-2001	box 3	folder 3
Nursing Programs, Primarily Houghton County, 1962-1985	box 3	folder 4
St. Joseph's School of Nursing and Michigan Nursing Program Curriculum and General History Research, 1844, 1921, 1930	box 3	folder 5
St. Joseph's School of Nursing, Schools of Nursing, 1924-1954; 1990, 2000	box 3	folder 6
Catholic Hospitals, 1998	box 3	folder 7
Catholic Healthcare Systems, 1996, 2002	box 3	folder 8
Physicians, 1932-2001	box 4	folder 1
Hospitals-Primarily Upper Peninsula, 1899; 1901;1953-1998	box 4	folder 2
Michigan Department of Health, Houghton Branch Laboratory, 1921-1931	box 4	folder 3
Houghton County Hospital (Poor Farm), 1929-2002	box 4	folder 4
Houghton County Hospital Poor House, 12/11/1995		

	box 4	folder 5
Quincy Mine [Dispensary], 1884-1927	box 5	folder 1
Calumet and Hecla Hospital, 1895-1901; 1949-1953	box 5	folder 2
Calumet and Hecla Hospital Research File, 1901-1957	box 5	folder 3
Industrial Medicine/ Hospitals, 1971, 1982	box 5	folder 4
Spiritual Care, TB, and Architecture, 1898, 1920	box 5	folder 5
UP Healthcare, Dec 1972	box 5	folder 6
State of Michigan Medical History, 1906-1991	box 5	folder 7
"The Merchant Prince of the Copper Country," Mulligian, Wm. H., 2001	box 5	folder 8
Michigan and Upper Peninsula Medical Publications, 1983-1997	box 5	folder 9
Michigan Medical and Hospital Publications, 1995-1997	box 5	folder 10
Bibliographies/ Notes, c. 1995	box 6	folder 1
Bibiographies/ Notes, c. 1995	box 6	folder 2
Article to be Written [by Manninen?], 1947, 2000	box 6	folder 3
St. Joseph's Hospital and School of Nursing Newspaper Articles, Primarily Hospital Guild, 1956-1970; 1989, 1995	box 6	folder 4
Physicians, Meloche, Nicolas, 1863-1893	box 6	folder 5
The Social and Cultural History of Medicine and Health: A Guide to Bibliographic Resources at the University of Michigan, by Martin S. Pernick, 1991	box 25	folder 1
The History of the Health Sciences in Michigan: A Guide to Research Sources, by Anne J. Gilliland-Swetland, 1991	box 25	folder 2
Research paper, Medicine in the Keweenaw, with annotated bibliography, 1996	box 25	folder 3
Research paper, Patchwork, annotated, approximately 2000	box 25	folder 4
History gallery display, 1996	box 25	folder 5
Research articles, 2000-2001	box 25	folder 6

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Series 2, St. Joseph's Community Hospital and Nursing School Records, 1896; 1911-c. 2000, (1920-2000)

Scope and Contents

This series includes records from the Portage View Financial Committee, Board of Trustees Minutes, Development Planning for St. Joseph's Community Hospital, Long-Range Planning Committee, and the Health Sciences Library, as well as notebooks of H. Keranan, Staff Meeting Minutes, photographs, scrapbooks, and audio-visual material.

Title/Description	Instances	
Financial Committee, 2/05/1980-12/01/1981	box 7	folder 1
Financial Committee, Jan 1982-Mar 1982	box 7	folder 2
Financial Committee, 7/16/1982-Aug 1983	box 7	folder 3
Financial Committee, 8/04/1983	box 7	folder 4
Financial Committee, 11/04/1983-3/27/1984	box 7	folder 5
Board of Trustees Minutes, 7/18/1972-11/06/1973	box 8	folder 1
Board of Trustees Minutes, 5/23/1972-9/13/1974	box 8	folder 2
Board of Trustees Minutes, 6/07/1974-8/03/1976	box 8	folder 3
Board of Trustees Minutes, 1/29/1976-5/20/1977	box 8	folder 4
Board of Trustees Minutes, 1/17/1974-1976	box 8	folder 5
Board of Trustees Minutes, 8/03/1981-9/09/1983	box 9	folder 1
Board of Trustees Minutes, 2/10/1975-7/24/1981	box 9	folder 2
Board of Trustees , 3/11/1969-3/21/1984	box 9	folder 3
Budget Review Committee, Jul 1982	box 9	folder 4
MCAUTO Proposal, May 1982	box 9	folder 5
Sisters of St. Joseph Withdraw of Ownership; Draft Institutional Development Plan, 2/10/1975	box 9	folder 6
Development Program and Physical Plan for St. Joseph's Community Hospital, V.I and II, May 1975	box 9	folder 7
Development Program and Physical Plan for St. Joseph's Community Hospital, Sep 1975	box 10	folder 2
Management Proposal for Portage View Hospital, Hospital Management Professionals, Inc., 1980-1981	box 10	folder 3
Long-Range Planning Records and Newspaper Clippings, Sep 1975-Sep 1981	box 10	folder 4
Long Range Planning Records, 1981-1982	box 10	folder 5
American Healthcare Management, Inc., Company Information, 1981	box 10	folder 6
Community Image Study, Fall 1981	box 10	folder 7

Audited Financial Statements and Other Financial Information, Portage View Hospital, Inc., 1982	box 10	folder 8
Master Plan Proposal for Portage View Hospital, 12/01/1982	box 10	folder 9
Architectural Proposal for Portage View Hospital, Dec 1982	box 10	folder 10
An Outline of Professional Services Offered to Portage View Hospital for Facility Planning and Renovation, Dec 1982	box 10	folder 11
Long-Range Planning Committee Records, 1982	box 10	folder 12
Audited Financial Statements and Other Information, Portage View Hospital, Inc., 1983	box 10	folder 13
Long-Range Planning Committee, 1983	box 11	folder 1
Newsletters, 1995-2001	box 11	folder 2
Portage post and Various Portage Health Publications, 1992-2001	box 11	folder 3
Exhibit Photographs [copies] and Captions, c. 2000	box 11	folder 4
St. Joseph Hospital Medical Library Records, Undated	box 11	folder 5
Documents-History of St. Joseph's Community Hospital, 7/24/1955-1996	box 11	folder 6
Documents-History of St. Joseph's Community Hospital, 1996-2000	box 11	folder 7
St. Joseph's School of Nursing Miscellaneous Documents, Apr 1950-2000	box 11	folder 8
Notebooks of H. Keranan-Ear, Nose, and Throat, App. 1927	box 11	folder 9
Notebooks of H. Keranan-Anesthesia_Surgical Disease, 1927	box 11	folder 10
Notebooks of H. Keranan-Medical Disease, 1927	box 11	folder 11
Notebooks of H. Keranan, Mental and Nervous Disorders, 1928-1929	box 11	folder 12
Staff Meeting Minutes, Jan 1927-Dec 1937	box 12	folder 1
Staff Meeting Minutes, Jan 1938-Nov 1941	box 12	folder 2
Staff Meeting Minutes, Jan 1942-Dec 1945	box 12	folder 3
Staff Meeting Minutes, Jan 1946-Dec 1949	box 12	folder 4
Staff Meeting Minutes, 4/12/1949-5/06/1960	box 12	folder 5
Staff Meeting Minutes, Jan 1950-Dec 1952	box 12	folder 6
Staff Meeting Minutes, Jan 1953-Dec 1955	box 12	folder 7
Staff Meeting Minutes, 1/13/1959-12/12/1961	box 12	folder 8
Staff Meeting Minutes, Jan 1953-Nov 1963	box 12	folder 9

Staff Meeting Minutes, 1/09/1962-11/10/1964	box 12	folder 10
Staff Meeting Minutes, 1/15/1964-8/09/1966	box 12	folder 11
Staff Meeting Minutes, 1/12/1965-12/14/1965	box 12	folder 12
Staff Meeting Minutes, 1/11/1966-12/13/1966	box 12	folder 13
Staff Meeting Minutes, 1/09/1967-12/12/1967	box 12	folder 14
Staff Meeting Minutes, 1/09/1967-12/12/1967	box 12	folder 14
Staff Meeting Minutes, 1/09/1967-12/10/1968	box 12	folder 15
Staff Meeting Minutes, 1/14/1969-12/09/1969	box 12	folder 16
Staff Meeting Minutes, 1/13/1970-12/22/1970	box 12	folder 17
Staff Meeting Minutes, 1/12/1971-12/14/1971	box 12	folder 18
Staff Meeting Minutes, 1/10/1972-12/12/1972	box 12	folder 19
Staff Meeting Minutes, 1918-1925	box 13	volume 1
Staff Meeting Minutes, 1920-1924	box 13	volume 2
Staff Account Ledger, 1936-1969	box 13	volume 3
Staff Meeting Minutes, 1951-1955	box 13	volume 4
Staff Meeting Minutes, 8/23/1956	box 14	folder 1
Portage View Hospital Staff Meeting Minutes, 1956-1958	box 14	folder 2
Portage View Hospital Staff Meeting Minutes, 1959	box 14	folder 3
Portage View Hospital Staff Meeting Minutes, 1960	box 14	folder 4
Portage View Hospital Staff Meeting Minutes, 1961	box 14	folder 5
Portage Health System Newsletters, 1986-2001	box 14	folder 7
Staff Meeting Minutes, Jan 1976-5/1976	box 15	folder 1
Staff Meeting Minutes, 1/10/1975-12/08/1975	box 15	folder 2
Staff Meeting Minutes, 1/07/1974-12/10/1974	box 15	folder 3
Staff Meeting Minutes, 1/09/1973-12/11/1973	box 15	folder 4
Staff Meeting Minutes, 3/02/1976-12/20/1977	box 15	folder 5
Staff Meeting Minutes, 1/11/-1977-6/14/1977	box 16	folder 1
Staff Meeting Minutes, 1/03/1978-12/20/1978	box 16	folder 2
Staff Meeting Minutes, 1/12/1982-7/01/1982	box 16	folder 3
Staff Meeting Minutes, 1/11/1983-6/07/1983	box 16	folder 4
Staff Meeting Minutes, 7/06/1983-12/13/1983	box 16	folder 5
St. Joseph's School of Nursing Photographs, App. 1920-1960	box 16	folder 6

St. Joseph's School of Nursing Photographs, App. 1940-1957	box 16	folder 7
St. Joseph's School of Nursing Photographs, App. 1940-1960	box 17	folder 1
St. Joseph's School of Nursing Photographs, App. 1940-1951	box 17	folder 2
St. Joseph's School of Nursing Photographs, App. 1940-1965	box 17	folder 3
St. Joseph's School of Nursing Photographs, 1958-1960	box 17	folder 4
St. Joseph's Health Sciences Library Photographs, App. 1970-1981	box 17	folder 5
St. Joseph's Health Sciences Library Photographs, c. 1974-1990	box 17	folder 6
St. Joseph's Hospital Photographs and Negatives, Undated	box 17	folder 7
St. Joseph's Hospital and School of Nursing Photographs, c. 1951	box 17	folder 8
Calumet and Hecla Hospital and St. Joseph's Hospital Photographs and Negatives, 1991, undated	box 18	folder 1
Color Photographs and Slides, St. Josephs's Hospital/ Portage View Hospital, App. 1980-1997	box 18	folder 2
St. Joseph's School of Nursing Ephemera, 1969	box 18	folder 3
St. Joseph's Medical Library Newspaper Articles, 1983	box 18	folder 4
St. Joseph's School of Nursing Alumni and Students, 1951-1970	box 18	folder 5
St. Joseph's School of Nursing, Album 2, 1950-1969	box 18	folder 6
Portage Health System Newspaper Articles, 1896, 1956, [1970?]	box 19	folder 1
St. Joseph's Hospital and School of Nursing Newspaper Articles, 1953-2000	box 19	folder 2
Scrapbook, Anetta Auger Wilson, Class 1944, c. 1945	box 19	folder 3
Photographs and Captions, App. 1940-1991	box 19	folder 4
Portage View Hospital Me. Rec., undated	box 20	item 1
A. 1996 Portage View Site Dedication Ceremony, B. 1997 Portage View Hospital Ground Breaking Ceremony, Producer: Roland Burgan, 1996-1997	box 20	item 2
Death and Dying Series Pt. 1, 4/28/1981	box 20	item 3
Jim Bogan, Joseph Baron, Medical Health Care Reform, WGGL, Feb 15, 1994	box 20	folder 4
Medical Library History Display, Copper Country Mall, May 12, 1990	box 20	folder 5
Nursing Week Festivities, 1991	box 20	folder 6

Style Show U.P. District Auxiliary Meeting, Oct 31, 1991	box 20	folder 7
SAC Meeting Jim Bogan et al., Oct 30, [1990?]	box 20	folder 8
PVH Awards at Memorial Union (May 16) and Hospitol (May 17), May 1991	box 20	folder 9
Suomi College District Hospital Guild Meeting, Oct 3, 1991	box 20	folder 10
Modernization and Upgrading-Physical Plant, 7/12/1971-12/27/1974	box 21	folder 1
Jim Bogan and Joseph Baron, MD Healthcare Reform, WGGL, 2/15/1994	box 1	item 4
Medical Library History Display, Copper Country Mall, Portage View-Calumet Public Hospital, 5/12/1990	box 20	item 5
Nursing Week Festivities [copy], 1990	box 20	item 6
U.P. District Auxilliary Meet. Style Show, 10/03/1991	box 20	item 7
SAC Meeting, Jim Bogan et al, Grace Lutheran, South Range, 10/14/1990	box 20	item 8
PVH Awards at Memorial Union and [May] 17th at Hospital, May 1991	box 20	item 9
Suomi College, Dist. Hospital (Guild) Meeting , 10/31/1991	box 20	item 10
Miriam Kearup.CHM Account Ledger, 1911-1913	box 23	volume 1
St. Joseph's School of Nursing Seal, undated	box 24	item 1
Scrapbook, 1949-3/31/1984	box 24	folder 1
Posters, Drawings, and Photographs of Staff and Hospital Buildings, 1990, 1994	folder 47 P	

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Series 3, Records of G.A. Hellman, 1968-1977

Scope and Contents

This series consists of records compiled by G.A. Hellman, former Portage View/ Health Board of Trustees Chairman. Items of particular note in this series includes Board of Trustees minutes, records from the Financial Committee, Financial Committee, Medical Staff Committee, Long-Range Planning Committee, and By-Laws.

Title/Description	Instances		
G.A. Hellman #1 Administrative Reports, 01/1972-11/13/1973	box 21	folder 2	
G.A. Hellman #1 Administrative, Jul 1974-May 1975	box 21	folder 3	
G.A. Hellman #1 Administrative, 01/1976-9/23/1976	box 21	folder 4	

G.A. Hellman #1 Administrative, 7/07/1977-7/16/1977	box 21	folder 5
G.A. Hellman #2 Short Range Planning, 2/15/1974	box 21	folder 6
G.A. Hellman #2 Long Range Planning, 7/06/1972-1/07/1974	box 21	folder 7
G.A. Hellman #2 Hospital Correspondence, 1/07/1974-5/01/1974	box 21	folder 8
G.A. Hellman #2 Ad Hoc Committee, 5/1971-2/17/1974	box 21	folder 9
G.A. Hellman #2 Miscellaneous, 7/28/1971-7/26/1973	box 21	folder 10
G.A. Hellman #2 Medical Staff Regulations, 12/01/1966-7/11/1972	box 21	folder 11
G.A. Hellman #2 Medical Staff Regulations, 6/30/1971-2/04/1974	box 21	folder 12
Board of Trustees Minutes, 3/20/1974-12/20/1976	box 21	folder 13
G.A. Hellman #3 Special Meetings, 01/1974-6/11/1975	box 21	folder 14
G.A. Hellman #3 Notices, 11/14/1974	box 21	folder 15
G.A. Hellman #3 Correspondence, 4/11/1973-8/25/1975	box 21	folder 16
G.A. Hellman #3 Finance Committee, 11/21/1974-1/23/1975	box 21	folder 17
G.A. Hellman #3 Publicity, 1972-1974	box 21	folder 18
G.A. Hellman #3 Financial Reports, 6/30/1974-12/31/1974	box 21	folder 19
G.A. Hellman #3 Miscellaneous, 11/12/1974-5/22/1975	box 21	folder 20
Professional Study, 2/05/1968-9/18/1975	box 21	folder 21
G.A. Hellman #6 By-Laws, 2/25/1972-4/08/1976	box 21	folder 22
G.A. Hellman #6 Provincilate, 8/23/1974-5/20/1976	box 21	folder 23
G.A. Hellman #6 Notices, 12/01/1975-4/1976	box 21	folder 24
G.A. Hellman #6 Correspondence, 12/04/1975-4/08/1982	box 21	folder 25
G.A. Hellman #6 Financial Committee, 5/19/1976-5/20/1976	box 21	folder 26
G.A. Hellman #6 Medical Staff Committee, 3/25/1976, 5/20/1976	box 21	folder 27
G.A. Hellman #6 Long Range Planning Committee, 2/19/1976	box 21	folder 28
G.A. Hellman #6 Long Range Planning Committee, 1976	box 21	folder 29
G.A. Hellman #6 Financial Reports, 12/31/1975-01/1976	box 21	folder 30
G.A. Hellman #6 Miscellaneous, 1975-1976	box 21	folder 31

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St. Joseph's Community Hospital Records and Research Collection MS-693

G.A. Hellman #9, HAI, Inc., 10/18/1976-5/16/1977	box 22	folder 7
G.A. Hellman #9, Administrative Report, 10/18/1976-5/10/1977	box 22	folder 8
G.A. Hellman #9, Provincilate, 4/22/1977	box 22	folder 9
G.A. Hellman #9, Board of Trustees, Nov 1976-Apr 1977	box 22	folder 10
G.A. Hellman #9, Construction Engineer Work, 3/31/1977-5/04/1977	box 22	folder 11
G.A. Hellman #9, Legal, 7/12/1976-1/20/1977	box 22	folder 12
G.A. Hellman #10, Fund Drive-Development Office, 7/11/1977-7/21/1977	box 22	folder 13
G.A. Hellman #10, Long Range Planning, 7/01/1977-7/12/1977	box 22	folder 14
G.A. Hellman #10, Notices, 7/19/1977	box 22	folder 15
G.A. Hellman #10, By-Laws, Feb 1977	box 22	folder 16

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