



Transfer Out Form

This form is used to notify the International Programs and Services (IPS) Office of your intent to transfer to another academic institution. Upon receipt of this completed, signed form, we will release your SEVIS record so the new school can issue you a new I-20) O . This form can be emailed to IPS.

Student Information

Last Name First Name SEVIS ID#
Michigan Tech ID M Phone Email @mtu.edu

I am not living in an MTU residence hall. (no signature required)

I am living in an MTU residence hall (signature of Housing Office required on the next line)

The Housing Office has been notified by student of transfer out _____ Date _____
Signature

New School Information

Name of School Phone

School Branch Location (if applicable)

F1 School SEVIS Code or J1 Program Sponsor Code

I have attached a copy of my acceptance letter from this school. (Required)

I have submitted my Withdrawal Form to the Dean of Student's Office and have attached a copy of it. (Required if you have attended at least one semester at Michigan Tech and you have not completed the degree noted on your I-20) O . Not required if you have completed your degree program.)

I have attached a copy of the new school's transfer in form if they require one.

Transfer Release Date Program Start Date

NOTE: If you are currently on OPT, your OPT Authorization will terminate immediately on the transfer release date.

I am requesting a "release date" earlier than the end of the current term because:

Signature _____ Date