

# RTC Waiver Form (for Transfer Credits and Extra Supplementary Course Credits)

Return this signed form to the Humanities Office, Walker 319

This form is to be used to seek and document program approval to count credits taken outside Michigan Tech OR extra supplementary course credits\* toward a graduate degree in RTC. Please see RTC Handbook (for supplementary credits—section 2.7, for transfer credits—section 2.8)

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Program (circle one):                      MS      or      PhD

Advisor: \_\_\_\_\_

Year in program: \_\_\_\_\_

Course(s) to be counted toward RTC graduate degree (please attach syllabus and, if the course was taken with an institution other than MTU, a copy of your transcript):

Reason for counting course(s) toward RTC degree:

Signatures:

Student: \_\_\_\_\_ Date \_\_\_\_\_

Student's Advisor: \_\_\_\_\_ Date \_\_\_\_\_

RTC Director: \_\_\_\_\_ Date \_\_\_\_\_

\* Supplementary courses are in three categories: 4000-level courses (i.e., advanced undergraduate courses); cognate courses (i.e., graduate courses in MTU departments other than Humanities); one-on-one courses set up by arrangement with individual faculty (i.e., independent study/directed reading/internships). Students may apply a maximum of three (3) cognate course credits toward the 36-credit coursework portion of their degree. Note: students with a compelling reason for applying more than 3 credits of supplementary coursework toward the coursework portion of the degree (i.e., taking a particular cognate course would significantly assist the student in carrying out her/his research) may, with approval of the student's Advisor, submit a request for a waiver to the RTC Steering Committee. This form is to be used to document that request.