

RTC Program

Annual Student Progress Evaluation Form - MS

To be completed by the HU Advisor of record for each student listed as an active student the RTC Program.

Form is to be submitted to Alexander Renshaw ajrensha@mtu.edu for review by the RTC Steering Committee

Due Date: April 03, 2018

This form, including any comments by the advisor and the RTC Steering Committee, will be made available to the student during their year-end progress evaluation meeting with the Graduate Program Director. The signed form will be placed in the student's file; copies will be provided to the student and the advisor.

Academic year: _____

Year _____ in the RTC Program

Student Name: _____

M# _____

Advisor Name: _____

Other Committee Members: 1) _____

2) _____

3) _____

4) _____

Expected Graduation: Semester _____ Year _____

Timeline of progress markers for the MS program is listed at the end of this form.

Indicate whether the student has made progress as follows:

Satisfactory

Needs Improvement

Serious Concerns

Please include any brief comments in the box below - i.e., progress markers, special achievements or awards, state of research/writing, extenuating circumstances (if appropriate). If improvement is needed, or if there are serious concerns, please indicate as precisely as possible the improvement required.

ADVISOR COMMENTS:

Advisor Signature: _____

Date: _____

Date reviewed by RTC Steering Committee _____

Progress Evaluation:

Satisfactory

Needs Improvement

Serious Concerns

STEERING COMMITTEE COMMENTS:

Acknowledgement of RTC Program evaluation report:

RTC Grad Program Director

Date

Student

Date

Timeline for MS

SEMESTER 1

- (1) [For students on stipend] completion of composition pedagogy practicum

SEMESTER 2

- (1) Basic Responsible Conduct of Research (RCR) training
(<http://www.mtu.edu/gradschool/administration/academics/resources/rcr/>)

SEMESTER 3

- (1) Continuing coursework
- (2) Selection of project, thesis, or coursework option
- (3) Committee selected

SEMESTER 4

- (1)[FOR THESIS OR PROJECT] proposal submitted and defended (by end of 3rd or beginning of 4th semester)
- (2) Coursework on track for completion
- (3) Advanced RCR
- (4) Progress on Research
- (5) Project/Thesis Defense scheduled by end of semester