



APPLICATION FOR EMPLOYMENT - ADJUNCT FACULTY

Name: _____ Soc. Sec. No. * _____
Last First Middle

*The disclosure of this number is voluntary. If hired, it is mandatory that you provide this number for withholding taxes, medical insurance, and identification purposes, pursuant to 26 USC Sections 6051 and 3402 (f) (5).

Address: _____ Phone: _____
Number and Street City State Zip

POSITION DESIRED

Department: _____ Minimum Salary Acceptable \$ _____

on the basis of : One semester Two semesters

Academic Rank applied for: _____

If hired, on what date will you be available for work? _____

PROFESSIONAL QUALIFICATIONS AND INTERESTS - please attach resume

COLLEGE AND UNIVERSITY EDUCATION

Institution Name & Address	Major Subject	Name and Address of MAJOR Professor or Principal FACULTY Advisor	Degree Received & Date

CHRONOLOGY OF EMPLOYMENT

Employed				Name and Address of Employer or Department Head	Position and Duties
From		To			
MO	YR	MO	YR		

May we contact your current/former employer? Yes No

REFERENCES

Name	Address	Occupation	Years Acquainted

If hired can you provide the documents required to prove that you are legally able to work in the U.S. in the job for which you are applying? Yes No

The University will not pay any attorney fees or other costs to help obtain or extend a visa or change visa status. If you have any questions on this subject, the University urges you to consult an attorney. Should your employment eligibility expire, it will be necessary to remove you from payroll immediately.

Do you have relatives, excluding a spouse, working here? Yes No

If yes, state relationship, position at MTU, and department _____

Have you ever been suspended or discharged from any position? Yes No

If yes, give particulars _____

Are you presently under arrest for a felony or have you been convicted of a crime? Yes No

If yes, give details _____

A personal security investigation may be required from some appointees having access to classified research; would you agree to such an investigation if needed? Yes No

Has security clearance ever been refused or withdrawn? Yes No

What security clearances have you been given? _____

Regarding federal and state laws to protect individuals with disabilities, will you need any accommodation in order to perform the essential functions of the position(s) for which you are applying? Yes No

Please describe the accommodation you believe is needed, if any _____

Prior to initiation of any activity for which you receive remuneration through, or use significant facilities of, the University, it will be necessary for you to complete the attached Patent, Research, and Proprietary Rights Agreement; in case of doubt, the level of facility use necessitating a patent agreement will be determined by the Provost and Senior Vice President for Academic and Student Affairs. The patent, research, and proprietary rights agreement (1) obligates you to report to the University discoveries, inventions, or other proprietary information developed by you, (2) gives the University the option to take over and finance such discoveries, inventions, or proprietary material, and (3) in the event the University exercises the option, provides for the payment to you of the initial \$1,000 of income, 15 percent of the income between \$1,000 and \$30,000, and 33.3 percent of income in excess of \$30,000.

I hereby represent that each answer is truthful and constitutes a full and complete disclosure of my knowledge with respect to the questions and I understand that my misrepresentation of facts shall constitute cause for dismissal regardless of when discovered by the University.

In the event that I am employed by Michigan Technological University, I agree to comply with all its rules and regulations.

Date: _____ Signature: _____

The need for an accommodation does not necessarily bar employment. A determination will be made as to the effectiveness with which the accommodation will allow you to perform the essential functions of the position and hardship it would impose on the employer.