

Great Lakes Research Center: Conference and Meeting Space Logistics

ROOM	TYPE/DESCRIPTION	ATTRIBUTES	TECHNOLOGY	SCHEDULING	IDEAL USE
B004	Geo Wall/K-12 Science Cave	2 tables and 5 chairs	Projection wall (user must connect with own laptop)	By Google Calendar invite: Add by selecting (inviting) Room GLRC-B004	Small group discussions
1 ST FLOOR LOBBY	Collaboration Lounge	2 tall tables with 2 tall chairs each	Lounge area	First-come basis	Casual conversation
202/201	Large Conference Room	Set-up (maximum capacity): Classroom (54); Conference Rectangle (26); Empty Room (88); 201 Lobby (48); Round Tables (72); Square Empty Middle (42); Theatre (88); U-Shape (32)	Networked computer, large TV monitor, video conferencing, speaker camera, conference phone line, whiteboards, podium, microphones	Scheduled through the Memorial Union Building's on-line reservation system mtu.edu/vems	Meetings, Seminars, Workshops, etc.
204	Small Conference Room	Board-style table with 12 chairs	Networked computer, large TV monitor, video conferencing, conference phone line, whiteboard	By Google Calendar invite: Add by selecting (inviting) Room GLRC-204	Small group event
216	Breakroom	Breakroom (Not Private)	Whiteboard	By Google Calendar invite: Add by selecting (inviting) Room GLRC-216	Non-private discussions
224	Small Conference Room	Small table with 4 chairs		By Google Calendar invite: Add by selecting (inviting) Room GLRC-224	Small group event
301	Collaboration Lounge	5-6 seats	Lounge area with soft furniture	First-come basis	Casual conversation
315	Breakroom	Breakroom (Not Private)	Whiteboard	By Google Calendar invite: Add by selecting (inviting) Room GLRC-315	Non-private discussions