

Michigan Technological University  
Graduate School

**Proof of Degree - 2nd Waiver**

Proof of a bachelor's degree or its equivalent is required for all graduate students. Proof of a master's degree is required for PhD students to adjust the number of credits required to earn the degree.

Submit this form to request a temporary waiver of this requirement  
if you are unable to provide proof of degree at this time.

Email to [gradschool@mtu.edu](mailto:gradschool@mtu.edu) (preferred) or bring to the Graduate School (4th floor, Admin Bldg)

**Provide information about you and your request.**

Last Name (Family Name)

First Name

Middle Name or Initial (opt)

M Number (ex: M12345678)

Michigan Tech E-mail

Select Degree Type

PhD

MS

MFor

MGIS

MEng

Certificate

Expected Grad Term (ex: fall 2018)

Provide a reason for requesting a second waiver.

**For Graduate School use only - image form after completing action items**

Request Status:  Approved  Denied  Find term code of relevant application \_\_\_\_\_

Student notified of decision  Image form to GradSch-App-Transcript; sign in ImageNow

**For an approved request, complete the following:**

Release GD hold; update reason on SOAHOLD  Update grad term in SGASTDN  Update grad term in SZAGDGR