Graduate Faculty Council Minutes
November 5, 2019

Members Present: Joel Turoniemi (Acct), Kelly Steelman (App Cog Sci), Will Cantrell (Atmos Sci), Tarun Dam, (BMB), Ebenezer Tumban (Bio Sci), Jingfeng Jiang (Biomed), Becky Ong (Chem Eng), Ashutosh Tiwari (Chem), Veronica Webster (Civ & Env Eng), Thomas Oommen (Comp Sci & Eng/GMES), Laura Brown (Comp Sci), Laura Brown, (Data Sci), Audrey Mayer (Forest), Donald Peck (Hi/Mechatronics), Eugene Levin (Int Geo Tech), Steve Elmer (KIP), Qiuying Sha (Math), Yoke Khin Yap (Physics), Chelsea Schelly (Soc Sci)

Members Absent: Mike Roggemann (Ele Comp Eng), Alex Mayer (Env Eng), Ramon Fonkoue (HU), Leonard Bohmann (MS Eng), Stephen Hackney (MSE), Craig Friedrich (MEEM), Kari Henquinet (PCorps)

Guests Present: Pushpa Murthy (Grad Sch), Jacque Smith (Grad Sch), Mary Stevens (Grad Sch), Deb Charlesworth, (Grad Sch), Erin Matas (Library), Apurah Baruah (GSG)

Approval of October 8, 2019 minutes
The October 8 minutes passed on a voice vote with no discussion.

Business before the University Senate (V. Webster)
None

Old Business
Certificate in Forensic Accounting (J. Tuoriniemi)
Certificate in Accounting Analytics (J. Tuoriniemi)

The recommended changes were made and were approved on a voice vote with no additional discussion.

Action Item:
Mary will forward the proposals to the Senate for their consideration.

Update:
The proposals were introduced at the November 20 senate meeting.
The proposals were approved on a voice vote with no dissention or abstention at the December 11 senate meeting.

Graduate School Updates

Graduate Faculty Status Appeal Committee (GFSAC) (W. Cantrall)
Discussion centered around the number and selection of representatives to serve on the Graduate Faculty Status Appeals Committee. Each GFC representative will nominate one representative from each college. GFC will vote and the top three will serve as members and the two will serve as alternates.
The following GFC members will self-nominate or solicit, collect, vote and forward nominations to GFC.

- College of Computing, Laura Brown or Jean Mayo
- College of Sciences of Arts, Chelsea Schelly
- College of Engineering, Leonard Bohmann
- School of Business, Joel Touriniemi
- School of Forest Resources and Environmental Science, Audrey Mayer

Action Item:
The Graduate School will provide a list of Graduate Program Directors to each college.

GLOs (Graduate Learning Objectives "A" Reports) Summary (W. Cantrell)
Most programs have submitted their A Reports to the Graduate School. The A Report is to assess student learning outcomes and programs do not need to include items like time to degree.

The process is working well. Some programs discovered issues and will take or have taken steps to correct them.

HLC is looking for an assessment of each program, not each department.

Informal Conflict Resolution Template for Graduate Student Handbook. (D. Charlesworth)
Departments have requested guidelines and resources to resolve conflicts involving graduate students and faculty informally. A draft was distributed at the meeting.

Action Item:
Please provide feedback to the Graduate School by November 19.
The Graduate School will finalize the guidelines and present it at the next meeting.

Ensuring Independence of Opinions in Evaluation of Graduate Students (W. Cantrell)
Faculty members in a close personal relationship are responsible to disclose the relationship on the Advisor and Committee Recommendation form. In addition, a management plan needs to be provided.

A draft policy was proposed and discussed in a number of meetings in 2018/2019. The new policy addresses issues and concerns that were raised during discussions last year. The policy Ensuring Independence of Opinions in Evaluation of Graduate Students was approved (12 yes, 6 no). The agreement is the Graduate School will develop a template outlining guidelines for the management plan.

Action Item:
The Graduate School will provide additional guidelines.

Achieving Candidacy (P. Murthy)
Time did not permit discussion.
Announcement
Mentoring Seminar (W. Cantrell)
The Graduate School will be hosting a video conference with three representatives from University of Michigan's MORE program on Nov. 14, 2:30 to 4 pm in Admin 404. (MORE is Mentoring Others Results in Excellence).

Joining us will be Zaba Kwaiser, the manager of the program in their graduate school (Rackham), Dr. Valeria Bertacco, Rackham Associate Dean for Physical Sciences and Engineering and Arthur Thurnau Professor and Professor of Computer Science (CoE), and Adam Matzger, MORE Committee Chair and the Charles G. Overberger Collegiate Professor of Chemistry.

IDEA Hub Open House: Wednesday, November 20 - 2:00 – 4:00pm (K. Steelman)
Please let others know in your departments to attend the open house and share your ideas about interdisciplinary education.

Adjourn 5:10