Michigan Tech Fund

Report on Audits of Financial Statements For the years ended June 30, 2004 and 2003



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Report of Independent Auditors

To the Board of Trustees Michigan Tech Fund Houghton, Michigan

We have audited the accompanying statement of financial position of the Michigan Tech Fund (a not-for-profit organization) as of June 30, 2004, and the related statements of activities, functional expenses, and cash flows for the year then ended. These financial statements are the responsibility of the Fund's management. Our responsibility is to express an opinion on these financial statements based on our audit. The financial statements for the year ended June 30, 2003 were audited by other auditors whose opinion dated August 29, 2003, expressed an unqualified opinion on those financial statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, which require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Michigan Tech Fund (the "Fund") at June 30, 2004, and the changes in its net assets and its cash flows for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

Plante & Moran, PLLC

September 3, 2004



Michigan Tech Fund Statements of Financial Position June 30, 2004 and 2003

	2004	2003
ASSETS		
Current assets:		
Cash and cash equivalents	\$ 7,154,692	\$ 8,548,946
Investments (Note 2)	60,835,029	50,120,585
Pledges receivable, net of allowance for uncollectible amounts (Note 3) Interest and dividends receivable	10,079,449 34,867	11,423,662 51,646
Prepaid expenses	33,475	27,143
Total current assets	78,137,512	70,171,982
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Other assets: Pladges receivable, not of allowenes, beyond one year (Note 2)	3,039,859	3,279,094
Pledges receivable, net of allowance, beyond one year (Note 3) Cash surrender value, life insurance (Note 4)	650,420	615,231
Contributions receivable from remainder trusts	2,894,420	2,883,526
Real property (Note 5)	179,091	179,091
Fixed assets, net (Note 6)	87,712	48,504
Total other assets	6,851,502	7,005,446
Total assets	\$ 84,989,014	\$ 77,177,428
Current liabilities: Accounts payable and accrued expenses Note payable (Note 7) Annuity payment liability (Note 8)	\$ 195,837 13,535 163,102	\$ 273,145 11,694 92,253
Total current liabilities	372,474	377,092
Other liabilities:	,	,
Note payable, long-term portion	_	13,535
Annuity payment liability, long-term portion	1,487,002	659,104
Split-interest agreements (Note 8)	623,153	779,845
Total other liabilities	2,110,155	1,452,484
Total liabilities	2,482,629	1,829,576
Net assets:		
Unrestricted	1,722,171	712,807
Temporarily restricted (Note 9)	41,784,022	36,616,274
Permanently restricted (Note 9)	39,000,192	38,018,771
Total net assets	82,506,385	75,347,852
Total liabilities and net assets	\$ 84,989,014	\$ 77,177,428

Michigan Tech Fund Statement of Activities For the year ended June 30, 2004

	2004				
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total	
Support and revenue:					
Contributions	\$ 1,309,655	\$ 6,949,804	\$ 1,413,699	\$ 9,673,158	
Investment return	2,814,498	5,802,686	-	8,617,184	
Other income	1,184	249,954	-	251,138	
Net assets released from restrictions	8,266,974	(8,266,974)			
Total support and revenue	12,392,311	4,735,470	1,413,699	18,541,480	
Expenses:					
Program services on behalf of					
Michigan Technological University:					
Scholarships and fellowships	1,098,704	-	-	1,098,704	
Capital projects and equipment	2,946,447	-	-	2,946,447	
Departmental and other program support	4,274,326			4,274,326	
	8,319,477			8,319,477	
Operating expenses:					
Salaries, wages, and benefits	1,874,462	-	-	1,874,462	
Other operating expenses	1,189,008			1,189,008	
	3,063,470			3,063,470	
Total expenses	11,382,947			11,382,947	
Change in net assets	1,009,364	4,735,470	1,413,699	7,158,533	
Net assets, beginning of year	712,807	36,616,274	38,018,771	75,347,852	
Net asset transfers (Note 10)		432,278	(432,278)		
Net assets, end of year	\$ 1,722,171	\$ 41,784,022	\$ 39,000,192	\$ 82,506,385	

Michigan Tech Fund Statement of Activities For the year ended June 30, 2003

	2003			
	Unrestricted	Temporarily Restricted	Permanently Restricted	Total
Support and revenue:				
Contributions	\$ 1,028,959	\$ 10,651,379	\$ 726,989	\$ 12,407,327
Investment return	1,962,633	48,668	-	2,011,301
Other income	12,236	164,202	-	176,438
Net assets released from restrictions	15,378,192	(15,378,192)		
Total support and revenue	18,382,020	(4,513,943)	726,989	14,595,066
Expenses:				
Program services on behalf of				
Michigan Technological University:				
Scholarships and fellowships	3,390,495	-	-	3,390,495
Capital projects and equipment	2,225,365	-	-	2,225,365
Departmental and other program support	9,969,854			9,969,854
	15,585,714			15,585,714
Operating expenses:				
Salaries, wages, and benefits	1,726,437	-	-	1,726,437
Other operating expenses	1,362,655			1,362,655
	3,089,092			3,089,092
Total expenses	18,674,806			18,674,806
Change in net assets	(292,786)	(4,513,943)	726,989	(4,079,740)
Net assets, beginning of year	1,005,593	41,130,217	37,291,782	79,427,592
Net assets, end of year	\$ 712,807	\$ 36,616,274	\$ 38,018,771	\$ 75,347,852

Michigan Tech Fund Statement of Functional Expenses For the year ended June 30, 2004

	2004							
			Ma	nagement &				
	Prog	ram Services		General	Fu	nd Raising		Total
Expenses:								
Program services on behalf of								
Michigan Technological University:								
Scholarships and fellowships	\$	1,098,704	\$	-	\$	-	\$	1,098,704
Capital projects and equipment		2,946,447		-		-		2,946,447
Departmental and other program support		4,274,326		-		-		4,274,326
Operating expenses:								
Salaries and wages		-		511,075		666,501		1,177,576
Salaries and wages - MTU		-		-		208,599		208,599
Payroll taxes		-		40,942		51,514		92,456
Pension plan contributions		-		49,862		66,794		116,656
Employee fringe benefits - MTU		-		-		81,355		81,355
Other employee fringe benefits		-		103,249		72,668		175,917
Other health		-		9,455		12,447		21,902
Contracted services		-		199		124,054		124,253
Supplies		-		21,086		9,795		30,881
Postage and printing		-		43,092		115,933		159,025
Insurance		-		21,806		-		21,806
Telephone		-		6,808		14,022		20,830
Travel		-		17,770		128,002		145,772
Trustee meetings expenses		-		24,560		-		24,560
Entertainment		-		1,672		18,795		20,467
Equipment charges and maintenance		-		42,912		9,872		52,784
Depreciation and amortization		-		34,900		-		34,900
Interest		-		1,267		-		1,267
Real estate expense		-		630		-		630
Space rental		-		132,571		-		132,571
Stewardship, fund raising, special events		-		2,638		39,666		42,304
Downstate office space		-		-		43,085		43,085
Training and professional development		-		2,498		4,832		7,330
Immersion seminars		-		-		36,395		36,395
Destination Tech		-		-		333		333
Roundtables		-		-		16,173		16,173
Professional services		-		72,846		89,493		162,339
Recruiting and relocation		-		2,381		49,695		52,076
Other				27,820		31,408		59,228
Total expenses	\$	8,319,477	\$	1,172,039	\$	1,891,431	\$	11,382,947

Michigan Tech Fund Statement of Functional Expenses For the year ended June 30, 2003

	2003							
	Prog	gram Services	Ma	nagement & General	Fu	nd Raising		Total
Expenses:								
Scholarships and fellowships	\$	3,390,495	\$	-	\$	-	\$	3,390,495
Capital projects and equipment		2,225,365		-		-		2,225,365
Departmental and other program support		9,969,854		-		-		9,969,854
Operating expenses:								
Salaries and wages		-		501,383		474,993		976,376
Salaries and wages - MTU		_		-		278,573		278,573
Payroll taxes		_		41,107		34,444		75,551
Pension plan contributions		_		49,709		44,458		94,167
Employee fringe benefits - MTU		-		-		111,151		111,151
Other employee fringe benefits		-		107,126		65,670		172,796
Other health		-		9,421		8,402		17,823
Contracted services		-		4,006		72,179		76,185
Supplies		-		20,262		22,378		42,640
Postage and printing		-		48,749		101,177		149,926
Insurance		-		21,417		-		21,417
Telephone		-		7,187		18,223		25,410
Travel		-		29,084		129,310		158,394
Trustee meetings expenses		-		49,556		-		49,556
Entertainment		-		719		89,803		90,522
Equipment charges and maintenance		-		38,391		7,682		46,073
Depreciation and amortization		-		38,171		2,450		40,621
Interest		-		1,905		-		1,905
Real estate expense		-		1,306		-		1,306
Space rental		-		147,200		7,611		154,811
Stewardship, fund raising, special events		-		15,239		35,790		51,029
Training and professional development		-		4,369		3,322		7,691
Immersion seminars		-		-		51,156		51,156
Destination Tech		-		-		11,996		11,996
Roundtables		-		-		36,998		36,998
Professional services		-		104,576		124,993		229,569
Recruiting and relocation		-		-		54,658		54,658
Other				14,040		46,752		60,792
Total expenses	\$	15,585,714	\$	1,254,923	\$	1,834,169	\$	18,674,806

Michigan Tech Fund Statements of Cash Flows For the years ended June 30, 2004 and 2003

	2004		 2003	
Cash flows from operating activities:				
Change in net assets	\$	7,158,533	\$ (4,079,740)	
Adjustments to reconcile change in net assets to net				
cash used in operating activities:				
Depreciation		34,900	40,621	
Net realized and unrealized gains and losses		(7,302,157)	(565,744)	
Contributions of real property and securities		(1,281,260)	(2,364,530)	
Contributions restricted for long-term investment		(981,421)	(726,989)	
Changes in split-interest agreements		237,654	(140,663)	
Changes in assets and liabilities:				
Interest and dividends receivable		16,779	29,065	
Pledges receivable, net of permanently restricted components		544,250	(418,905)	
Prepaid expenses		(6,332)	(1,308)	
Other receivable		-	155,000	
Cash surrender value, life insurance		(35,189)	(37,782)	
Contributions receivable from remainder trusts		(10,894)	(45,485)	
Accounts payable and accrued expenses		(77,308)	(227,688)	
Liabilities under split-interest agreements		(394,346)	 47,509	
Net cash used in operating activities		(2,096,791)	(8,336,639)	
Cash flows from investing activities:				
Purchase of equipment		(74,108)	(1,138)	
Purchase of investments		(16,592,217)	(15,258,629)	
Proceeds from sale of investments		14,174,130	18,866,567	
Proceeds from sale of real property			 727,000	
Net cash provided by (used in) investing activities		(2,492,195)	4,333,800	
Cash flows from financing activities:				
Proceeds from contributions restricted for:				
Investment in endowment		981,421	726,989	
Investment subject to annuity agreements		1,307,739	118,059	
Decrease in permanently restricted contributions receivable		1,039,198	3,223,738	
Payments on note payable		(11,694)	(10,960)	
Payments on annuity obligations		(121,932)	 (74,036)	
Net cash provided by financing activities		3,194,732	 3,983,790	
Net change in cash and cash equivalents		(1,394,254)	(19,049)	
Cash and cash equivalents, beginning of year		8,548,946	8,567,995	
Cash and cash equivalents, end of year	\$	7,154,692	\$ 8,548,946	



1. Summary of Significant Accounting Policies:

The Michigan Tech Fund (the "Fund") is a Michigan not-for-profit organization established to raise, receive, and maintain funds to use or apply the whole or any part of the income therefrom or the principal thereof exclusively to promote the best interest, purposes, and objectives of Michigan Technological University (the "University" or "MTU"). The Fund is organized under the provisions of the Michigan Corporation Act (Act 327, PA of 1931) as amended. The Fund has been granted tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America. This requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

The net assets and revenues, expenses, gains, and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Fund have been grouped into the following three classes:

Unrestricted net assets: Generally result from revenues derived from providing services, receiving unrestricted contributions, unrealized and realized gains and losses, and dividends and interest from investing in income-producing assets, less the expenses incurred in providing services, raising contributions, and performing administrative functions.

Temporarily restricted net assets: Generally result from contributions and other inflows of assets, which are held for specific purposes as stipulated by the donor. Temporarily restricted net assets are released from restrictions by the passage of time or by actions of the Fund, pursuant to the donors' stipulations.

Permanently restricted net assets: Generally result from contributions and other inflows of assets that represent permanent endowments where use is limited by donor-imposed stipulations that neither expire by the passage of time nor can be fulfilled or otherwise removed by the Fund.

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law. Expirations of temporary restrictions on net assets (e.g., the donor-stipulated purpose has been fulfilled and/or the stipulated time period has elapsed) are reported as reclassifications between the applicable classes of net assets.

a. Cash and Cash Equivalents: Cash and cash equivalents include cash deposits, time deposits, certificates of deposit, money market funds, and highly liquid debt instruments with original maturities of three months or less.

1. Summary of Significant Accounting Policies, continued:

- b. Investments: The Fund reports investments at fair value, and realized and unrealized gains and losses are reflected in the statement of activities. Gifts of securities are recorded at their fair value based on the mean of the high and low quoted price of stock transactions at the date of the gift. Except for investments that are not readily marketable or where donors specifically provide otherwise, investments are maintained by a custodial institution responsible for consummating investment transactions at the request of the Fund to facilitate cash flow requirements. The Fund employs an asset allocation investment policy and uses the services of an investment consulting firm to facilitate the implementation of this policy. Asset allocations are reviewed monthly and rebalanced quarterly, when necessary. The Fund's Investment and Finance Committee of the Board of Trustees oversees investment activity and makes decisions concerning any changes in investments or asset allocation adjustments. Each month, the Fund allocates and credits investment earnings (excluding unrealized losses) on permanently restricted, temporarily restricted, and unrestricted assets to departmental funds based on an average of each fund's beginning and ending monthly balances.
- **c. Split-Interest Agreements:** Life income trusts, pooled income funds, unitrusts, and certain other investments are maintained by a separate trust company. Trustee functions include management of the investments, distributions to donors, complying with tax filing requirements, and providing periodic statements of activity to the Fund. Refer to Note 8 for further details.
- **d. Fixed Assets:** The fixed assets of the Fund consist of office equipment, computers, software, and furniture. Fixed assets are recorded at cost at the date of acquisition and are depreciated on a straight-line basis over estimated useful lives of three to seven years. At the time of disposal, fixed assets are removed from the records and any gain or loss is recognized in the statement of activities.
- e. Gifts-in-Kind: Land, buildings, equipment, and art properties are recorded at estimated fair value at the date of the gift based upon appraised values. The responsibility for having an appraisal completed for the gifted property rests with the donor. In most cases, the Fund serves as an agent for the receipt of property and equipment and immediately transfers these gifts to the University. The Fund has a policy to list for sale any gifts-in-kind received and not subject to immediate transfer to the University.
- f. Contributions and Pledges Receivable: Contributions received and unconditional promises to give are recognized at their fair values as revenues in the periods received. Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable values. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows.
- **g. Asset-Based Management and Administrative Fees:** The Fund receives monthly management and administrative fees from the various departmental funds for operations of the Fund.



2. Investments:

Investments, carried at fair value, at June 30, 2004 and 2003, are categorized as follows:

	2004	2003
Marketable securities:		
Equities	\$ 896,065	\$ 3,067,205
Mutual funds - equities	35,762,785	25,757,232
Mutual funds - bonds	16,638,355	16,096,437
Corporate bonds and notes	83,614	239,429
US government obligations	1,370,898	2,253,491
Total marketable securities	54,751,717	47,413,794
Other investments:		
Limited partnerships	5,076,188	2,612,303
Venture capital	987,124	74,488
Closely held stock	20,000	20,000
Total other investments	6,083,312	2,706,791
Total investments	\$ 60,835,029	\$ 50,120,585

Investment return is a net amount and is comprised of the following for the years ended June 30, 2004 and 2003:

	 2004	 2003
Interest and dividends	\$ 1,552,073	\$ 1,662,824
Net gain (loss) on sale of:		
Investments	1,531,991	(2,064,412)
Real property	-	157,777
Net unrealized gain on investments	5,770,166	2,472,379
Asset-based management and administrative fees	 (237,046)	 (217,267)
Total investment return	\$ 8,617,184	\$ 2,011,301

3. Pledges Receivable:

The following shows the balance due of unconditional promises to give to the Fund at June 30, 2004 and 2003. Pledges are unrestricted, temporarily restricted, and permanently restricted by donors for property and equipment purposes, scholarships, endowed chairs, or designated departments of the University, and have been reported at their estimated fair values.

	2004	2003
Pledges receivable in less than one year	\$ 10,638,590	\$ 12,002,750
Pledges receivable in one to five years	3,206,119	3,442,348
Pledges receivable in more than five years	154,740	136,746
Less:		
Allowance for uncollectible pledges	(559,141)	(579,088)
Present value discount	(321,000)	(300,000)
Total pledges receivable	\$ 13,119,308	\$ 14,702,756

4. Cash Surrender Value of Life Insurance:

The Fund is the owner and beneficiary of life insurance policies with a death benefit value of approximately \$2,520,000 and \$2,760,000 at June 30, 2004 and 2003, respectively. The assignments of these policies were received as gifts for various University programs, scholarships, and other designations.

5. Real Property and Gifts-in-Kind:

The Fund serves as an agent for the receipt of gifted property and in most cases immediately transfers the property to the University. Any gifted property accepted as a contribution and not subject to transfer to the University is listed for sale. It is the Fund's policy to offer such gifted property for sale based on appraised or estimated fair value at the time of the gift. The Fund's real estate values are periodically reviewed and current appraisals are obtained based on the advice of the Fund's Real Estate Committee. Any change in the estimated fair value of gifted property is recognized in the current period as a gain or loss in the statement of activities and as an adjustment to the carrying value of the assets. Activity during the years ended June 30, 2004 and 2003, follows:

	2004		2003		
Balance, beginning of year	\$	179,091	\$	684,666	
Additions:					
Real property		-		29,000	
Gifts-in-kind		294,694		5,574,382	
Less:					
Sale of real property		-		(505,575)	
Gifts-in-kind and real property transferred to the University		(294,694)		(5,603,382)	
Balance, end of year	\$	179,091	\$	179,091	



6. Fixed Assets:

A summary of fixed assets at June 30, 2004 and 2003, follows:

		2003		
Leasehold improvements	\$	58,905	\$	-
Office equipment		52,923		51,318
Computer equipment		176,087		162,489
Software		49,000		49,000
Total		336,915		262,807
Less accumulated depreciation and amortization		(249,203)		(214,303)
Net fixed assets	\$	87,712	\$	48,504

7. Note Payable:

The Fund has a note payable to First National Bank of Calumet and Lake Linden, at an interest rate of 6.25 percent and monthly installments of \$1,080. The note financed the purchase of two photocopiers and matures during the year ending June 30, 2005.

8. Split-Interest Agreements:

Some donors enter into trust or other arrangements under which the Fund receives benefits that are shared with other beneficiaries. These types of arrangements, known as split-interest agreements, include pooled (life) income funds, charitable remainder trusts, and charitable gift annuities. Provisions for the various donor trust agreements are as follows:

Century II Pooled Income Fund: All income of the pooled fund is distributed to its participants on a prorata basis.

Charitable Remainder Unitrusts: Donors receive income, generally payable quarterly, at a predetermined percentage rate of their unitrust's annual value at December 31.

Charitable Remainder Annuity Trusts: Donors receive a fixed percentage rate of income based on the initial value of the annuity trust, generally payable quarterly.

Charitable Gift Annuities: Donors receive a fixed percentage rate of income based on the initial value of the gift annuity, payable quarterly. Assets received under a gift annuity contract are held as general assets of the Fund, and the annuity liability is a general obligation of the Fund. All assets received under a gift annuity contract are pooled with other gift annuity contract funds and invested in equity and fixed income mutual funds and in cash equivalents. Those investments are held in an account segregated from the Fund's other investments.



8. Split-Interest Agreements, continued:

Irrevocable split-interest agreements in which the Fund does not control the trust assets are recognized in the Fund's financial statements when it is notified of the trust's existence. The present value of the estimated future distributions to be received by the Fund is recorded as contribution revenue and a contribution receivable from a remainder trust. Amounts reflected as receivable from these types of agreements were \$2,894,420 and \$2,883,526 at June 30, 2004 and 2003, respectively.

Irrevocable split-interest agreements in which the Fund does control the trust assets are recognized in the Fund's financial statements when the trust is executed. The fair value of the trust assets and the present value of the expected future payments to be made to other beneficiaries are recorded as assets and liabilities, respectively, and the difference is recorded as contribution revenue. Amounts included in the accompanying statement of financial position at June 30, 2004 and 2003, from these types of agreements are as follows:

	2004	2003
Assets-cash and marketable securities	\$ 4,504,632	\$ 3,822,433
Liabilities to other beneficiaries	\$ 2,300,592	\$ 1,531,202

Included with contribution revenue on the Statement of Activities for the years ended June 30, 2004 and 2003, were \$505,890 and \$82,314, respectively, in contributions from split-interest agreements and \$237,654 and (\$140,663) from changes in the value of split-interest agreements.

The calculations of present value follow the guidelines as set forth in Section 642(c) of the Internal Revenue Code.

9. Net Asset Categories:

Unrestricted net assets at June 30, 2004 and 2003, were designated for the following:

	2004	 2003
Deficiencies for all donor-restricted endowment funds for which fair		
value of assets is less than donor-stipulated level	\$ (576,784)	\$ (1,730,192)
Undesignated	2,298,955	2,442,999
	\$ 1,722,171	\$ 712,807

2004

2002

Temporarily restricted net assets at June 30, 2004 and 2003, were restricted for the following:

	2004	2003
Capital projects and equipment	\$ 7,162,857	\$ 9,845,640
Departmental support	16,684,573	15,282,209
Remainder interests in split-interest agreements	2,469,878	1,850,501
Net appreciation on donor-restricted endowment funds	15,466,714	9,637,924
	\$ 41,784,022	\$ 36,616,274



9. Net Asset Categories, continued:

Permanently restricted net assets are held in perpetuity, the income from which supports scholarships and fellowships, faculty chairs, and other University programs.

10. Net Asset Transfers:

Net assets have been transferred between temporarily restricted and permanently restricted classifications as the result of further analysis of documents and donor clarifications on contributions received by the Fund in prior years.

11. Operating Lease:

The Fund leases its office space. The term of this lease commenced on October 1, 2003, and will terminate on September 30, 2008.

Minimum future rental payments under the noncancelable operating lease for each of the next four years and in the aggregate are:

Year Ending June 30	Amount		
2005	\$ 116,697		
2006	116,697		
2007	116,697		
2008	116,697		
Total minimum future rental payments	\$ 466,788		

