# Journal Voucher and Interaccount Bill Flowchart

**Journal Voucher / Inter-account Bill Processing with the budget checking process**

START

Need for journal voucher

Process online?

Yes → Department creates journal voucher in Banner

No → Accounting creates journal voucher in Banner

Are there enough available funds?

Yes → Journal voucher completed

Are there enough available funds?

Yes → Journal voucher completed

No → Department receives Banner warning when attempting to submit journal voucher

Fund accountant approves and posts journal voucher

END

Department ignores warning and completes journal voucher

Fund accountant receives warning when reviewing approval queue

No → Fund accountant notifies department of lack of funds

Does department decide to continue with journal voucher request?

No → Department cancels journal voucher

END

Yes → Department requests budget transfer

Was this an online journal voucher?

Yes

No