



Student Organization Programming Budget Request

Event: _____

Date of Event: ____ / ____ / ____

<u>Expenses</u> <i>(list all expenses)</i>	<u>Amount</u>
<u>Speaker</u>	
Lodging _____	\$ _____
Airline Ticket _____	\$ _____
Honorarium _____	\$ _____
Gift and/or Gift bag _____	\$ _____
Motorpool _____	\$ _____
_____	\$ _____
_____	\$ _____
	Subtotal: \$ _____
<u>Advertising</u>	
Print Shop <i>(flyers, posters, table tents)</i> _____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
	Subtotal: \$ _____
<u>Food</u>	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
	Subtotal: \$ _____
<u>Supplies</u>	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
	Subtotal: \$ _____
<u>Other</u>	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
	Subtotal: \$ _____
	Total Expenses: \$ _____

This form must have a CDI representative's signature to access funds.



Income *(list all sources of funding)*

Amount

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Income: \$ _____

Comments

CDI Approval: _____

Date Approval: ____ / ____ / ____