

## **Third Attempt Information**

Students must have the permission of the Dean of Students Office and their academic advisor for the **third attempt** at any one course. A student must fill out the **Petition for Third and Final Attempt at a Course**, obtain the required signatures, and submit the form to the Dean of Students Office (see page 2).

Stude	ent Responsibilities				
	Completion of the Third Attempt Form by the student (reverse side)				
	Be honest with yourself and advisor when answering the questions				
	Be committed to implementing changes needed for success				
	Meet with academic advisor for approval				
	Submit the form to the Dean of Students Office				
Advis	or/Student Checklist				
	Review form - make sure it's complete and correct				
	Discuss GPA/Academic Standing				
	Review responses to the questions on the reverse side and discuss resources available -				
	Learning Centers, Student Success Coaches, Advisors, Professors, Health Care Professionals,				
	etc.				
	Review the following statement and what it means for the degree requirements.				
	□ I acknowledge that I must pass in this third attempt or be required to change curriculum or withdraw from the University. I also understand that if I do not pass the class in this third attempt, I cannot take the class at another institution and transfer the credit back to Michigan Tech. <b>This is my last opportunity to earn credit for this course.</b> The grade I receive in this third attempt will be the grade recorded on my transcripts, even if I previously earned a higher grade (i.e., if I previously passed with a D and receive an F in this attempt, the F will be my grade of record).				
	Discuss course drop deadlines for the semester and that a W does not count toward an attempt.				
	Review grades in prereq courses to determine if prereq knowledge is needed before 3rd attempt.				
	Encourage new habits and a self promise to attend class, complete assignments on time, follow				
	syllabus, use learning centers and office hours, and ask for help when needed.				



## Petition for Third and Final Attempt at a Course\*

Name	M	#	Major	
Course Name/Number		rd Attempt Term	(e.g. Fall 2018)	
Previous Grades* *Note: W grades do not count as previou		tempts.	Term	Grade
Please respond to the follow	vina augotion	•		
1. What caused you to be		_	o previous attem	opts?
2. What will you do differences will you be u	•	al attempt in order to be udy or testing skills will	•	•
I acknowledge that I must pas or be required to change curri- do not pass the class in this the transfer the credit back to Mice course. The grade I receive in even if I previously earned a h in this attempt, the F will be m	culum or withd nird attempt, I on higan Tech. <b>Th</b> In this third atte nigher grade (i.	cannot take the class at nis is my last opportu mpt will be the grade re e., if I previously passe	v. I also understa t another institution ity to earn cred ecorded on my tra	on and dit for this anscripts,
Student Signature	Date	Dean of Students	s Approval	Date
Academic Advisor Signature	Date	Financial Aid App (Only necessary grade on first atte	if student received	Date I a passing