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| 122 Dover DrElo, MI 49958 | **Jill Munoz** | jstudent@mtu.edu(361) 867-5309  |

**SUMMARY**

First-year computing major with experience in providing IT support to high school students and the elderly. Searching for interns or co-ops beginning summer 2021 (in-person or virtual)

**EDUCATION**

Michigan Technological University | Houghton, MI

**BS Computer Science** | Concentration or Minor (optional) 2024

Calallen High School | Corpus Christi, TX

IB Diploma with specialization in Computer Science 2020

**PROFESSIONAL EXPERIENCE**

Coastal Bend IT Mar – Aug 2020

* Conceived of, formed, and raised funds for regional non-profit to address connectivity shortfalls during Covid-19 pandemic
* Led efforts to assist over 500 elderly members of the community to receive IT connectivity, allowing them to participate in Telehealth appointments and to stay in touch with family members
* Identified corporate sponsors, leveraged unused school buses, provided power generation supply, and installed long-range WiFi system in rural locations to ensure internet connectivity

**TECHNICAL SKILLS**

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| * MS Office, MS Excel
* MATLAB
 | * CNC Lathe/Mill Operation
* Mig and Tig Welding
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**LEADERSHIP**

**President**, Calallen NHS 2019-2020

* Spearheaded elderly well-check outreach service during Covid-19 pandemic
* Paired NHS service requirement to IT Club during Covid-19 pandemic

**Vice President**, Calallen IT Club 2019-2020

* Provided IT support to 45 teachers and 250 students
* Led efforts to ensure all teachers and students could connect to learning management system during Covid-19 pandemic, allowing instruction to continue unabated

**COMMUNITY INVOLVEMENT**

**New Student Ambassador** Sep 2018 – May 2019

* Provide career development mentoring to peers and logistical support for CareerFEST and Career Fair

**Ag Olympics Hay Hauling Team Member** Nov 2017 – Mar 2018

**WORK HISTORY**

Personal shopper, H-E-B Grocery Store 2020

Equipment rental and maintenance, Laguna Madre Windsurfing Inc. 2018

**INTERESTS**

Hiking | Windsurfing | Rock picking | Fishing | Hunting | Snowboarding