

# John Doe

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Houghton, MI 49931  
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## OBJECTIVE

To obtain a summer job in the Houghton/Hancock area

## EDUCATION

Michigan Technological University  
**BS Exercise Science**  
**BS Biological Sciences**  
GPA: 3.60

Houghton, MI  
**Expected April 2016**  
**Expected April 2016**

## INTERNSHIP EXPERIENCE

Mt. Holiday, Inc. (year-round family recreation area)

Traverse City, MI  
June - Aug 2012

**Assistant to the Lodge Manager**

**Project:** Customer Database

**Objective:** Update a database of customer contact data to facilitate more efficient and effective marketing strategies

**Daily Tasks:**

- Provided facility operation services and customer phone and in-person customer service
- Provided dining and catering services for large groups

## VARSITY ATHLETE EXPERIENCE

Michigan Technological University Varsity Cross Country, Nordic Skiing and Track & Field Teams

- 2-semester daily practice commitment
- Balanced 30+ hours weekly practice and bi-weekly race travel schedule with full-class schedule
- Studied, learned, and executed numerous race strategies and systems
- Learned and practiced troubleshooting and problem solving techniques in high stress, real-time competition environment

***Developed teamwork, communication skills, time management/prioritizing skills, competitive character, highly disciplined work ethic, and performance excellence***

## VOLUNTEER WORK

**EMS (Emergency Medical Responder) Certified**, Michigan Tech University  
**EMT Basic and First Responder Certified**

- Working/training 15+ hours/week
- On-call 20+ hours/week
- Must carry communication device at all times
- Made prior arrangements with professors for permission to respond at any time

## LEADERSHIP

Captain, Varsity Golf and Nordic Ski Teams, Traverse City Central High School  
Treasurer, Key Club, Traverse City Central High School

## WORK HISTORY

YMCA Camp Arbutus Hayo-Went-Ha  
**Counselor**

Traverse City, MI  
Summers 2010 & 2011