Career Services Resources

**Handshake**
Use Handshake to:
- Make an appointment with Career Services’ staff
- Search for and apply to jobs
- Explore career fair opportunities
- Learn about scheduled drop-in times and career presentations

**Career Fair Plus**
Use Career Fair Plus to:
- Participate in Michigan Tech’s virtual career fairs
- Participate in Michigan Tech’s virtual resume & interview blitzes

**Co-ops**
Co-ops are a great way to maintain full-time student status while working full-time in a job related to your major
- Some restrictions apply
- Learn more about co-ops and how to register for Michigan Tech’s co-op program
- Contact the co-op team directly at co-op@mtu.edu

**Videos**
Check out MTU Career Services on YouTube for videos and necessary know-how, including:
- Establishing a profile and how to make appointments with recruiters on Career Fair Plus
- Creating a resume
- Writing a cover letter
- Participating in an interview
- Developing a LinkedIn profile
- Learning to negotiate

**Templates & Writing Prompts**
Visit our website for a variety of resume templates and writing prompts, including:
- General resume
- First-year student resume
- Description writing prompt
- Cover letter
- References sample

**Career Exploration**
- Complete a 60-item questionnaire that helps you gauge your career interests
- Assess your job skills
- Conduct a job search using a Department of Labor-affiliated site