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6/5/2017

MINUTES OF THE FORMAL SPECIAL SESSION OF THE BOARD OF TRUSTEES OF MICHIGAN TECHNOLOGICAL UNIVERSITY held pursuant to due call Ballroom B of the Memorial Union Building on the campus of Michigan Technological University in the City of Houghton, Michigan at ten o'clock on the morning of June 2, 2017.

The Board of Trustees of Michigan Technological University met in formal special session at the University's campus at Michigan Technological University in the City of Houghton, State of Michigan, at 10:00 a.m., on the 2nd day of June, in Ballroom B of the Memorial Union Building. The place, hour, and date duly established and duly published for the holding of such a meeting.

The meeting was called to order by the Chair, T. Woychowski, and a quorum was declared present.

The following members of the Board of Trustees were present:

T. J. Woychowski, Chair
J. A. Fream (via conference phone)
R. J. Jacquart
B. L. Johnson
B. R. Ryan
D. D. Sanders (via conference phone)
S. M. Tomaszewski (via conference phone)

The following members were absent:

L.D. Kennedy
G.D. Mroz, ex officio

Also present during part or all of the session were Roberta Dessellier, Secretary of the Board; Julie Seppala, Treasurer; David D. Reed, Vice President for Research; Ellen Horsch, Vice President for Administration; and various members of the faculty, administrative staff, student body, press and public.

The meeting opened with the Pledge of Allegiance.

Where item numbers are used, they refer to corresponding item numbers in the agenda, in the hands of the Board members.

I. APPROVAL OF AGENDA

It was moved by B. Johnson, supported by J. Fream, and passed by voice vote without dissent, that the agenda of the formal special session of June 2, 2017, as distributed to the Board, be approved.

II. APPROVAL OF MINUTES

It was moved by R. Jacquart, supported by B. Ryan, and passed by voice vote without dissent, that the minutes of the formal session of April 28, 2017, as distributed to the Board, be approved.

III. OPENING REMARKS

Chair's Comments

Good morning. Welcome to the Special Meeting of the Board of Trustees. I would like to thank the board members who despite busy and demanding schedules of their own, have carved out the time to participate either directly or by teleconference. Your dedication is much appreciated.

Due to the need for scheduling this special meeting, it is unfortunate that it coincided with a prescheduled conference for Glenn and several of the Executive Team members. We miss them at this meeting but understand their commitment to the conference.

The primary objective of our meeting today is to provide an update on the Presidential Search Process and to announce the members of the newly formed Presidential Search Committee. We will also take some time to realign some of our committee assignments to help facilitate the workload going forward.

At the April 28th Board of Trustees meeting, I announced Glenn's decision to not renew his contract at the conclusion of the current contractual period, and that he desired to transition to his tenured professor position at the end of the 2017-2018 academic year. Glenn will continue to steadfastly lead the university toward its strategic and tactical goals in the year ahead, and we ask that everybody continue to focus on the tasks at hand and not lose a step in that pursuit. As always, Glenn enjoys the full confidence of the Board of Trustees as he enters his final year serving as the President of Michigan Tech.

The selection of a Chief Executive or President is the most important and significant decision that any University Board in the United States can make. Here at Michigan Tech, we understand that it is the responsibility and sworn duty of the Board of Trustees, and the Board alone, as articulated in the Constitution of the State of Michigan. We will use a methodical, inclusive and transparent process to fulfill that obligation, and one that follows the best practices established for such efforts. While the final selection of a President rests

solely with the Board, we have developed a process that is designed to be inclusive of all of our primary constituencies and one that ensures that their inputs are considered and that there are voices heard.

To that end, on May 5th I solicited nominations from various sectors of the University Community to serve on the Presidential Search Committee. The nominations were allocated to encompass the greater University Community with representation from the Board, Undergraduate Students, Graduate Students, Faculty, Staff, Alumni and the local community, along with any other representation that the Chair deems necessary and prudent. The Presidential Search Committee is charged with the responsibility to identify and bring forward for the Board's consideration, the best candidates that they can identify for this critical position.

I would like to begin by thanking everybody who volunteered to serve in this capacity. Serving on this committee requires a commitment of a significant amount of time and brings a measure of inconvenience by its very nature. Thank you for your willingness to shoulder this burden for the good of our University.

In total, the Board received twenty-five nominations. Each nominee was asked to submit brief biographical information and statements of interest, along with a commitment and promise of confidentiality. The Board has reviewed each person's nomination packet thoroughly. The Board wished to have representation from colleges and departments across the campus and student representation, which would provide a balanced and diverse perspective across the greater University Community including various viewpoints and professional experiences. It was also important to appoint a committee that is manageable in size.

At our April Board meeting, I appointed four Board members to the Presidential Search Committee. They are Julie Fream, Bob Jacquart, Bill Johnson and Brenda Ryan. Bill has agreed to serve as the Chair of the PSC and Brenda has agreed to serve as the Vice Chair.

After careful consideration and deliberation, the following individuals are being proposed to serve on the Presidential Search Committee, which will be voted on in the agenda item IV.

Representing the Faculty from nominations provided by the University Senate:

- Dr. David Shonnard** – Full Professor in Chemical Engineering, research active (College of Engineering)
- Dr. Brian Barkdoll** - Full Professor in Civil Engineering, served on Senate as President (College of Engineering)
- Dr. Ashutosh Tiwari** – Associate Professor in Chemistry, research active (College of Sciences & Arts)

Representing the Professional Staff from nominations provided by the University Senate:

- Dr. Jim Baker** - Executive Director in Innovation and Industry Engagement
- Darnisha Slade** - Director of International Career Education

Representing the Academic Administrator from nominations provided by the Provost and Vice President for Academic Affairs:

Dr. Lorelle Meadows – Dean, Pavlis Honor College, research active

Representing the Graduate Student Body from nominations provided by the Graduate Student Government:

Lavanya Rajesh Kumar – PhD in Cognitive Science & Human Factors (College of Sciences & Arts)

Representing the Undergraduate Student body from nominations provided by the Undergraduate Student Government:

Braeton Ardell – Mechanical Engineering-Engineering Mechanics, expected graduation in May 2019

Representing the Community and Alumni from nominations provided by the Alumni Relations Team:

David Rowe – Manager, Systems Control,
Michigan Tech Fund Director

Representing the Board Chair Appointed Member:

Dr. Carl Anderson - Professor Emeritus, Mechanical Engineering-Engineering Mechanics/
Research Professor, ME-EM,
research active (College of Engineering)

Congratulations to all those who have been chosen to serve and participate in this important work. We look forward to working closely together in the months ahead.

For all who stepped forward to serve, again, thank you. The Board was extremely impressed with the number of nominations from such high caliber people, and we do not want that knowledge base to go untapped. For those who volunteered that were not selected to serve on the PSC directly, Committee Chair Bill Johnson will be inviting you to participate as a select focus group to assist him and the PSC. This focus group will meet occasionally throughout the coming months to offer insight on various issues regarding the search for a new President. This focus group will not be a search committee or duplication of efforts, but rather to be used for additional input and as a sounding board for various efforts undertaken by the PSC. You will be contacted by Bill within the next few weeks to join him and other members of the Board to begin these discussions.

As mentioned in the April Board meeting, the Board of Trustees will retain a presidential search firm to assist with the process. A request for proposal (RFP) was sent out to search firms on May 5th, and we received five (5) responses by the due date of May 26th. The PSC will be charged with identifying and recommending to the Board two search firms later in June. The Board intends to have a search firm in place to guide the Search Committee by the end of this month.

The Presidential Search Committee will be ultimately tasked with providing a slate of three or four final candidates for the Presidency to the Board by February of 2018. Final interviews with the Board of Trustees will be held shortly thereafter with the goal of selecting a new President in April of 2018, with a start date scheduled for July of 2018.

I want to again thank Julie, Bob, Bill and Brenda for their willingness to serve on the PSC and for shouldering the extra burden and responsibility associated with it. To that end, I would like to announce a few changes to the Board of Trustees Committee structure to help level the workload going forward. Committee assignments are typically adjusted and announced in the August Board meeting timeframe, but in order to help facilitate the PSC, I would like to make the following changes effective immediately.

Bill Johnson, who has agreed to serve as the Chair of the Presidential Search Committee will step down as the Chair of the Leadership Committee. Replacing Bill and effective immediately, Brenda Ryan is appointed as the Chair of the Leadership Committee. I wish to thank Bill for his great service as the Chair of the Leadership Committee and happily welcome Brenda to her new position.

In like fashion, Bob Jacquart will be concentrating on the Presidential Search Committee work, and as such will be stepping down from the Chair of the Audit and Finance Committee. Replacing Bob and effective immediately, Steve Tomaszewski is appointed as the Chair of the Audit and Finance Committee. I would like to thank Bob for his tireless support and leadership on the board and the committee, and I heartily welcome Steve to his new leadership position on the Audit and Finance Committee. Please help me acknowledge these individuals for their support and service.

IV. ACTION/DISCUSSION ITEMS

IV-A. Presidential Search Committee Composition

It was moved by B. Johnson, supported by R. Jacquart, and passed by voice vote without dissent that the Board of Trustees approves the composition of the Presidential Search Committee as listed herein.

Representing the Faculty from nominations provided by the University Senate:

Dr. David Shonnard – Full Professor in Chemical Engineering,

Dr. Brian Barkdoll - Full Professor in Civil Engineering

Dr. Ashutosh Tiwari – Associate Professor in Chemistry

Representing the Professional Staff from nominations provided by the University Senate:

Dr. Jim Baker - Executive Director in Innovation and Industry Engagement

Darnisha Slade - Director of International Career Education

Representing the Academic Administrator from nominations provided by the Provost and Vice President for Academic Affairs:

Dr. Lorelle Meadows – Dean, Pavlis Honor College

Representing the Graduate Student Body from nominations provided by the Graduate Student Government:

Lavanya Rajesh Kumar – PhD in Cognitive Science & Human Factors

Representing the Undergraduate Student body from nominations provided by the Undergraduate Student Government:

Braeton Ardell – Mechanical Engineering-Engineering Mechanics

Representing the Community and Alumni from nominations provided by the Alumni Relations Team:

David Rowe – Manager, Systems Control; Michigan Tech Fund Director

Representing the Board Chair Appointed Member:

Dr. Carl Anderson - Professor Emeritus, Mechanical Engineering-
Engineering Mechanics; Research Professor, ME-EM,

V. PUBLIC COMMENTS

No comments.

XI. ADJOURNMENT

It was moved by B. Johnson, supported by B. Ryan, and passed by voice vote without dissent, that the meeting be adjourned.

Secretary of the Board of Trustees

Chair, Board of Trustees