

Department of Biological Sciences - Michigan Technological University  
**GENERAL SAFETY TRAINING**

***Trainee Information:***

Name: (print) \_\_\_\_\_ M#: \_\_\_\_\_ Email: \_\_\_\_\_

**I am a(n):**

- Undergraduate     Graduate     Faculty/Staff     Other:

**I will work in a(n):**

- Research Lab     Teaching Lab     Learning Center     Office

**While working, I will be:**

- Supervised     Unsupervised

***Supervised Work Training Instructions:***

If you will be supervised at all times, please contact your supervisor to complete an in-person safety orientation. Additional safety training is available if you or your supervisor feels it is necessary. See below for more information.

***Unsupervised Work Training Instructions:***

If you will be unsupervised at any time while working, then you will be assigned to complete *General Safety Awareness* and *Hazard Communication* lessons through Michigan Tech's Online Training Center on an annual basis. You should also review all of the required reading on our website: ([www.mtu.edu/biological/facilities/safety](http://www.mtu.edu/biological/facilities/safety))

Your supervisor may choose to require you to complete additional safety training. Please review the list below with your supervisor and check the appropriate boxes to be enrolled in the training:

- |  |   |
|--|---|
| <input type="checkbox"/> Autoclaves (Dow 516)*   | <input type="checkbox"/> Hand and Power Tool Safety       |
| <input type="checkbox"/> Benzene Safety          | <input type="checkbox"/> High-Speed Centrifuge (Dow 515)* |
| <input type="checkbox"/> Bloodborne Pathogens    | <input type="checkbox"/> Hydrogen Sulfide Safety          |
| <input type="checkbox"/> Compressed Gas Cylinder | <input type="checkbox"/> Ionizing Radiation               |
| <input type="checkbox"/> Formaldehyde            |   |

A direct link to the online training lessons will be sent to your e-mail to complete as they are assigned to you.

\* in-person training; Travis Wakeham ([twakeham@mtu.edu](mailto:twakeham@mtu.edu)) will contact you to schedule

***Unsupervised Work - Specific Lab/Room Training & Access***

You will also need to complete a safety orientation for each lab/room that you will be working in with your supervisor. Once completed, key/card access can be granted by the supervisor.

*Training forms are available online ([www.mtu.edu/biological/facilities/safety](http://www.mtu.edu/biological/facilities/safety)) and in the main office (Dow 740).  
All completed forms should be returned to the main office (Dow 740).*

**Office Use Only:**

- Obtained Next Form(s)     Assigned Online Training(s)     Completed Training(s)