Please send the completed form as an attachment to Michigan Tech IT at it-help@mtu.edu, where it will be reviewed and processed. Questions? call 7-1111.

slate

Contact Information

Last Name [   ]

First Name/Preferred First Name [   ]

M Number [   ]   User ID [   ]

Department [   ]

Title/Position [   ]   Office Phone [   ]

Check the role to select.

- [ ] UG Admissions Staff
  - [ ] UG Admissions Student Staff
  - [ ] RAM
  - [ ] UG GO inbox
  - [ ] UG Admissions Departmental Stakeholders
- [ ] Graduate School Staff
  - [ ] Graduate School Student Staff
  - [ ] Graduate Admissions Inbox
  - [ ] Graduate GO inbox
  - [ ] Graduate School Program Director
  - [ ] Graduate School Program Assistant
  - [ ] Graduate School Committee Member
  - [ ] Graduate School Faculty
- [ ] Decision Processing
- [ ] Database Access
- [ ] Administrative Access

- [ ] Financial Aid Staff
- [ ] Financial Aid Scholarship Reader
  - [ ] Scholarship - Husky Innovation
  - [ ] Scholarship - Impact
  - [ ] Scholarship - Summer Youth
  - [ ] Scholarship - VPA
- [ ] GlobalCampus GO inbox
- [ ] Registrar's office
- [ ] Digital Marketing
- [ ] Public Safety

Applicant Certification
Access privileges are issued to staff members with the understanding that they will use the information thus obtained only in the conduct of their official duties, and that no information will be disclosed to other persons who do not have a need to know. In addition, access to, and disclosure of, student information is governed by a federal law – the Family Educational Rights and Privacy Act (FERPA). By requesting access to the Slate System, staff members are accepting responsibility for knowing and complying with FERPA.
I certify that I understand my responsibilities as an authorized user of the Slate System.

Supervisor Approval
The above applicant's duties require access to the slate system and data. I realize that it is my responsibility to have my staff read and understand FERPA guidelines.

_____   _____
Applicant Signature   Applicant Printed Name   Supervisor Signature   Supervisor Printed Name

Date   [   ]   Date   [   ]