



# Transfer In Form

Students currently in the US on an F-1 visa and admitted to an undergraduate or ESL program at Michigan Tech should complete and submit this form to the Admissions Office by email at [mtu4u@mtu.edu](mailto:mtu4u@mtu.edu).

**To be Completed by Student**

Last Name ..... First Name ..... Mailing Address

Email ..... City

SEVIS ID # ..... State ..... Zip Code

Michigan Tech ID (M#) ..... Telephone

Transfer Year ..... Transfer Semester ..... Fall ..... Spring

Signature ..... Date

**To be Completed by a DSO at your Current School**

1. What is the current status of this student?

- Student did not report to this school
- Student reported to this school, but did not complete registration or attend class
- Student is currently enrolled in a full-time program, and has been enrolled since \_\_\_\_\_
- Student began studying in this program on \_\_\_\_\_ and completed the course of study on \_\_\_\_\_
- Student did not complete the course of study. His/her last day of attendance was \_\_\_\_\_
- Student is in reinstatement or change of status proceedings, the SRC number, if known, is \_\_\_\_\_
- Other \_\_\_\_\_

2. Does the student have dependents?  Yes  No If yes, how many? \_\_\_\_\_

Transfer Release Date \_\_\_\_\_

Signature of School DSO \_\_\_\_\_

\_\_\_\_\_

Name and Title

School Address \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Note to DSO: Please only transfer the student's record if it is still in active status. If it has been completed or terminated, please make a note in "Other" above that it cannot be transferred and why.*

Date \_\_\_\_\_