



HUSKY MOTORS VEHICLE REQUEST FORM For REGISTERED STUDENT ORGANIZATIONS

University vehicles may be requested for use by a registered student organization when traveling to an official event. An organization may request a vehicle online by going to http://www.mtu.edu/facilities/husky-motors/rentals/student-request/. Please read the Policies and Procedures link carefully. Failure to abide by these rules may result in the loss of the privilege of using University vehicles in the future

Before the reservation is confirmed, the organization must submit this request 7 days in advance through Student Activities for approval. The approved form will be sent to Husky Motors prior to travel. For other questions about your reservation, call Husky Motors at 487-2700.

ORGANIZATION: _____

DRIVER #1 - NAME: _____

STUDENT M#: _____ DRIVER LICENSE # _____

DRIVER #2 - NAME: _____

STUDENT M#: _____ DRIVER LICENSE # _____

DESTINATION: _____

REQUESTED DATE: _____ RETURN DATE: _____

PURPOSE FOR REQUEST: _____

TYPE OF VEHICLE REQUESTED: _____ VAN CERTIFIED? Y N
Van certification is required for 12 or 15 passenger vans (see above website).

Method of Billing:

Bill organization directly: []
Name: _____
Email/phone: _____
Address: _____
City, State, Zip: _____

Charge University account: [] Account number: _____

Registered student organizations that are funded by the USG or a departmental account may request the use of a fuel card through Husky Motors (organizations billed directly not eligible). All receipts for the purchase of fuel with the Husky Motor fuel credit cards must be turned in with the motor vehicle log. Limited availability - charges will be added onto the vehicle rental cost.

APPROVED: _____
Coordinator of Registered Student Organizations Date